

GOVERNMENT COLLEGE OF ARTS, SCIENCE AND COMMERCE, SANQUELIM, GOA

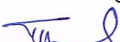
MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL OF THE
COLLEGE HELD ON 27th JULY, 2019 AT 11.15 A.M. IN THE MEETING ROOM OF
INTERNAL QUALITY ASSURANCE CELL

The meeting of Internal Quality Assurance Cell of the College was held on 27th July, 2019 at 11.15 a.m. in the meeting room of Internal Quality Assurance Cell.

The agenda for the meeting was as follows :

1. Confirmation of the minutes of the previous meeting
2. Review of the initiatives taken by Internal Quality Assurance Cell
3. Plan of action
4. A.O.B.

At the outset, the Principal Dr. Gervasio S.F.L. Mendes welcomed the members of the Internal Quality Assurance Cell present for the meeting. The following points were deliberated upon :

1. **Confirmation of the minutes of the previous meeting** : The Principal had a quick review of the minutes of the Internal Quality Assurance Cell meeting held on 27th April, 2019 and informed the house about the action taken at various levels.
Proposed by Dr. Vanita Patil and seconded by Dr. Vaibhav Chindarkar.
2. **Review of the initiatives taken by Internal Quality Assurance Cell** :
 - A. The Principal appreciated the initiative of the Internal Quality Assurance Cell of the College to schedule a Value Addition Session on the topic, 'Treatment of Wet Waste by Individual Households' by Mr. Clinton Vaz a young entrepreneur on 4th May 2019 for the faculty. This session could enlighten the teachers on treating wet waste by households and to suggest practical solutions to the problem of garbage disposal. The purpose of the talk to provide practical knowledge in this vital area of waste management to the faculty and to ensure that the same is passed on to our students was served. The aim of the initiative was to create awareness and to mitigate the hazards posed by accumulating garbage.
 - B. The Principal stated that the Student Induction Programme as per the UGC mandate held for the first year students of the College on 18th, 19th and 20th June, 2019 was a grand success.
 - C. The Principal mentioned that the Smart Classrooms and Virtual Class Studio set up by the Directorate of Higher Education was inaugurated by the Hon'ble Chief Minister Shri. Pramod Sawant on 29th June, 2019 in the presence of the Secretary Education Ms. Nila Mohanan and the Director, Higher Education Mr. Prasad Lodayekar. The said programme was attended by the parents, prominent citizens, authorities of the Higher Secondary Schools of neighbouring areas and the media persons. The awareness of the use of latest technology in teaching-learning process was done through this programme. 

Mr. Prasad Lolayekar, Director, Directorate of Higher Education conducted the meetings with the teaching and administrative staff on the said day in order to know their difficulties coming in way of day-to-day working. This exercise was done to improve the quality of the academic and administrative arena.

- D. The Principal mentioned that based on the suggestion given by the Internal Quality Assurance Cell of the College, few teachers of the College had applied for Guideship. He stated that he is highly pleased to inform that Dr. Soniya Sirsat is recognized as a Ph.D. research guide of the Goa University in the subject of Hindi.

3. Plan of action

The following resolutions were taken :

- A. To organise the Science Popular Lecture on 'Opportunities in Basic Science' by Dr. Arvind A. Natu, Director, Indian Institute of Science Education and Research, (IISER) Pune by Internal Quality Assurance Cell in association with Department of Science and Technology, the Center for Environment Education (CEE), Directorate of Higher Education and Directorate of Education, Government of Goa on 14th August, 2019.

Action : The Internal Quality Assurance Cell

- B. To write to the Station Fire Officer, Department of Fire and Emergency Services, Bicholim with regard to the order dated 14/8/2017 of the Supreme Court of India to request to do a comprehensive survey of the Government College and suggest measures to be fully compliant of the Fire Safety Norms in force.

Action : The Internal Quality Assurance Cell

- C. To organise an interactive session for T.Y.B.A./B.Sc./B.Com. students on 'Careers through UPSC exams like IAS, IPS, Indian Railways, CBI, Excise, Banking examination etc.' by Adv. Shailesh Kulkarni in collaboration with Akhil Gomantak Brahman Mahasangh, Goa and M/s Unique Academy, Pune on 24th August, 2019 in association with the Student Induction Programme Committee.

Action : The Internal Quality Assurance Cell and the Student Induction Programme Committee

- D. To familiarise the students with the bursary scheme through Students' Aid Fund & Other Government Scholarships Committee and send the application forms to the GEDC for necessary action.

Action : The Internal Quality Assurance Cell and the Students' Aid Fund & Other Government Scholarships Committee

- E. To conduct a talk on 'Road Safety' by Mr. Shivanand Pednekar, Assistant Motor Vehicle Inspector, Office of the RTO, Bicholim, Goa for the students on 26th September, 2019, as a part of 9th Road Safety Week celebrated by Directorate of Transport, Government of Goa. The members of the Internal Quality Assurance Cell felt that Mr. B. A. Sawant, Assistant Director for Transport and Mr. Damodar

Mashelkar, Motor Vehicle Inspector, Office of the RTO, Bicholim, Goa can be invited to interact with the students on the occasion.

Action : The Internal Quality Assurance Cell

- F. To organise a 'Vigilance Awareness Programme' on 31st October 2019 in association with the Office of the Mamlatdar of Bicholim Taluka, Bicholim Goa as a part of observance of 'Vigilance Awareness Week'. The Officials of various Government Departments situated in Bicholim Taluka can be invited to attend the said programme. A lecture on 'Good Governance Practice' was also scheduled to be delivered by Mr. Vikas Gaunekar, Additional Collector-1, North Goa-District.

Action : The Internal Quality Assurance Cell

- G. To request the teachers who have cleared their National/State Eligibility Test to start conducting mentoring sessions for the aspiring teachers and PG students.

Action : The Internal Quality Assurance Cell and the concerned faculty members


- H. To have the next PTA meeting in the even semester.

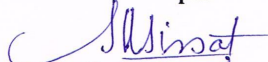
Action : The Internal Quality Assurance Cell and the Parent Teachers Association


- I. To sign MoU with Goa Institute of Public Administration & Rural Development, Ela Farm, Old Goa in order to undertake various extension activities in the villages.


Action : The Internal Quality Assurance Cell


4. A.O.B. : Since there was no matter to discuss, the meeting ended with the closing remarks by the Principal at 12.35 p.m.

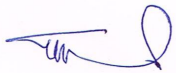

(Mr. Anil Karambelkar)
Vice Principal



(Dr. Soniya Sirsat)
Director, IQAC



(Mr. Sharat Jamkhandi)
Member, IQAC



(Dr. Vaibhav Chindarkar)
Member, IQAC



(Dr. Shankar Naik)
Representative
Directorate of Higher Education


(Dr. Gervasio S. F. L. Mendes)
Principal


(Mr. Ashok Chodankar)
Member, IQAC


(Mr. Nilesh Natekar)
Member, IQAC


(Dr. Vanita Patil)
Member, IQAC


(Mr. Sachin Karpe)
Member, IQAC

Date : 27th July, 2019

Meeting minuted by : Dr. Soniya-Sirsat
Director/Co-ordinator, IQAC