



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT COLLEGE OF ARTS, SCIENCE AND COMMERCE, SANQUELIM, GOA
Name of the head of the Institution	Professor Gervasio S. F. L. Mendes
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08322364271
Mobile no.	9421094271
Registered Email	gcascsgmail.com
Alternate Email	dr.soniyasirsat@gmail.com
Address	Sanquelim, Goa
City/Town	Sanquelim
State/UT	Goa
Pincode	403505

2. Institutional Status																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Semi-urban																						
Financial Status			state																						
Name of the IQAC co-ordinator/Director			Professor Soniya Sirsat																						
Phone no/Alternate Phone no.			08322364271																						
Mobile no.			9423316038																						
Registered Email			gcascscs@gmail.com																						
Alternate Email			iqadgcascscs@gmail.com																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			http://gcascscs.ac.in/iqac/AOAR%202018-2019.pdf																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			https://gcascscs.ac.in/wp-content/uploads/2021/08/Academic-Calendar-2019-2020.pdf																						
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Three Star</td> <td>0</td> <td>2002</td> <td>12-Feb-2002</td> <td>12-Feb-2007</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.17</td> <td>2017</td> <td>12-Sep-2017</td> <td>11-Sep-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	Three Star	0	2002	12-Feb-2002	12-Feb-2007	2	A	3.17	2017	12-Sep-2017	11-Sep-2022
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1	Three Star	0	2002	12-Feb-2002	12-Feb-2007																				
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6. Date of Establishment of IQAC			15-Feb-2016																						
7. Internal Quality Assurance System																									
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td colspan="3"> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries														
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IQAC		
Timely submission of Annual Quality Assurance Report (AQAR) to NAAC	06-Jan-2020 01	1508
Timely submission of the report to AISHE	07-Mar-2020 01	1508
The College figured in the band of 151 to 200 top Colleges in India as per the National Institutional Ranking Framework (NIRF) of Ministry of Human Resource Development, Government of India 2018-2019 Ranking Survey.	29-Nov-2019 01	1508
The College Library was ranked 7 th All India in the NLIST online Service usage organized by Inflibnet, Gujrat, MHRD, India.	10-Mar-2020 01	1508
The Smart Classrooms and Virtual Class Studio set up in the College by the Directorate of Higher Education, Government of Goa at the initiative of the IQAC, were formally inaugurated at the hands of the Hon	29-Jun-2019 01	1508
Conduct of regular meetings of Internal Quality Assurance Cell	27-Jul-2019 04	1508
Conduct of Staff Meetings and submission of the Minutes/Action Taken Report to the Directorate of Higher Education, Porvorim, Goa	27-Jul-2019 03	1508
The College has added two new state of the art laboratories to its enviable list of Infrastructure -Digital Language Laboratory and Digital Commerce-Economics-Mathematics Laboratory	05-May-2020 01	1508
The Internal Quality Assurance Cell of the College was reconstituted as per revised guidelines laid down by the National	04-Dec-2019 01	1508

Assessment and Accreditation Council		
Financial Audit was conducted	27-Sep-2019 15	1508
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Other expenditure on creation of capital assets	RUSA/Others	Central and State	2019 366	5776305
Library	NIL	State	2019 366	3519059
New Equipment for Laboratories	NIL	State	2019 366	7895880
TOTAL CAPITAL EXPENDITURE	NIL	Central and State	2019 366	17191244
Salaries	NIL	State	2019 366	139931451
Maintenance of Academic Infrastructure on consumables and other running expenditure	NIL	State	2019 366	15616280
Seminars/Conferences/Workshop	NIL	State	2019 366	4357787
TOTAL REVENUE EXPENDITURE	NIL	State	2019 366	159905518
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	2100000
Year	2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

12. Significant contributions made by IQAC during the current year (maximum five bullets) 1720/06/2019: The Student Induction Programme Committee and the Internal Quality Assurance Department of the College initiated the Student Induction Programme for the students of F.Y.B.A./B.Sc./B.Com. for welcoming the freshers to the college as per the mandate given by the University Grants Commission, MHRD. • 23/07/2019: The Internal Quality Assurance Department and Student Induction Programme Committee of the College in association with Community Health Centre, Sanquelim organised a talk on the topics, 'Sexual and Reproductive Health' and 'Substance Abuse' by Dr. Krutika Mhalshekar for the students of Arts and Commerce Streams. • 14/08/2019: The Internal Quality Assurance Department of the College, Department of Science and Technology, Centre for Environment Education (CEE), Directorate of Higher Education, Directorate of Education, Government of Goa conducted Science Popular Lecture on 'Opportunities in Basic Science' delivered by Dr. Arvind Natu, Director, Indian Institute of Science Education and Research (IISER), Pune. • 18/08/2019 : The Internal Quality Assurance Department, the Student Induction Programme Committee, Students' Council/Students' Welfare Committee of the College cohosted Junior Jaycee Conference 2019 'Aarambh' in association with Junior Chamber International, Sanquelim a worldwide organisation of nearly 2,00,000 young leaders of a network of nearly 5000 local organisations in 115 countries. • 24/08/2019 : The Internal Quality Assurance Department and Student Induction Programme Committee of the College organised an interactive session for T.Y.B.A./B.Com./B.Sc. students on 'Career through UPSC exams like IAS, IPS, Indian Railways, CBI, Excise, Banking examinations etc.' by Adv. Shailesh Kulkarni in collaboration with Akhil Gomantak Brahman Mahasangh, Goa and Unique Academy, Pune. • 26/08/2019 : The Internal Quality Assurance Department and Student Induction Programme Committee of the College organised a talk on 'All Kinds of Minds' for T.Y.B.Sc. Students as a part of Health Care and Value Education Programme. The team of doctors from Goa Medical College and Hospital, Bambolim Dr. Nadia, Dr. Sherize Monteiro and Dr. Vaishali Mhardolkar were the Resource Persons. • 30/08/2019 : The Internal Quality Assurance Department and Student Induction Programme Committee of the College organised an orientation talk on 'Financial Literacy' by Dr. Celso Fernandes for students of all streams. • 11/09/2019 : The Internal Quality Assurance Department and Student Induction Programme Committee of the College organised a programme on 'Financial Literacy Induction Programme' by Dr. Celso Fernandes for the students of the College. The awareness talk was followed by a training programme under Financial Literacy Internship Programme (FLIP) in collaboration with Nave Marg Foundation. • 20/09/2019 : The Internal Quality Assurance Department of the College organised a talk on 'Road Safety' by Shri. Shivanand Pednekar, Assistant Motor Vehicle Inspector, Office of the RTO, Bicholim as a part of 9th Road Safety Week celebrated by Directorate of Transport, Government of Goa for the students. Shri B. A. Sawant, Assistant Director for Transport and Shri. Damodar Mashelkar, Motor Vehicle Inspector, Office of the RTO, Bicholim interacted with the students. Mr.

Subraj Kanekar facilitated the programme. • 24/09/2019 : The Internal Quality Assurance Department, Student Induction Programme Committee, Mentoring Committee, NSS Unit and Value Education Cell of the College organised a talk on 'Menstrual Hygiene' by Ms. Dipti and Mr. Saurabh Kashalkar, volunteers of a nonprofit organisation 'Upasana'. • 17/10/2019 : The College had put up a stall giving overall information of the College under the banner of Directorate of Higher Education, Government of Goa in Global Expo and Summit 2019 organised by Vibrant Goa at Dr. Shyama Prasad Mukherjee Indoor Stadium, Taleigao, Goa. • 07/12/2019 : The Internal Quality Assurance Department, Student Induction Programme Committee and Value Education Cell of the College organised an InterFaith Awareness Programme on the theme 'Love your neighbour' by the Interreligious Dialogue Cell of the Pilar Theological Society along with the Solidarity Forum of Pilar for the students of S.Y.B.Sc. and S.Y.B.Com classes. • 09/11/2019 : A Threeday 10th International Conference on 'Technology for Education (T4E) 2019' was jointly organised by Internal Quality Assurance Department, Government College of Arts, Science Commerce, Sanquelim, Goa University, Taleigao, IEEE in collaboration with Directorate of Higher Education, Government of Goa at Goa University. Prof. Gervasio S. F. L. Mendes was a Session Chair of the Paper Session 3B held on 10/12/2019. • 13/12/2019 : The Internal Quality Assurance Department of the College conducted Awareness Programme on 'Fundamental Duties under the Constitution' and 'Mediation' in association with the North Goa District Legal Services Authority, Panaji. Also hosted the Bulk Consumer Awareness Programme on 'Cocreating Sustainable Solutions for Ewaste Management' on behalf of KARO SAMBHAV a Cohesive ewaste movement of Ministry of Electronics and Information Technology, Government of India. • 31/12/2019 : The Internal Quality Assurance Cell took the initiative in the establishment of the College Higher Secondary Educators' Interface Committee which facilitated a vital linkage between College and the surrounding Higher Secondary Schools. • December 2019 : The India Post Payments Bank interacted with the students and motivated them to open paper free account with zero balance to promote ecofriendly initiative of the College with a potential to cultivate the habit of saving. • 09/01/2020 : The Internal Quality Assurance Department, Student Induction Programme Committee and Value Education Cell of the College organised a presentation on 'Gift an Organ Initiative' by CIYI - a group of students from Goa Institute of Management, Sanquelim for the students across all the streams. • 11/01/2020 : 239 students of the College were deputed to participate in the Mega Level Services Camp organised by Goa State Legal Services Authority, Panaji at Ravindra Bhawan, Sanquelim. • 18/01/2020 : Under Ek Bharat Shreshtha Bharat (EBSB) the College has been paired with Baharagora College, Baharagora in Jharkhand. A number of activities have been initiated by the EBSB Club of the College for the benefit of students of both the states including the release of the first issue of the Bi Annual Newsletter '??????? ???' • 23/01/2020 : An Elocution Competition was coorganised on the topic, 'Youth for Change' for the students across all the 3 streams of the College in collaboration with the JCI, Sanquelim in the College Seminar Hall. • 04/04/2020 : Besides the work in our adopted village of Kudne, members of our faculty undertook the exercise of undertaking studies in each of the 12 Village Panchayats of Sattari Taluka for the Economic Revival of these villages on behalf of Directorate of Higher Education and Goa Institute of Public Administration And Rural Development, Government of Goa. Our faculty members were also part of the Core Team that prepared the taluka wise reports for the talukas of Pernem, Bicholim, Sattari, Dharbandora and Sanquelim which formed the basis for the State level report, that was submitted to the Government of Goa. • 12/06/2020 onwards : A Value Added Extension Programme on 'Seed Bombing' was organised for the students of our College under Internal Quality Assurance Department. • The Internal Quality Assurance Department of the College approved and forwarded 36 proposals submitted by various Departments of the College for financial assistance to the Directorate of Higher Education, Government of Goa under the Scheme to provide financial support for conducting

