

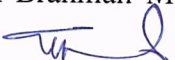
GOVERNMENT COLLEGE OF ARTS, SCIENCE AND COMMERCE, SANQUELIM, GOA
MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL OF THE
COLLEGE HELD ON 12th NOVEMBER, 2019 AT 10.00 A.M. IN THE MEETING ROOM OF
INTERNAL QUALITY ASSURANCE CELL

The meeting of Internal Quality Assurance Cell of the College was held on 12th November, 2019 at 10.00 a.m. in the meeting room of Internal Quality Assurance Cell.

The agenda for the meeting was as follows :

1. Confirmation of the minutes of the previous meeting
2. Review of the initiatives taken by Internal Quality Assurance Cell
3. Plan of action for Semester II, IV, VI
4. Organisation of International Conference
5. A.O.B.

At the outset, the Principal Dr. Gervasio S.F.L. Mendes welcomed the members of the Internal Quality Assurance Cell present for the meeting. The following points were deliberated upon :

1. **Confirmation of the minutes of the previous meeting:** The Principal had a quick review of the minutes of the Internal Quality Assurance Cell meeting held on 27th July, 2019 and informed the house about the action taken at various levels.
Proposed by Mr. Sharat Jamkhandi and seconded by Dr. Vanita Patil.
2. **Review of the initiatives taken by Internal Quality Assurance Cell :**
 - A. The PTA meeting was successfully conducted on 13th August, 2019.
 - B. The Internal Quality Assurance Cell scheduled a Science Popular Lecture on 'Opportunities in Basic Science' by Dr. Arvind A. Natu, Director, Indian Institute of Science Education and Research, (IISER) Pune in association with Department of Science and Technology with the Center for Environment Education (CEE), Directorate of Higher Education and Directorate of Education, Government of Goa on 14th August, 2019.
 - C. The Internal Quality Assurance Cell co-hosted JCI India Zone XI Junior Jaycee Conference 'Aarambh' on 18th August, 2019 in collaboration with Junior Chamber International, Sanquelim, the Student Induction Programme Committee and Students' Council/Students' Welfare Committee of the College.
 - D. The Principal appreciated the initiative taken by Department of Hindi to organize Multi-disciplinary National Seminar on 'Konkani-Hindi Sahityant Bhav Prabhav : Tulanatmak Adhyayan' on 19th and 20th August, 2019 in collaboration with the Department of Konkani, Goa University, Bihar Hindi Sahitya Sammelan, Bihar, Directorate of Higher Education and Directorate of Education, Government of Goa.
 - E. The Internal Quality Assurance Cell organised an interactive session for T.Y.B.A./B.Sc./B.Com. students on 'Careers through UPSC exams like IAS, IPS, Indian Railways, CBI, Excise, Banking examination etc.' by Adv. Shailesh Kulkarni in collaboration with Akhil Gomantak Brahman Mahasangh, Goa and M/s Unique Academy, Pune on 24th August, 2019. 

- F. The College signed MoU with Goa Institute of Public Administration & Rural Development, Ela Farm, Old Goa on 10th September, 2019 as per the suggestion given by the Internal Quality Assurance Cell of the College.
- G. The Internal Quality Assurance Cell conducted a talk on 'Road Safety' by Mr. Shivanand Pednekar, Assistant Motor Vehicle Inspector, Office of the RTO, Bicholim, Goa for the students on 20th September, 2019 as a part of 9th Road Safety Week celebrated by Directorate of Transport, Government of Goa. Mr. B. A. Sawant, Assistant Director for Transport and Mr. Damodar Mashelkar, Motor Vehicle Inspector, Office of the RTO, Bicholim, Goa were invited to interact with the students on the occasion.
- H. As per the suggestion given by the Internal Quality Assurance Cell, the Principal wrote to the Station Fire Officer, Department of Fire and Emergency Services, Bicholim on 23rd September, 2019 with regard to the order dated 14/8/2017 of the Supreme Court of India to request to do a comprehensive survey of the College and suggest measures to be fully compliant of the Fire Safety Norms in force.
- I. The Principal appreciated the initiative taken by Department of Hindi to organize National Seminar on '21veen Sadi Ke Pariprekshya Mein Tulsidas Evam Premachand Ka Sahitya' on 5th October, 2019. The Department raised part of the resources from the Directorate of Official Language, Government of Goa and The New India Assurance Company Limited, Mumbai. The participants especially the UG and PG students benefitted from the Seminar since eminent Hindi Litterateurs from all over the Country attended the Seminar as invited Speakers and interacted with the participants.
- J. At the suggestion of the Internal Quality Assurance Cell, the College organised a 'Vigilance Awareness Programme' with the Office of the Mamlatdar of Bicholim Taluka, Bicholim Goa on 31st October 2019. The Officials of various Govt. Dept. situated in Bicholim Taluka attended the said programme. A lecture on 'Good Governance Practice' was delivered by Ms. Rachana Kumari, IAS from the North Goa District Collectorate.
- K. The Internal Quality Assurance Cell familiarized the students about the bursary scheme and arranged to send the application forms to the GEDC for necessary action. The Committee observed that initially when the Notice for Bursary Scheme was put out, no applications were received. At the initiative of the Hon'ble Chief Minister Dr. Pramod Sawant, an awareness camp was conducted and over 250 applications were received by the College. The Committee puts on record sincere thanks to the Hon'ble Chief Minister for the initiative. The efforts of Dr. Guruprasad Naik in processing the applications in the College are also appreciated.
- L. The Principal appreciated the initiative taken by the Internal Quality Assurance Cell in organising value adding sessions pertaining to career guidance, financial literacy, health and hygiene, menstrual hygiene and mental health through the Student Induction Programme Committee.