workshops/seminars/conferences/training programs and short term certificate courses. A. Initiatives taken by the College Internal Quality Assurance Cell during the lockdown period due to COVID19 pandemic outbreak. 1. Installation of 3 Portable Touch Free Hand Wash Stations in the College Campus on 20/04/2020. 2. The meeting of teachers was called to discuss and plan the conduct of study/survey on 'Economic Revival Plan for the Local Bodies in the State of Goa on behalf of the Directorate of Higher Education, Porvorim and GIPARD, Old Goa on 24/04/2020. 3. The IQAD Meeting was conducted on 29/04/2020 through Video Conferencing using Skype. 4. The Sump and 6 overhead water tanks were cleaned on 03/05/2020 as a preventive measure against vector borne diseases. Achievements • Prof. Gervasio S. F. L. Mendes, Principal and Chairperson of the Internal Quality Assurance Department of the College received Special Recognition from the office of the CEO Goa for his contribution to electoral education in the state under SVEEP. • The College figured among the top 150 Colleges in India as per All National Institutional Ranking Framework of Ministry of Human Resource Development, Government of India 20182019 Ranking Survey. • The College figured in top 10 College Users in Inflibnet based on March 2020 online usage of resources.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
The IQAC had planned to apply for Ranking Survey of National Institutional Ranking Framework of Ministry of Human Resource Development, Government of India	The IQAC applied for Ranking Survey of National Institutional Ranking Framework of Ministry of Human Resource Development, Government of India on 29/11/2019. The College figured in the band of 151 to 200 top Colleges in India as per the National Institutional Ranking Framework (NIRF) of Ministry of Human Resource Development, Government of India 20182019 Ranking Survey.
The IQAC inspired the students through various forums to use e-books and journals for their reference specially from NLIST.	The students made the optimum use of e-resources under NLIST. The College Library was ranked 7 th All India in the NLIST online Service usage organized by Inflibnet, Gujarat, MHRD, India in March 2020.
The IQAC decided to set up the Smart Classrooms and Virtual Class Studio in the College through financial assistance from the Directorate of Higher Education, Government of Goa	The Smart Classrooms and Virtual Class Studio set up in the College by the Directorate of Higher Education, Government of Goa at the initiative of the IQAC which were formally inaugurated at the hands of the Hon'ble Chief Minister Dr. Pramod Sawant. The teachers enhanced their teaching by making use of the ICT facilities provided in the Smart Classrooms
The IQAC proposed to set up the State-of-Art Digital Language Laboratory and Digital Commerce-Economics-Mathematics	The College could set up the State-of-Art Digital Language Laboratory and Digital Commerce-Economics-Mathematics

Laboratory through financial assistance from the Directorate of Higher Education, Government of Goa	Laboratory through financial assistance from the Directorate of Higher Education, Government of Goa by 05/05/2020. The Digital Language Laboratory will cater to the research, teaching and learning needs of the Departments of Languages. Digital Commerce-Economics-Mathematics Laboratory will beef up the learning, teaching and research requirements of the Commerce-Economics-Mathematics and the allied Departments
The IQAC planned to start a Cluster Research Centre in Economics.	The college has been recognized by Goa University as Cluster Research Centre in Economics. 8 research scholars have registered for their doctoral degree.
The IQAC decided to initiate the Student Induction Programme in the College with the help of Student Induction Programme Committee for the students of F.Y.B.A./B.Sc./B.Com. as per the mandate given by the University Grants Commission, MHRD.	The Student Induction Programme was initiated in the College by the Internal Quality Assurance Cell and the Student Induction Programme Committee for the students of F.Y.B.A./B.Sc./B.Com. as per the mandate given by the University Grants Commission, MHRD from 17-20/06/2019. Various activities were conducted under SIP in the interest of students.
The IQAC planned to be an enabling partner to the Government of Goa in its efforts to bring Economic succor to the citizens in the battle against COVID-19.	Besides the work in our adopted village of Kudne, members of our faculty undertook the exercise of undertaking studies in each of the 12 Village Panchayats of Sattari Taluka for the Economic Revival of these villages on behalf of Directorate of Higher Education and Goa Institute of Public Administration And Rural Development, Government of Goa. Our faculty members were also part of the Core Team that prepared the taluka wise reports for the talukas of Pernem, Bicholim, Sattari, Dharbandora and Sanquem which formed the basis for the State level report, that was submitted to the Government of Goa during the pandemic outbreak.
The IQAC planned to partner with the feeder institutions as our vital stakeholder.	This initiative of IQAC facilitated a vital linkage between the College and the surrounding Higher Secondary Schools. This initiative has resulted in the establishment of the College-Higher Secondary Educators' Interface Committee comprising of College teachers and the Principals from the Higher Secondary Schools.
The College forwarded the applications of faculty members for Professor's Post under CAS	Two faculty members are designated as Professor/s under Career Advancement Scheme under the provisions of Goa

	University Statute SA-19(xi) vide Notification No. 2/155/13-Legal/Amend-Stat(New)/2013/Vol VI/1947 dated 02/08/2013 in the Pay Matrix Level 14 (order of DHE - 24/06/2020).				
The College forwarded Proposals seeking financial support to conduct Seminars / Conferences to the Directorate of Higher Education, Government of Goa.	Grants were sanctioned for National Conference in Economics and International Seminar in Hindi by the Directorate of Higher Education under which a two-day Inter-Disciplinary National Conference on 'Health Sector and Sustainable Development' was organized by Post Graduate Department of Economics on 15-16/01/2020 and International Seminar on 'Vaishwik Star Par Hindi Ki Sthiti Evam Vyapti' was organized by Department of Hindi on 29-30/01/2020.				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> <tr> <td>Directorate of Higher Education, Government of Goa</td> <td>06-May-2021</td> </tr> </table>	Name of Statutory Body	Meeting Date	Directorate of Higher Education, Government of Goa	06-May-2021	
Name of Statutory Body	Meeting Date				
Directorate of Higher Education, Government of Goa	06-May-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	11-Aug-2017				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	07-Mar-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	From the academic year 20182019, the College has started using Management Information System named, 'Qfix' developed by Qfixincomm Private Limited and provided by HDFC Smart Hub Education. It is a digital platform that enables comprehensive ecommunication, mobile based communication between the College,				

parents and students. It helps in recording student profile, dissemination of information such as examination performance, attendance, notices, alerts etc. It provides online fee payment gateway for ease and convenience. It helps teachers to maintain diary, calendar, timetable thus effective management of resources and real time communication with the students. The Qfix provides seamless and two way communication among all the stake holders i.e. management, teachers, students and the parents with the focus on a student centric approach. Currently the feature used effectively is the digital payment and the successful implementation of online collection of fees. As per the initiative from the Directorate of Higher Education, Govt. of Goa and the Government Colleges in Goa, from the academic year 20202021, all the Government Colleges and aided colleges in Goa will be brought under a Common Management Information System. Codal formalities in this regard have already commenced. A robust system common to all the Government Colleges and the aided Colleges will have the following benefits.

Management Benefits:

- Faster and effective decision making with instant information access
- Productive multicampus management with one software
- Real time two way communication
- Time and money saving

Teachers' Benefits:

- Key focus on student academics, less on administration tasks
- Automated attendance and home work / assignments
- Tracking of student performance history with 360 view
- Effortless exam and result management
- Great teacherparents interaction and updates
- Easily available online reports and result cards

Administrators' Benefits:

- Swift and proficient access of all departments
- Centralized reports at single click
- Convenient import/export of data
- Quick and easy sms/notifications
- Paperless, time saving and agile
- Smart communication with teacher, parents and students

Students' Benefits:

- Tuned to announcements, news and calendar
- Access to results, time table and exam dates
- Get all updates even during absence

Parents' Benefits:

- Daily live

attendance and assignment alerts on mobile • Exam and class tests performance tracking • Real time calendar, picture and events news • Online fee ledger, payments and receipts • Paperless leave management • Effective teacher - Parents communication • Remove travel hassle and save cost and time.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follows the curriculum prescribed by the affiliating University. Wherever possible, the college has introduced few socially relevant courses within the University framework. Many teachers are members of the Boards of Studies allowing them opportunities to tweak the curriculum according to the current needs of industry and society. The college offers Certificate Courses to the students and members of general public to acquire additional skills. Proper planning and documentation, periodic review and getting feedback from the students ensure effective implementation of the curriculum. The action plans of the College developed and deployed in this regard are as follows: • • Teachers submit Teaching plans for each of the courses engaged which are made available to the students. • Teachers maintain a diary to record day to day academic activity. • Academic calendar is prepared right at the beginning of each academic year. • Course Outcomes prepared by the teachers are uploaded on the College website for information of the stakeholders • Learning halls and laboratories are spacious and well ventilated equipped with s the required instruments and resources, needed for effective curriculum delivery. • Syllabi and the essential textbooks and reference books are made available to the students. • Audio visual aids and I/O Ports for Internet Connection are provided in the learning halls. • Some of the learning halls are converted into Smart Classrooms through RUSA funds and financial support from the State Government. The college has one Virtual Classroom. • The Digital Language Laboratory and the Digital Commerce-Economics-Mathematics Laboratory that have been set up will be used extensively in the teaching-learning process. Need based Faculty Improvement Programmes are conducted on Preparing Digital Presentations. This came very handy to seamlessly transition to online teaching and learning in response to the challenges posed by COVID-19 pandemic. All the faculty members are trained in using the Smart Classrooms. • Seminars/Workshops/Conferences/Symposia are organised on Evaluation process. • Faculty Development Programmes are organised for enhancing teaching skills of the teachers. Action plans of the College for improving the academic performance of students through innovative methods for increasing the transition/pass rate and for greater competencies are as follows : • Remedial teaching for the weaker students • Special coaching for the students to enhance their academic performance • Motivating the students to enrol for training for NET/SET initiated by the Directorate of Higher Education with some of our own faculty members as mentors. • Bridge courses for students desirous of changing their subjects • Training for development of language skills • Training for competitive exams • Career guidance camps • Add-on/Skill based/job oriented Courses supplementing the main courses • Leadership Camps • Having retraining and relearning programs for the alumni and other citizens with the objective of

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Theatre Art	Nil	12/11/2019	15	Employability	Acting, Oratorship, Anchoring
Geological Field Training	Nil	10/11/2019	5	Employability	Increasing the skills with respect to tools and aspects of geology
Financial Literacy Internship Programme	Nil	30/08/2019	10	Self-employment	Students have started saving and investing
Short Term Certificate Course on Remote Sensing and GIS	Nil	06/11/2019	10	Employability/ entrepreneurship	The students learnt about Remote Sensing and GIS

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Hindi Honours	17/06/2019
BA	Economics Honours	17/06/2019
BA	General - Hindi, Economics, Konkani, Marathi, English, History, Geography, Political Science	17/06/2019
BSc	Mathematics, Computer Science, Physics, Chemistry, Zoology Honours	17/06/2019
BCom	Commerce Honours	17/06/2019
MA	Hindi (Part II)	12/06/2019
MA	Economics (Part II)	12/06/2019
MSc	Mathematics (Part II)	12/06/2019
PhD or DPhil	Economics	17/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
----------------------------------	--------------------------	---

BA	English, Hindi, Konkani, Marathi, Economics, Political Science, History Geography	17/06/2019
BSc	Zoology, Physics, Chemistry, Botany, Geology, Computer Science, Mathematics	17/06/2019
BCom	Commerce	17/06/2019
MA	Hindi (M.A. Part II)	12/06/2019
MA	Economics (M.A. Part II)	12/06/2019
MSc	Mathematics (M.Sc. Part II)	12/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	61	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Geological Field Training	10/11/2019	14
Remote Sensing and Geographical Information System for the S.Y.B.A. SEC students of Geography	06/11/2019	14
Financial Literacy Internship Programme	30/08/2019	15
Theatre Art	12/11/2019	18
Sundar Suvachya Hastakshar Shibeer	07/11/2019	43
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Physics	4
BSc	Mathematics	5
BA	Political Science	10
BA	Political Science	10
BA	Political Science	2
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Effective implementation of the curriculum is ensured by proper planning and its documentation, periodic review and getting feedback from all stakeholders. Teachers maintain a diary wherein day to day teaching and other related activities are recorded. These diaries are periodically reviewed by HOD/Principal. A questionnaire has been designed to cover important aspects of teaching process and the responses are in numerical figures which are compiled immediately by the software to provide an instant feedback to the teacher. Feedback from the students on teachers is collected, data compiled and analysed by the IQAC and forwarded to the faculty for further course of action. Faculty then submits the ATR to the IQAC. Digitization of Students' Feedback has drastically reduced the time and effort required for the process. Since the feedback is obtained digitally, there is no scope for manipulation at any stage. • Obtaining online feedback from the students on the courses conducted in the college to evaluate the teachers' effectiveness has put in place the academic mechanisms for teachers and students. Students feedback about teacher's effectiveness is communicated to respective teacher for his/her overall improvement. This has resulted in enhancing the quality of the teaching learning process. • The mentoring scheme in vogue gives an adequate forum for students to discuss relevant issues, which can then be addressed promptly. Interaction of the mentoring teachers with the students as well as their parents has enabled them to obtain a genuine feedback about the strengths and weaknesses of the College. This feedback formed an important component at the discussions to formulate the SWOC analysis. • A vibrant Alumni has also contributed in this regard. The feedback obtained from alumni can be discussed at length by each department of the College which will deliberate an effective SWOC analysis. Feedback obtained from students through the mentoring scheme is analyzed by the IQAC and suitable action is taken. • Informal feedback obtained from parents and employers is analyzed. All these measures ensure continuous review of the teaching learning process. • Feedback from the staff is obtained during the regularly held (monthly) staff meetings. • The College follows an open door policy wherein the stakeholders are free to meet the Principal and provide their feedback through their interactions.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Mathematics	30	25	25
MA	Economics	30	13	13
MA	Hindi	30	17	17
BCom	Commerce	120	154	154
BSc	Zoology,	80	180	180

	Physics, Chemistry, Botany, Geology, Computer Science, Mathematics			
BA	English, Hindi, Konkani, Marathi, Economics, Political Science, History Geography	120	243	243

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1508	106	93	4	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
106	106	Nil	28	22	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

YES, Around 12 to 22 students are allotted to each teachers in the beginning of the academic year. Issues to be discussed with mentors were given to mentees. The college caters to students of diverse backgrounds. Financial help in the form of freeships and scholarships are available to needy students. The services of a counsellor are available for three days of the week and a large number of students avail of this service. Students are encouraged to participate in cocurricular and extracurricular events, games and sports conducted in the state. A very large number of students excel in these activities. Leadership among students is inculcated by the Students' Council which is a body of students. There is student representation in all statutory bodies like Anti-ragging Cell and Internal Complaints Committee as per Section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. The mentoring scheme introduced by the College, ensures greater personal contact between staff and students. The student mentoring scheme was implemented taking into consideration the subjects studied by the students. As far as possible a teacher who meets a group of students was assigned to that group. Broad guidelines were framed and given to the teachers for efficient implementation. Individual teachers collect background information of students allotted to them. The teachers also counsel them based on their specific needs. Record of the mentoring sessions is maintained by the teachers. Any issue to be resolved is taken up at the appropriate levels. Ensuring personalised attention to every student with regard to their academic goals and expectations was possible through Student Mentoring Scheme

which was otherwise not always possible for the teacher to do due to time constraint. Teachers got an opportunity to meet those students whom they normally don't meet. So also students got an opportunity to seek guidance from the teachers who don't teach them, which enabled the student to take benefit of different viewpoints. This further built a good rapport and a strong bonding between the mentor teacher and the students which created a conducive environment for the teacher as well as the student and fetched positive results in all spheres. It was possible to convey academic information and values to the students through mentor which helped in smooth and effective functioning of the administrative, academic as well as cocurricular activities of the College. The college consistently attains very good results at the University examinations. Interaction of the mentoring teachers with the students as well as their parents has enabled them to obtain a genuine feedback about the strengths and weaknesses of the College. This feedback formed an important component at the discussions to formulate the SWOC analysis. A vibrant Alumni has also contributed in this regard. The feedback thus obtained was discussed at length by each department of the College for submitting the departmental inputs. The departmental inputs in turn were discussed and deliberated for an effective SWOC analysis.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1508	68	1:22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
106	72	34	34	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Prof. Gervasio S. F. L. Mendes	Principal	Special Recognition from the office of the CEO Goa for his contribution to electoral education in the state under SVEEP.
2019	Dr. Vanita Patil	Associate Professor	Rajya Raksha Mantri Commendation Card for Contribution in NCC
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BCom	00	5	10/06/2020	04/02/2020
BSc	00	5	10/06/2020	23/04/2020
BA	00	5	10/06/2020	07/01/2020

BCom	00	1,3	28/10/2019	19/11/2019
BSc	00	1,3	28/10/2019	19/11/2019
BA	00	1, 3	28/10/2019	19/11/2019
BA	00	6	17/08/2020	02/11/2020
BSc	00	6	17/08/2020	19/10/2020
BCom	00	6	17/08/2020	19/10/2020
BA	00	1,2,3,4	17/10/2020	21/10/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Schedule of Continuous Internal Evaluation (CIE) are communicated to the teachers and students at the beginning of the Semester/academic year. b) Centralised timetable is uploaded on the College Website and displayed on College Notice boards, one week before the Examination. c) The Question papers are set by the Internal Faculty members, which is scrutinised by HOD/Senior faculty. d) The answer books and marks are shown to the students by the teachers to ensure transparency. e) The Students are encouraged to improve their performance through counseling. Nearly 20 students are entrusted to each faculty members to be mentors. f) The Students and their parents/legal guardians are made aware of the evaluation process through orientation at the beginning of the academic year.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes. Based on the academic calendar received from the Goa University which is framed based on the inputs received by the Goa University from the representatives of the Principals' Forum, the College draws its own academic calendar by taking into consideration the local festivals. The academic calendar incorporates the local holidays and is duly approved by the Controlling Office i.e. the Directorate of Higher Education, Government of Goa. The academic calendar is strictly adhered to with reference to conduct of examination, number of teaching days as mandated by the UGC and other related matters. The monthly meetings are used effectively to take stock of the adherence to the academic calendar from time to time and take remedial/corrected measures if required. The teachers adhere to the teaching plan through regular maintenance of the Teacher's Diary and its timely submission to the College Authorities for verification and counter signature. The Students' Council is a partner in chalking out the academic calendar and is responsible for adhering to the same for effective learning. The Examination Committee is tasked with the responsibility of drawing out the time table of internal examinations including intra-semester assessment and its implementation. The entire system of examination is transparent and time bound.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gcasc.ac.in/students/Course%20Outcomes%20B.A.,B.Sc.,B.Com.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage
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			examination		
1437	MSc	Mathematics	22	19	86.36
1434	MA	Economics	17	17	100
1436	MA	Hindi	13	13	100
00	BCom	Commerce	22	22	100
00	BSc	Computer Science, Mathematics, Geology, Botany, Zoology, Physics, Chemistry	100	100	100
00	BA	English, Hindi, Marathi, Konkani, Economics, History, Geography, Political Science	105	105	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