M. The Internal Quality Assurance Cell has noted the fact that new Laboratory Assistants have been recruited for the College. The Internal Quality Assurance Cell has also noted that the Office Superintendent and the Accountant have been allotted to the College.

3. **Plan of action for Semester II, IV, VI :** The Internal Quality Assurance Cell suggested that the College should take up following academic measures to improve upon the system:

A. The Principal appreciated the initiative taken by Department of Economics to organize National Conference on 'Health Sector and Sustainable Development' on 15th and 16th January, 2020 in collaboration with Directorate of Higher Education, Government of Goa.

The Principal appreciated the Department of Hindi for taking initiative to organize an International Seminar on 'Vaishvik Star Par Hindi Ki Sweekruti Evam Vyapti' on 29th and 30th January, 2020 in collaboration with Directorate of Higher Education, Government of Goa.

The Principal appreciated the Sports Department of the College for taking initiative to organize Olympics Down The Ages – 2020 Scientific International Conference on Physical Education and Allied Sciences, 'Holistic Development for Excellence in Sports Performance, Health and Well being on 27th, 28th and 29th February, 2020 in collaboration with in collaboration with Directorate of Higher Education, Government of Goa and S. S. Dempo College of Commerce and Economics, Cujira and National Association of Physical Education and Sports Science (NAPESS).

The Internal Quality Assurance Cell suggested that the teachers should prepare and submit their proposals for the conduct of Seminars/Conferences/Short Term Certificate Courses etc. to the Directorate of Higher Education with a request to provide financial assistance.

Action : The faculty members

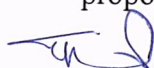
B. The Internal Quality Assurance Cell suggested that each Department should call the Institutes/Industries for placement of students.

Action : The faculty members

C. The Internal Quality Assurance Cell suggested that Alumni meetings should be conducted frequently.

Action : The Alumni Association

D. The Internal Quality Assurance Cell proposed that a workshop on writing research proposals and research articles could be conducted to enhance research culture.



Action : The Internal Quality Assurance Cell

E. The Internal Quality Assurance Cell suggested that the construction work of the playground/stadium needs to be speeded up.

Action : The Internal Quality Assurance Cell

4. **Organisation of International Conference** : The Principal appreciated the initiative taken by the Internal Quality Assurance Cell to organize the 10th International Conference 'Technology for education' (T4E) on 9th, 10th and 11th December, 2019 in collaboration with Department of Computer Science, Goa University and Directorate of Higher Education, Government of Goa.

Action : The Internal Quality Assurance Cell

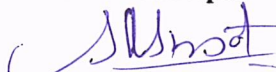
5. **A.O.B.** : It was resolved to prepare and submit a proposal to the Hon'ble Member of the Parliament, North Goa for financial assistance through MPLED Funds. Teachers to submit the proposals for electronic equipment to Mr. Nilesh Natekar for collation and preparing the final proposal for approximately Rs. 15 lakhs.


Action : All faculty members


The meeting ended with the closing remarks by the Principal at 11.45 a.m.

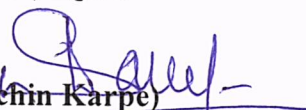
Dr. Shankar Naik, Member of the Internal Quality Assurance Cell and Representative of the Directorate of Higher Education, Government of Goa has sought the leave of absence.



(Mr. Anil Karambelkar)
Vice Principal



(Dr. Soniya Sirsat)
Director, IQAC

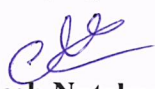

(Mr. Sharat Jamkhandi)
Member, IQAC

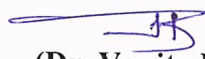

(Dr. Vaibhav Chindarkar)
Member, IQAC


(Mr. Sachin Karpe)
Member, IQAC


(Dr. Gervasio S. F. L. Mendes)
Principal


(Mr. Ashok Chodankar)
Member, IQAC


(Mr. Nilesh Natekar)
Member, IQAC


(Dr. Vanita Patil)
Member, IQAC

Date : 12th November, 2019

Meeting minuted by : Dr. Soniya Sirsat
Director/Co-ordinator, IQAC