00

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	732	Art and Culture	160000	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Talk - 'Astronomy and Moon Landing' Golden Jubilee event Mr. Viddesh Khandeparkar ,Science Co-coordinator was the resource person.	Department of Physics in collaboration with Association of Friends Astronomy Goa.	16/07/2019
A two-day national seminar on Konkani-Hindi	Post Graduate and Under Graduate Department of	19/08/2019

Sahitya Mein Bhav Prabhav : Tulanatmak Adhyayan	Hindi, Government College of Arts, Science Commerce, Sanquelim, Department of Konkani, Goa University, Bihar Hindi Sahitya Sammelan, Patna, Bihar, the Directorate of Official Language, Govt. of Goa	
Talk - 'NASA's Apollo Mission to Moon ISROs Mission of Chandrayan-1 and Chandrayan-2' Dr Vitthal Tilve was the resource person.	Department of Physics	31/08/2019
Workshop - 'Geospatial Data Collection and Its Analysis Using Open-Source' Android App Epicollect 5 and QGIS'	Department of Zoology	19/09/2019
A national seminar on 21veen Sadi Ke Pariprekshya Mein Tulasidas Evam Premachand Ka Sahitya	Department of Hindi, Government College of Arts, Science Commerce, Sanquelim, the Directorate of Official Language, Government of Goa and The New India Assurance Company Limited, Mumbai	05/10/2019
Natya karyshala	Department of Marathi	12/11/2019
A three-day 10th International Conference on Technology for Education (T4E) 2019	IQAC	09/12/2019
Inter- Disciplinary National Conference on 'Health sector and sustainable Development	PG Department of Economics	15/01/2020
A two-day international seminar on Vaishavik Star Par Hindi Ki Swikriti Evam Vyapti	Post Graduate and Under Graduate Department of Hindi, Government College of Arts, Science and Commerce, Sanquelim and Directorate of Higher Education, Government of Goa at the Multipurpose Hall, Directorate of Art and Culture, Panaji, Goa	29/01/2020
Night Sky Observation programme at Govt college Sanquelim	Department of Physics in Collaboration with Association of Friends Astronomy Goa	06/02/2020
Guest lectures on Damodar Khadase : Rachana	Department of Hindi	08/02/2020

Prakriya Ke Vividh Aayam and Prayojanmoolak Hindi : Rojagar Ke Naye Avasar by Damodar Khadase

'OLYMPICS DOWN THE AGE 2020' Scientific International Conference on Physical Education and Allied Sciences. Holistic Development for Excellence in sports performance Health and well being

Department of Sports, Government College, Sanquelim, DCT's S S Dempo College of Commerce and Economics, Cujira and Directorate of Higher Education

27/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Nil	00
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
01	Incubation Centre for Start ups	Self	Natrang Dance Class	Training in Dancing Skills	10/07/2019
01	Incubation Centre for Start ups	Self	Samruddhis Plant Makeover	Nursery	16/07/2019
01	Incubation Centre for Start ups	Self	Nivida Enterprises	Calendar Making, Artificial Jewellery Making, Fashion Accesories	03/08/2019
01	Incubation Centre for Start ups	Self	Vishaya Enterprises	Calendar Making, Artificial Jewellery Making, Fashion Accesories	03/08/2019
01	Incubation Centre for Start ups	Self	Saisha Enterprises	Making of Lamps, Bags Crochet Making	06/08/2019
01	Incubation Centre for Start ups	Self	Tailoring Point	Tailoring	06/08/2019
01	Incubation Centre for Start ups	Self	Painting Solutions	Painting	06/08/2019

01	Incubation Centre for Start ups	Self	Tailoring and Crochet Solutions	Tailoring	07/01/2020
01	Incubation Centre for Start ups	Self	Mehendi Point	Mehendi Designing	07/01/2020
01	Incubation Centre for Start ups	Self	Global to local	Online Entrepreneurship	21/04/2020

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Political Science	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	1	00
International	Chemistry	1	2
International	Geography	1	00

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	1
Commerce	1
English	1
Computer Science	1
Marathi	1
Economics	2

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nil	0	00	Nil

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Chemical Investigation of Marine?Derived Fungus Asprgillus flavipes for Potential Anti?Inflamm Atory Agents	Rajesh Parvatkar	Chemistry and Biodiversity	2020	3	Nill	Government College of Arts, Science Commerce, Sanquelim
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	49	76	77	18
Presented papers	9	5	1	Nill
Resource persons	1	2	Nill	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
The staff members, (teaching and non-teaching) and students attended the Fit India Movement launch programme telecasted in the Auditorium, Smart Classrooms, Virtual Studio on 29/08/2019	Government of India	106	348
Awareness on Palliative Treatment	NSS Unit and PTA in collaboration with IMA Ponda Charitable Trust DILASA Palliative	6	20

	Care Centre		
Shabdakosh.com on online English-Konkani an Konkani-English dictionary and learning app was uploaded on 20/04/2020	Teachers and students from the College collaborated with Konkani Bhasha ,Mandal, Margao	1	11
Donation of Grocery to poor families of Cudnem Village on 26/02/2020	College-Community-Interface (CCI)	1	17
Donation during the lockdown due to COVID 19 PANDEMIC in the form of grocery items, cleaning essestials and bed sheets to the poor people of Cudnem Village held on 29/04/2020	College-Community-Interface (CCI)	1	2
Swaccha Bharat Activity at Harvalem Water Falll	NSS	4	30
Swaccha Bharat Activity at Kudne	NSS	4	50
Blood Donation Camp	NSS and Caring Soul NGO	2	45
Poshan Month Health Rally	NSS	4	29
Swacchata Abhiyan	NCC and Kudne Panchayat	1	45
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
SVEEP	Prof. Gervasio S. F. L. Mendes, Principal and Chairperson of the Internal Quality Assurance Department of the College received Special Recognition for his contribution to electoral education	The office of the CEO, Government of Goa	1508

	in the state under SVEEP		
Rajya Raksha Mantri Commendation Card for Contribution in NCC	Dr. Vanita Patil	NCC 1 GOA BATALLION	1508
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness drive in Kudnem Village	NSS	Cleanliness Drive in Kudnem Village	3	52
Womens day celebration	NSS	Womens day celebration - poetry, poster, video on women empowerment	3	5
Anti-plastic Drive	NSS	Anti-plastic Drive	3	37
Vidnyan Mahotsav	Department of Science Technology	Manohar Parrikar Vidnyan Mahotsav	2	16
Intercollegiate Competition	Ganpat Parsekar College, Harmal	PROXIMA	2	18
Science Exhibition	Directorate of Higher Education, Government of Goa	KALPAK	2	16
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Interactive session with the faculty, research scholars and students at Department of Economics of Kerala University, Trivendrum	Students and Staff of PG Department of Economics of the College	Self financed	01
National Conference organised by the	Research Scholars of Department of Economics, Kerala	Partially financed by Directorate of	03

College and Interaction with the Students and Staff of PG Department of Economics of the College	University, Trivendrum	Higher Education, Government of Goa	
A two-day National Seminar on Konkani-Hindi Sahitya Mein Bhav Prabhav : Tulanatmak Adhyayan at Goa University	Post Graduate & Under Graduate Dept. of Hindi of Govt. College, Sanquelim, Dept. of Konkani, Goa University, Biihar Hindi Sahitya Sammelan, Patna, Directorate of Official Language, Directorate of Higher Education, Govt. of Goa	Financed by Dept. of Konkani , Goa University, Bihar Hindi Sahitya Sammelan, Patna, Directorate of Official Language, Directorate of Higher Education	02
National Seminar on 21veen Sadi Ke Pariprekshya Mein Tulsidas Evam Premachand Ka Sahitya	Dept. of Hindi, Govt. College, Sanquelim, Directorate of Official Language, New India Assurance Company Limited, Mumbai	Self financed and partially financed by Directorate of Official Language and New India Assurance Company, Mumbai	01
Two-day 10th International Conference on Technology for Education (T4E) 2019 at Goa University	IQAC, Govt. College, Sanquelim, Goa University, Taleigao, IEEE, Directorate of Higher Education, Govt. of Goa	IEEE, Directorate of Higher Education, Goa University and sponsors	03
Jaipur Literature Festival - the experience of meeting International Authors	Students of S. Y. B. A.	Self financed	06
Two-day International Seminar on Vaishvik Star Par Hindi Ki Svikriti Evam Vyapti	Post Graduate & Under Graduate Dept. of Hindi, Govt. College, Sanquelim and Directorate of Higher Education, Govt. of Goa	Directorate of Higher Education , Govt. of Goa	02
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant
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	linkage	partnering institution/ industry /research lab with contact details			
Research	Cluster Research Centre in Economics	Govt. College, Quepem, Govt. College, Khandola, Govt. College, Borda, Fr. Agnel College, Pilar, Damodar College, Margao, PES College, Farmagudi, MES College, Zuarinagar, Dhempe College, Miramar, CES College, Cuncolim, Dempo College, Cujira	10/03/2019	Nil	Research Guides and Research Students
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Goa Institute of Public Administration Rural Development (GIPARD)	10/09/2019	Research and field work	2
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
37200000	37165311

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
------------	-------------------------

Classrooms with Wi-Fi OR LAN	Existing
Video Centre	Newly Added
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-Granthalaya	Fully	3.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12669	3764566	1583	756056	14252	4520622
Reference Books	14021	2921279	273	676276	14294	3597555
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	63	120966	1	3190	64	124156
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
Digital Database	1	5900	Nill	5900	1	11800
CD & Video	444	Nill	Nill	Nill	444	Nill
Library Automation	1	Nill	Nill	Nill	1	Nill
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill
Others(s pecify)	8	22056	1	1728	9	23784
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Mukund	Political Science	YouTube	15/10/2019

4.3 – IT Infrastructure**4.3.1 – Technology Upgradation (overall)**

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	42	1	1	0	0	1	16	100	0
Added	0	0	0	0	0	0	0	0	0
Total	42	1	1	0	0	1	16	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	Nil

4.4 – Maintenance of Campus Infrastructure**4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year**

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
32165311	15616280	5603052	5603052

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Information pertaining to procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, learning halls etc. is uploaded on the College Website. Procedure : The college receives funds from the Government of Goa as part of its annual budget allocation. Being a Government institution, there is limited scope to secure additional funding from outside sources. However, as and when required additional funds are allocated by the Government. The College has Purchase Committee in place. Proposals for purchases of various items are verified and approved by the said Committee. After seeking approval of the said committee, all expenses are made by following necessary codal formalities as required by the Government Institution, with prior approval of the Directorate of Higher Education. The codal formalities include tendering, inviting quotations etc. Policies : • Plan of activities is prepared at the beginning of the academic year and expenditure is budgeted based on the funds collected through fees from the students and the grants received from the State Government. • Use of funds is decided/planned by the working committee concerned, after checking the position of funds available. • Monitoring is done by the Accountant/ Standing Accounts Committee and the Principal. • Monthly expenditure statement is prepared and submitted to the Head Office (DHE) by the 2nd/3rd of each month • Cash book is maintained by the College cashier.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid Fund	25	75000
Financial Support from Other Sources			
a) National	Post Matric Scholarship for ST Students	53	397630
b) International	ICCR Scholarship for International Studens	16	145400
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring	24/07/2019	1395	00
Personal Counseling	21/01/2020	45	College Counsellor
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Guest lecture by Dr. Damodar Khadase, a noted Hindi Poet, on Pra yojanmoolak Hindi : Rojagar Ke Naye Avasar on 08.02.2020	Nill	132	Nill	Nill
2019	Career guidance by Mr. Atul Joshi,	50	50	Nill	Nill

	Oriental Institute of Management				
2019	Campus Interview by Credence Research Management Pvt. Ltd, Pune	Nill	50	Nill	Nill
2020	Career Guidance - Talk on MBA as option for Higher Education by Mr. Prabhakar, IIBS , Banagalore	Nill	120	Nill	Nill
2020	GUART, Chemistry	25	Nill	7	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
03	220	Nill	00	Nill	Nill
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	36	B. A.	English, Hindi, Konkani, Geography, Marathi, Histroy, Economics, Political Science	Govt. College, Khandola, Goa University, GVMS College, Farmagudi, Govt.	M. A., B. Ed., D. Ed.

				College, Pernem, Shree Vetal Institute, Colvale, Govt. College, Sanquelim	
2020	23	B. Sc.	Chemistry, Physics, Zoology, Computer Science, Mathematics	St. Xavier's College, Mapusa, Dhempe College, Miramar, KLES, Belgaum, Chowgule, Margao, Goa University, Govt. College, Sanquelim, PES College, Farmagudi, Govt. College, Khandola	M. Sc.

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	2

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter-collegiate Research Paper Writing Competition organised on the occasion of Diamond Jubilee Celebration of renowned Konkani Writer Damodar Mauzo in collaboration with Govt. College, Quepem and Ravindra Bhavan, Margao on 03.08.2019	State level	12
Hindi Short Story Writing Competition	Across all three streams at UG and PG level	22
Essay Competition	Inter class	3

Sketching competition	Interclass and interstream	1
Spelling Competition	Interclass and interstream	13
Greeting Card competition	Interclass and interstream	5
Quiz Competition	Interclass and interstream	10
Flower Making Competition	Interclass and interstream	4
Patriotic Singing	Interclass	62
Ghumat Aarti	Interclass	88
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	10th Senior Langadi Ch ampionship at Nellore, Andra Pradesh - 1st place Gold Medal	National	1	Nill	201711053	Mangeshk umar Mukhiya
Nill	11th Senior National Langadi ch ampionship at Vasai, Maharashtr a - 1st place Gold Medal	National	1	Nill	201711053	Mangeshk umar Mukhiya
Nill	Senior Langadi Ch ampionship , Vasai, M aharashtra - 2nd place Silver Medal	National	1	Nill	201805725	Laxita Kavlekar
Nill	10th Senior Langadi ch	National	1	Nill	201900779	Gopaldas Vaishnav

	ampionship at Nellore, Andra Pradesh- 1st place Gold Medal					
Nill	11th Senior National Langadi Ch ampionship at Vasai, Maharashtr a 1st Place - Gold Medal	National	1	Nill	201900779	Gopaldas Vaishnav
Nill	11th Senior National Langadi Ch ampionship at Vasai, Maharashtr a 2nd Place - Silver Meda	National	1	Nill	201711081	Rakshita Gawande
Nill	Dueball , Nagpur - 3rd place Bronze Medal	National	1	Nill	201911113	Aqsa Sayed
Nill	SPN National Inclusion Cup - Gold Medal	National	1	Nill	201911113	Aqsa Sayed
Nill	Utkarsha Cup 2020 Bengaluru, Gold Medal	National	1	Nill	201911113	Aqsa Sayed
Nill	KSFA A- division League Bengaluru - 2nd place Silver Medal	National	1	Nill	201911113	Aqsa Sayed

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students' council was formally inaugurated on 17 th August 2019 at 11 am in

the college auditorium at the hands of Mr. Rajan Satardekar, Directorate of Transport, Panajim-Goa. Election of members to the students' council was conducted on fair and smooth manner. The council started its activities with the interclass Patriotic Singing competition and Rakhi making competition on 15 th august 2019 after flag hosting ceremony in the college auditorium. SWC in association with NSS unit of college organised talk on Vande Mataram on 23 rd August 2019 at 9:50 am in the seminar hall. Dr. Kale was the resource person.

Ghumat Aarti competition was held on 27 th August 2019. Teachers Day was celebrated on 12 th September 2019 from 11: 15 am onwards followed by cultural program by students and Alumni. Solo Singing competiton was held on 7 th December 2019. Fun days was celebrated in the college from 16 th to 18 th December 2019. Tarang 2019 a cultural event for 3 days was held on 19 th , 20 th and 21th December 2019. Nine off-stage events and Eight on-stage events were organised. Students council decisions are taken by member of the Student welfare committee which includes teachers and council members. Student council members are also members of the various college committees such as canteen committee, purchase committee, Student Aid fund committee and Gender Champion club. Student council concluded the years activities with the annual prize distribution ceremony clubbed with farewell function for the third year students in the month of April 2020.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes. The college was established in June 1988 as a pilot project of the Government of Goa with the aim of bringing quality higher education to the youth from the hinterlands of Goa. During the years of its existence, the college has produced and continues to produce some of the finest graduates in Goa. The Alumni Association of the College is registered under Societies Act on 13th June, 2016. The alumni of the college are well established persons in a variety of fields like academics, industry, civil administration and politics. Some of our exstudents are entrepreneurs and have given job opportunities to the students from our College after graduation. Many are working in government organizations and nongovernment organizations holding high positions. Some of our exstudents are sponsoring awards/prizes to the students who have excelled in third year University examinations. The College has a page on the website through which the former faculty and alumni are kept in touch. Contacts are also established through facebook page of the College. Efforts are made to include alumni in the IQAC. Mr. Sachin Karpe, an alumnus of the College and a successful financial planner has been included in the IQAC. He has suggested improvements in the curriculum of the Commerce stream and suitable projects which the students can undertake. Teachers who are members of the BOS would take up these suggestions at appropriate levels. The successful alumni of the College are invited as Chief Guests and Guests of Honour for important functions. The Alumni Association regularly carries out development activities in the College. They have undertaken to maintain the garden initially developed by the College girls NCC Unit. Informal feedback is obtained through Alumni Association and local employers. A vibrant Alumni has also contributed in this regard. The feedback thus obtained was discussed at length by each department of the College for submitting the departmental inputs. Suggestions are sought and implemented wherever possible through the interaction with the members of Alumni Cell to have a perception on the overall performance and quality of the institution. Alumni Association of Government College of Arts, Science and Commerce, Sanquelim - Goa was registered under the Societies Registration Act, 1860 (Central Act 21 of 1860) on 14th June 2016. Registered No: 209/GOA/2016 The alumni are significantly contributing towards the development of the College through financial and/or other support services.

5.4.2 – No. of enrolled Alumni:

220

5.4.3 – Alumni contribution during the year (in Rupees) :

44000

5.4.4 – Meetings/activities organized by Alumni Association :

1. Mr. Prashant Bhosle awarded cash prize to the students who topped at third year university exam in Commerce. 2. Mr. Vivek Gaonkar, Range Forest Officer of Keri, Sattari range provided saplings and helped in development of college garden. 3. Ms. Vijayalaxmi Kumari, Ms. Prajakta Gawas and Ms. Reena Lawande organized talk on career guidance for students. 4. Mr. Rohidas Kansekar provided financial support for conduct of Zoomanthan 2020. 5. Mr. Hanuman Gawas organized one day workshop for T.Y. B.Sc. Zoology students on use of GPS for data collection and techniques of mapping. 6. Mr. Paresh Porob presented a talk on career opportunities for Zoology students in wildlife Biology. 7. Ms. Harshada Gawas presented a talk on habitat mapping using google earth for T.Y.B.Sc. students. Besides, alumni are invited to the college every week to interact with the students. The following alumni visited the college and presented talks/interacted with the students: 1. Ms. Shivani Naik 2. Mr. Trivikram Prabhugaonkar 3. Ms. Shalaka Sawaikar 4. Mr. Geereish Bailudkar 5. Mr. Sarfraz Shaikh 6. Ms. Naman Sawant 7. Ms. Prachi Desai 8. Mr. Narayan Harishchandra Gawas 9. Ms. Pankti Jog 10. Mr. Amey Lawande 11. Mr. Paresh Porob 12. Ms. Vijayalaxmi Kumari, 13. Ms. Prajakta Gawas 14. Ms. Reena Lawande 15. Ms. Bhakti Parab 16. Dr. Suphala Pujari 17. Ms. Manda Parab 18. Mr. Sachin Karpe 19. Mr. Mahesh Patankar 20. Mr. Rohidas Kansekar 21. Ms. Pratiksha Chodankar 22. Mr. Pronoy Baidya 23. Ms. Harshada Gawas 24. Mr. Hanuman Gawas 25. Mr. Saish Pirankar 26. Mr. Jalmesh Karapurkar 27. Mr. Amit Vernekar 28. Mr. Bomu Kale

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Authority is delegated providing operational autonomy to the departments/units decentralized governance system. • Working committees/Statutory Committees carry out the various academic and administrative functions of the College. They enjoy full operational autonomy. • Heads of Departments - have full operational autonomy. Departmental timetable, distribution of teaching work is decided at the departmental level. The Accounts department is headed by the Accountant who functions independently. The Management is the Government of Goa and manages through the Directorate of Higher Education. Day to day administration, Internal Policy, and Internal Quality Control/Enhancement are looked after by the Principal and Staff. The IQAC performs the task of defining the Quality Policy of the College. The College runs based on the policy of Participatory Management. Feedback from the Staff and Students is continuously obtained through Meetings/Discussions. This feedback is then woven into the general policies and plans of the College. The management i.e. the Directorate of Higher Education is headed by the Director who reports to the Secretary, Education and the Minister for Education. The Directorate proactively encourages academic leadership through maximum empowerment. Heads of Departments prepare department schedules and allot courses. Faculty members frame their teaching plans. The details of work done are submitted in the Annual Confidential report for review by the management. Review of the temporary staff in each department is done by the respective head of

Department. All academic departments, working committees, student bodies and administrative staff are given sufficient opportunity to devise their work plans and strategies for implementation. The Heads of Departments and Convenors of Working Committees are fully accountable and responsible for the work assigned to them. • The Principal provides encouragement and is receptive to ideas that genuinely make a difference. • Energies are focused towards building and maintaining a good work environment and creating systems. • The focus is on Action and Results keeping in mind the interests of the learners. • Efficiency, drive, knowledge and the right attitude are given priority over seniority, age, etc. • Persons are expected to do all kinds of work pertaining to their niche committee so that they gain insight and experience into the intricacies of the work involved. This stands them in good stead when they become leaders since they know all aspects of the work. • Spotting talents and abilities in people and providing opportunities for them to exhibit their work is the forte of this college. • By not settling for mediocrity, the College motivates people to push the envelope further for even seemingly small tasks that challenge the doer and brings out the best in them. Micromanagement of the college affairs is through the Working Committees. Work is carried out in a spirit of cooperation. The administrative staff has also been made aware of their duties and responsibilities. Work is distributed evenly and duties/responsibilities are shared during emergencies. Free and direct access and an open door policy encourage the staff and students, at all levels, to voice their suggestions and ideas directly to the Principal whenever required.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Strategy : Being a Government College, catering to the needs of students from a rural background, the college follows an open door policy for admissions. Passing the qualifying examination is the sole condition for admission. The students are counselled during admission. Due attention is given to the reservation policy of the Government. Outcome : Over the years the college has augmented its intake capacity based on increased demand and available infrastructure. Almost 65 are lady students which emphasizes the fact that the college is playing a major role in women empowerment through education.
Industry Interaction / Collaboration	Strategy : To further strengthen the linkages with industry. Industry representatives are involved in decision making at various levels. Experts from the industry visit the institution as visiting faculty. Outcome : The students will get a vital link between theory and practice. A robust implementation of the

undergraduate and post graduate courses interspersed with skill based short term certificate courses, vibrant internship programmes and value based education will enable the students to hone their skills.. We shall be able to produce a graduate plus/ post graduate plus contributing to the societal wealth in human resources.

Human Resource Management

Strategy : The Staff are encouraged to improve their academic skills by attending and participating in seminars, conferences etc. As and when necessary, they are sent for Refresher and orientation programmes of the University. Faculty Enrichment Programmes are conducted. Staff Welfare Committee conducts recreational activities for the staff which ensures healthy interpersonal relations. Teachers are felicitated for academic achievements. Duty Leaves are sanctioned for attending Seminars/Works hops/Conferences/Orientation Courses/ Refresher Courses Outcome : A well managed human resource contributes in raising the quality of higher education. All stakeholders are benefitted to a large extent.

Library, ICT and Physical Infrastructure / Instrumentation

Strategy : To make a judicious use of technology and harnessing its full potential in the teaching learning process. Smart Classrooms, WiFi, Laptops etc. to be made available and training to be imparted to enable the faculty to use these tools effectively. Outcome : It is expected to benefit the teaching and the student communities by enhancing the overall efficiency of the delivery process of the courses.

Research and Development

Strategy : 1. To provide avenues for pursuit of higher education and research. To explore new areas and to suggest logical solutions to the community in which the institution is located. 2. The research center has been planned to increase the research output and create a research culture exposing the students to a research mindset. Consultancy services shall be provided to the government in the first place and extended to other entities. Major and minor research projects will be undertaken. Outcome : The benefits will accrue to the institution and to the society. at large.

Examination and Evaluation	<p>Strategy : Examinations and evaluation are taken very seriously. Each department of the college and the IQAC analyze the result of each examination. Suggestions then emerge on how to improve student performance. Feedback from students is obtained about the quality of teachers and their teaching. This too is analyzed by the IQAC and if required the teacher is suitably counselled. The college follows evaluation norms laid down by the University. Outcome : Quality of Graduating students will be enhanced which in turn will suitably cater to the needs of the job market.</p>
Teaching and Learning	<p>Strategy : To constantly upgrade the knowledge of the teacher. Exposure to institutions of repute is expected to raise the standards of teaching and learning in the institution. The College has been organising : ? Faculty Improvement Programmes. Staff members are deputed for workshops/training sessions organised by other institutions. ? Training to empower and enable the use of various tools and technology for improved teachinglearning. ? Faculty will be trained in new approaches to the teachinglearning. Outcome : Teachers, students and employers will be the main beneficiaries. It will fortify the learning outcomes of the students.</p>
Curriculum Development	<p>Strategy : 1. To encourage and support the participation of faculty members in training programs. 2. To motivate them to attend the workshops, seminars, conferences and Faculty Improvement Programs (FIP) at state, national and international level. 3. To motivate Faculty members to involve themselves in research work. 4. To organize Faculty Training programmes to empower for handling new curriculum, in assessment and in the development of teaching learning material. Outcome : Teachers, students and employers will be the main beneficiaries.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	<p>Strategy : Making availability of funds to enhance facilities for the students. Funds are released to the investigator in time. The funds are</p>

based on the allocation done by the Government. Sufficient funds are available centrally for maintenance and upkeep of the College infrastructure in line with the recommendations of the committees concerned. Purchases for IT related items are made from funds provided by Government of Goa as per the recommendations of the Purchase Committee/Digital Equipment Maintenance Committee. Outcome : Activities conducted with the help of these funds will help the students in their overall development.

Planning and Development

Strategy : To strengthen the various components of the existing infrastructure for conducting academic and allied activities in the campus. Outcome : The students with a rural background will greatly benefit from the process of strengthening the existing infrastructure. In particular the disadvantaged sections stand to benefit from this investment.

Administration

Strategy : The day to day administration of the College, Internal Policy, and Internal Quality Control/Enhancement are looked after by the Principal and Staff of the College. The Management respects the need for autonomy of the institution in teaching - learning and facilitates efficiency by providing all the necessary moral, financial and infrastructural support. Maximize use of digital technology in teaching and administration. Outcome : This strategy will go a long way in creating a blueprint for the use of digital technology to support administration and teaching.

Student Admission and Support

Strategy : The college publishes its Prospectus every year, which has details about courses offered, fee structure, rules and regulations, academic calendar etc. The college caters to students of diverse backgrounds. Financial help in the form of freeships and scholarships are available to needy students. Virtually every financial aid scheme of the Government is given due publicity among students and there is a committee which facilitates application process. A number of staff members have also floated scholarship schemes to help students. Services of a Counsellor is available for three days of the week

and a number of students avail of this service. Students are encouraged to participate in cocurricular and extracurricular events, games and sports conducted in the state. A very large number of students excel in these activities. Leadership among students is inculcated by the Students' Council which is a body of students. There is student representation in all statutory bodies like antiragging cell and Internal Complaints Committee as per Section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. There is a mentoring scheme in place, which ensures greater personal contact between staff and students. The college consistently attains very good results at the University examinations. The college Alumni Association is a registered body and is quite active. Outcome : Academically well nurtured student certainly proves to be an asset wherever he/she goes. The Society is also benefitted in the process.

Examination

Strategy :

- The examination data is uploaded to the College Website ensuring transparency of the process.
- Evaluation/Examination pattern is explained to the students during the orientation session conducted at the beginning of the first semester.
- Examination Committee of the College monitors every staff members concerned with evaluation process. Specific guidelines are given for invigilation, paper setting, assigning of marks, submission of assessed answer books and mark list.
- User friendly mechanism of collection and submission of answer books is introduced.
- Examination Supervision is made more effective by modifying the Supervision forms.
- Seating arrangement has been modified to minimize the work of actually writing numbers on the desk everyday, thus, ensuring more efficient use of manpower.
- To train students for professional examinations such as CA, ICWA, MBA, civil services, bank examination etc.
- The College has an Examination Grievance Redressal Committee which addresses all the examination related grievances of the students.

Outcome : A transparent system leads to strengthening the confidence of the stakeholders in the

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Mr. Evereth Fernandes	National conference on the theme: Cultural Symbiosis psycho-social perspectives and challenges,12 - 13, 2020. February	Nil	300
2019	Mr. Brian DSouza	State Level Workshop - 'Linear Algebra with Python Pro grammingorganiz ed by Dhempe College of Arts Science, MirGoa from 16-21/12/2 019amar '	Nil	1500
2020	Mr. Brian DSouza	Conference - 'Best Teaching Learning Practices for Engaged student Learning' organized by Birla Institute of Technology Goa from 13-15/02/2020	Nil	4000
2020	Dr. Agnela A D. Dias	Attended a National Seminar on, "DIGITALI NDIA:and Challenges" organized Initiatives, Issues by Government College Commerce and Economics of Borda, Margao - Date: 7th	Nil	1000

		February 2020		
2019	Dr. Agnela A D. Dias	Workshop in Economics organised by Dhempe College of Arts Science, Miramar on 12/07/2019	Nil	250
2019	Ms. Anita Jacob	3-days workshop on "Training of Teachers for Student Induction programme(SIP)" organized by UGC, Western Regional Office, Pune, at IISER, Pune	Nil	7600
2019	Ms. Rosalina Desilva	3-days workshop on "Training of Teachers for Student Induction programme(SIP)" organized by UGC, Western Regional Office, Pune, at IISER, Pune	Nil	7600
2019	Ms. Rosalina Desilva	2-days Multidisciplinary National Conference on "Cultural Symbiosis: Psycho- social Perspectives Challenges" organised by St. Xavier's College, Mapusa and BPA in collaboration with Directorate of Art and Culture- Govt. of Goa	Nil	2000
2019	Ms. Rosalina Desilva	State level workshop of "Smart Phone Addiction Physical,	Nil	1000

		Social and Psychological Issues" organised by Nirmala Institute of Education, Altinho, Panaji, Goa.		
2020	Dr. Agnela A D. Dias	Attended an inter-disciplinary National Conference, "Health Sector and Sustainable Development" organised by Government College of Arts, Science and Commerce, Sanquelim-Goa on 15-16/01/2020	Nil	2000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Technical Training to the Core team of teachers to be Master Trainers on the usage of Digital Laboratories namely Digital Language Laboratory GIL DL21A and Digital Co	Nil	11/03/2020	12/03/2020	20	Nil

	mmerce/Economics/Mathematics Laboratory GIL DL21C					
2019	Awareness Programme on 'Fundamental Duties under the Constitution' organised by Government College of Arts, Science Commerce, Sanquelim	Nil	13/12/2019	13/12/2019	1	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National Seminar on, "DIGITAL INDIA: Initiatives, Issues and Challenges" organized by Government College of Economics and Commerce, Borda, Margao - Goa.	1	07/02/2020	07/02/2020	1
18 th International Entrepreneurship Forum (IEF) Conference on "Entrepreneurship as a Social Movement: Art, Technology, Design and Sustainable Entrepreneurial Transformation"	1	16/12/2019	18/12/2019	3

organized by DHE, Government of Goa and International Entrepreneurship Foru				
Five Days Online Faculty Development Programme organized by Sydenham Faculty Development Centre (SFDC) from under the Pandit Madam Mohan Malviya National Mission on Teachers and Teaching (PMMNMTT), MHRD, New Delhi	1	18/04/2020	23/04/2020	5
105th Orientation Programme organized by Human Resource Development Centre, HRDC, Goa University	1	12/11/2019	09/12/2019	27
Presentation by the National Accreditation Board for Education and Training (NABET) on ISO 21001:2018 organised by the Directorate of Higher Education, Government of Goa at SCERT Building, Porvorim	3	12/06/2019	12/06/2019	1
Attended a talk on the New Education Policy: An Attempt to Transform the Indian Education	1	12/01/2020	12/01/2020	1

System by Dr. Vasudha Kamat as part of the Vichar Vedh Series 2020 at Gomant Vidhya Niketan, Margao Goa				
Attended an Orientation Programme on Planning and Management of College Finances organized by the Department of Educational Finance, National Institute of Educational Planning and Administration (NIEPA) New Delhi	1	06/01/2020	10/01/2020	5
Refresher Course in 'Life Sciences' at Goa University	1	13/11/2019	03/12/2019	21
SWAYAM- NPTEL course on" Introduction to Internet of Things" with 88 Elite silver topper	1	01/07/2019	30/10/2019	72
SWAYAM-NPTEL course on 'Python for Data Science'	1	01/01/2020	01/02/2020	24
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	4	Nil	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
TA/DA, Registration fees of the Seminars/Conferences, LTC facility, Advances and	TA/DA, LTC facility, Advances and all other perks as admissible to State Government	The welfare schemes made available to students by the institution are : • The

all other perks as admissible to State Government Employees. All the welfare measures and leave facilities as admissible

Employees. All the welfare measures and leave facilities as admissible. Training programmes on ICT and other skills are conducted for nonteaching staff

College houses a well equipped spacious canteen catering to the needs of the students. • In case of any emergency, Emergency Medical services are available at Primary Health Centre, Sankhali which is just 200 mts. away from the College campus. • Bus services are available to students for participation in various intercollegiate cultural and sports events within the state. Bus services are also provided for field trips and education/industrial trips of various departments. • The College houses a spacious library with a large sitting capacity. Various books and journals of subjects taught in the College are available to students for issue on library cards. Encyclopaedias, dictionaries, project reports and general books on competitive exams are also available for students for reference. Free internet facility and photocopying at concessional rates is available to students and staff. • A counsellor is available three days a week for the students to address any emotional or psychological issues. • The College has a mentoring scheme which takes care of most of the issues of the student. • Merit scholarships are given to students securing more than 60 marks. The top ranker gets 100 of tuition fees reimbursed and the second and third rankers get 90 and 80 of the tuition fees reimbursed

respectively. • Student's Aid Fund is available to economically weaker students with parents' annual income less than two lakhs. Maximum amount payable under this fund is Rs. 3000/ per annum. • Post Matric Scholarships to SC/ST/OBC students are also provided. • For ST girl students, scholarship is provided under 'Gagan Bharari Shiksha Yojana'. • Tuition fees and library fees are waived for SC/ST students. • No fees are collected from students who are orphans. • In addition, there are various awards instituted by the teachers of the College in various departments. The details are mentioned in the College Prospectus.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial Audit is conducted on regular basis by verifying the expenses incurred by different hands and recorded in different registers maintained for the said purpose. • External Financial Audit is conducted by the Audit Section of Directorate of Accounts, Panaji, Goa.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Dates to be communicated by the Directorate of Higher Education	No	Dates to be communicated by the Directorate of Higher Education

Administrative	No	Dates to be communicated by the Directorate of Higher Education	No	Dates to be communicated by the Directorate of Higher Education
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College formed a Parent Teacher Association in the year 2018-19. The parents are given freedom to air their views and their feedback is obtained to further strengthen the teaching learning process. The parents and the students attend the Counseling session engaged by the Principal and members of the Admissions Committee at the beginning of the academic year. General body meeting of PTA committee was held on 13/08/2019 in the college premises.

6.5.3 – Development programmes for support staff (at least three)

Training will be imparted to the support staff in the following areas: • Basic Computer Skills • Accounting Software • Work Ethics • Fire Safety • First Aid etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Post Accreditation initiative(s) of the College • UG Programmes (Honours) in Hindi, Mathematics Post Graduate Programmes in Hindi, Economics and Mathematics • Cluster Research Centres in Economics, Geography and Chemistry • Monthly Staff Meetings • Online Feedback System • Participation in NIRF • Setting up of a Virtual Studio, ICT enabled Auditorium and 22 Smart Classrooms under the grants sanctioned by RUSA • Interaction of Alumni with students • Formation of Parent Teachers' Association • Examination Centre for GUART EBSB Programme Setting up of Digital Language Laboratory and Digital Commerce-Economics-Mathematics Laboratory,

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	The Student Induction Programme for the students of FYBA/BSc/BCom for welcoming the freshers to the college as per the mandate given by the University	17/06/2019	17/06/2019	20/06/2019	577

	Grants Commission, MHRD				
2020	The inaugural function of the Smart Classrooms and Virtual Class Studio set up by the Directorate of Higher Education, Government of Goa was held at the hands of the Honble Chief Minister, Dr. Pramod Sawant. Secretary, Education, Ms. Nila Mohanani,	29/06/2019	29/06/2019	29/06/2020	545
2020	Talk on the topics, Sexual and Reproductive Health and Substance Abuse by Dr. Krutika Mhalshekar	23/07/2019	23/07/2019	23/07/2019	325
2019	Science Popular Lecture on O pportunities in Basic Science delivered by Dr. Arvind Natu, Director, Indian Institute of Science Education and Research (IISER), Pune	14/08/2019	14/08/2019	14/08/2019	127
2019	Co-hosted Junior Jaycee	18/08/2019	18/08/2019	18/08/2019	150

	Conference 2019 Aarambh in association with Junior Chamber Inte rnational, Sanquelim, a worldwide organisation of nearly 2,00,000 young leaders of a network of nearly 5000 local organi sations in 115 countries				
2019	T.Y.B.A./B .Com./B.Sc. students on Career through UPSC exams like IAS, IPS, Indian Railways, CBI, Excise, Banking examinations etc. by Adv. Shailesh Kulkarni in collaboratio n with Akhil Gomantak Bra hmMahasangh, Goa and Unique Academy, Punean	24/08/2019	24/08/2019	24/08/2019	349
2019	Talk on All Kinds of Minds as a part of Health Care and Value Education Programme. The team of doctors from Goa Medical College and Hospital, Bambolim,	26/08/2019	26/08/2019	26/08/2019	46

	namely, Dr. Nadia, Dr. Sherize Monteiro and Dr. Vaishali Mhardolkar were the resource persons.				
2019	Orientation talk on Financial Literacy by Dr. Celso Fernandes	30/08/2019	30/08/2019	30/08/2019	485
2019	Programme on Financial Literacy Induction Programme by Dr. Celso Fernandes The awareness talk was followed by a training programme under Financial Literacy Internship Programme (FLIP) in collaboration with Nave Marg Foundation.	11/09/2019	11/09/2019	11/09/2019	30
2019	Talk on Menstrual Hygiene by Ms. Dipti and Mr. Saurabh Kashalkar, volunteers of the non-profit organisation Upasana.	24/09/2019	24/09/2019	24/09/2019	309
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Talk on Menstrual Hygiene by Ms. Dipti and Mr. Saurabh Kashalkar, volunteers of the non-profit organisation Upasana.	24/09/2019	24/09/2019	256	53

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Energy conservation : 1. The College has well ventilated, naturally lit learning halls which minimises the use of artificial lighting, thus, conserving energy. 2. LED lights have been used throughout the campus. 3. Every staff and student of the College is environmentally conscious and takes care to switch off lights and fans when not in use.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	4
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	No	Nil
Special skill development for differently abled students	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	09/02/2020	1	OMR Test was conducted for the post of Auditor	Employment	23

					on behalf of Directorate of Higher Education, Government of Goa		
2019	1	1	28/07/2019	1	Conducted OMR Test for the posts of Laboratory Assistants for Government Colleges on behalf of the Directorate of Higher Education	Employment	15
2020	1	1	04/04/2020	60	Study/survey on Economic Revival Plan for the Local Bodies in the State of Goa on behalf of Directorate of Higher Education, Porvorim and Goa Institute of Public Administration and Rural Development, Old Goa	Economic Revival	23

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	07/04/2019	Students are encouraged to participate in co-curricular and extracurricular events. A very large number of students excel in these activities. Leadership

among students is inculcated by the Students' Council which is a body of students.

There is student representation in all statutory bodies like anti-ragging cell and Internal Complaints Committee as per Section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

There is a mentoring scheme in place, which ensures greater personal contact between staff and students. The college Alumni Association is a registered body and is quite active.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Talk for first year students on " Social Media and it's Impact" by Clinical Psychologist , Ms. Chaitali Gawas.	08/07/2019	22/07/2019	142
One day Geographical study trip for T.Y.B.A. students of Geography to Gokak waterfall, Godchinmalki waterfall and Hidkal dam in Karnataka.	21/07/2019	21/07/2019	20
Talk for students on 'Sexual and Reproductive Health and Substance Misuse" by Dr. Krutika Mhalshekar and team from Community Health Centre, Sanquelim.	23/07/2019	23/07/2019	74
Interactive session for third year students on " Career through UPSC	24/08/2019	24/08/2019	138

exams..." by Adv. Shailesh Kulkarni...AGBM Goa and Unique Academy Pune, in our college.			
Talk on mental health for students " All Kinds of Minds" by Dr. Nadia Dias, Dr. Sherize Montiero and Dr. Vaishali Mardolkar, from GMC,Bambolim-Goa	26/08/2019	26/08/2019	77
Orientation for students on "Financial Literacy" by Dr. Celso Fernandes of Navemarg Foundation.	30/08/2019	30/08/2019	485
Talk for students on "Menstrual Hygiene" by Ms. Dipti Kashalkar and Mr. Saurabh Kashalkar volunteers of Upasana, in the college	24/09/2019	24/09/2019	309
Students of our college attended "3rd Super Young Achievers Conclave" at Taleigao organised by Navemarg Foundation	02/10/2019	02/10/2019	30
Presentation for students on "Gift an Organ Initiative" conducted by students of GIM/ CIIYI in the college.	07/12/2019	07/12/2019	248
"Inter-faith Awareness Program" by the Interreligious Dialogue Cell of the Pilar Theological college	07/12/2019	07/12/2019	84
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Development of Campus Garden, 2. Procurement of Organic Waste Composter for disposal of organic waste 3. Since the College has gone in for digitization in all spheres, use of paper has been minimised to a large extent 4. Plantation Drives are undertaken 5. Seed Bombing Project was carried out 6. Students working in the Chemistry Laboratory are educated to collect the hazardous chemical waste and treat separately. These students are trained in micro scale techniques which generate minimum waste 7. The College Campus is plastic free

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The college constantly endeavours to innovate on all fronts. These form a part of the best practices. Large scale digitization in all aspects, be it teaching learning, administration or governance has resulted in saving of valuable time and resources. The admission, attendance, examination system, feedback, library and office administration of the college is digitized which ensures total transparency in the whole system. Another best practice is, putting in place of academic mechanisms for teachers and students. This has resulted in improvement of quality in the teaching learning process. The mentoring scheme in progress gives an adequate forum for students to discuss relevant issues, which can then be addressed promptly. Details of two best practices successfully implemented by the institution are uploaded on the College Website as per NAAC format.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gcscs.ac.in/wp-content/uploads/2021/08/Best-Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision Empowerment for social transformation through holistic education with a humane approach Mission To initiate positive social change through equal opportunity and diverse approaches, in a healthy, responsive and inclusive environment. The Vision and Mission of this institution are attuned to promoting Equality and Social Justice through its curricular and cocurricular programs. Admissions in this college are open to all regardless of caste, creed or gender. The College strives to ensure that all its students, whatever their background may be, are not deprived, discouraged or disadvantaged in any respect as compared to other students anywhere else in the State. Equal opportunity and adequate facilities are provided to all students to participate in all the cocurricular and extracurricular activities of the College. Through the activities of the N.S.S. Unit, Legal Rights and Duties Awareness and Campaign Cell, and the Consultancy and Extension Services Cell and many other Cocurricular Associations/Clubs, students are made aware of inequalities and travesties of Social Justice in society and are exhorted to work towards their eradication. Literacy programs, Senior Citizens' Rights Awareness Program, are two such examples. The College provides a conducive and healthy environment for women students to pursue their higher education. This has attracted a large number of women students and they currently make up about 65 of the total number of students. The College strives to provide the right kind of environment that brings out the best in the students and staff of the College. There is absolutely no discrimination on the basis of gender, economic and social background, etc. Holistic education is one of the components of the vision of this college. Hence, the College strives to foster among teachers and students, and through them in society generally, the integral development of

values inherent in the physical, emotional, rational, aesthetic and ethical education. The College offers a study program in Environmental Ethics and also has a Value Education Cell which guides students towards the development of values. Prominent persons are invited to speak to students and staff on the cultivation of the right kind of values. All activities of the College are conducted in a fair, rational and egalitarian manner with high moral standards, thus providing models for students in ethics and morality. The College integrates value education in its daytoday activities thus making it a routine affair. The institutional vision is 'Empowerment for social transformation through holistic education with a humane approach'. The entire working of the college is quality driven. The management of the college is the Government of Goa and comprises of the Secretary, Higher Education and the Directorate of Higher Education. There is total delegation of authority at all levels. The heads of departments have freedom to frame timetable and allocating courses to teachers based on expertise. The college has numerous working associations, clubs and cells, each headed by a convener. They function in relative autonomy within the framework of the rules and regulations of the college. The Principal and the IQAC periodically review the activities. Delegation of authority has given an opportunity to the staff to imbibe effective management skills. This is evident by the fact that the college has groomed no less than four Principals in its 29 years of existence. The present Principal is assigned additional charge as Additional Director of Higher Education, Government of Goa, and is involved closely with the formulation of policies for higher education in Goa. This is unparalleled in any other institute of the State. The college has a effective IQAC which plays an important role in Quality Assurance in all spheres.

Provide the weblink of the institution

<http://gcascscs.ac.in/iqac/AQAR%20Documents/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

Implementation of academic and nonacademic reforms The institution is geared towards the implementation of both academic and nonacademic reforms. The college will play a proactive role in implementing the reforms in various spheres and activities such as: Developing a mechanism for the creation of Semesterwise Lecture Plans by each Faculty. Uploading the Lecture Plans on College Website so that Lecture Schedules are available to the students at the beginning of the Semesters. Introduction of at least one Certificate/ Diploma Course by each Department. Identification and preparation of contents for possible new Course/Programme (at least one) by the College and communicating it to Goa University and Higher Authorities for approval. Introduction of Value Added Courses imparting transferable and life skills (At least one by each Stream) Design of separate questionnaires, receive and analyze feedback from Parents, Employers, Alumni and Teachers. Teachers to progressively use ICT for effective teaching with the existing Learning Management Systems (MOODLE), Elearning resources etc. Developing a mechanism to monitor the use of ICT by teachers for effective teaching with Learning Management Systems (MOODLE), Elearning resources etc. Upgradation and full utilization of the existing LMS (MOODLE). Display of Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution on the website of the College for the benefit of the students and other stakeholders. Designing the questionnaire for Student Satisfaction Survey (SSS) on overall institutional performance. Analyze the data received from the students and take action to strengthen the learning of the students. Organization of workshops/seminars on Intellectual Property Rights (IPR) and IndustryAcademia Innovative practices Creation of a College Research Cell to encourage teachers and students to do high quality research and publish the same in Prestigious Journals/Conferences. Creation of a Research Bulletin Board at the entrance of the College/Department displaying the abstracts of the

papers published by the teachers of the College. At least one Student Exchange Programme and one Faculty Exchange Programme with the neighbouring Colleges/ Other Educational Institution Creation of Laboratories wherever required Language Laboratory, Commerce Economics Laboratory etc. Implementation of Library Management System Establishment of Internet Center for students Upgradation of Internet Bandwidth Organization of workshop on eContent generation Introduction of capability enhancement and development schemes Guidance for competitive examinations and career counselling Each Department to invite at least one organization to college campus for placement Departments to have orientation programmes for students on higher education opportunities in their discipline (subject) Orientation about SET/NET for all PG Students Sports Department to organize intercollegiate level events Installation of MIS for the College Analysis of the prescribed syllabus by the departments and providing feedback/suggestions in improvement the same to the Goa University Organization of training programmes (Computerized Accounting, Computer Basics) for nonteaching Staff of the College Financial Audit, Administrative and Academic Audit (Both by DHE Internal Audit) Installation of Solar Panels