

**GOVERNMENT COLLEGE OF ARTS, SCIENCE AND COMMERCE, SANQUELIM, GOA**  
**MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL OF THE**  
**COLLEGE HELD ON 27<sup>th</sup> OCTOBER, 2018 AT 12.15 P.M. IN THE MEETING ROOM OF**  
**INTERNAL QUALITY ASSURANCE CELL**

The meeting of Internal Quality Assurance Cell of the College was held on 27<sup>th</sup> October, 2018 at 12.15 p.m. in the meeting room of Internal Quality Assurance Cell.

The agenda for the meeting was as follows :

1. Confirmation of the minutes of the previous meeting
2. Review of the initiatives taken by Internal Quality Assurance Cell
3. Plan of action
4. A.O.B.

At the outset, the Principal Dr. Gervasio S.F.L. Mendes welcomed the members of the Internal Quality Assurance Cell present for the meeting. The following points were deliberated upon :

1. **Confirmation of the minutes of the previous meeting** : The Principal had a quick review of the minutes of the Internal Quality Assurance Cell meeting held on 31<sup>st</sup> July, 2018 and informed the house about the action taken at various levels.

Proposed by Mr. Ashok Chodankar and seconded by Mr. Nilesh Natekar.

2. **Review of the initiatives taken by Internal Quality Assurance Cell** :

- A. The Internal Quality Assurance Cell discussed and approved the proposals prepared by the Department of Economics and Hindi to start research centre for onward submission of the same to Goa University. The Chairperson appreciated the pro-active role played by Dr. Seema Rath, Co-ordinator, M.A. in Economics and Dr. Soniya Sirsat, Co-ordinator, M.A. in Hindi.
- B. The Principal appreciated the efforts taken by the Vice Principal Mr. Anil P. Karambelkar in creating a data base of the human resources/expertise of the faculty members for the purpose of sharing the same with other institutions/ society. The Chairperson stated that the said data base can also be shared with the Controlling Office i.e the Directorate of Higher Education, Government of Goa.
- C. The Principal also appreciated the initiative taken by the Vice Principal Mr. Karambelkar to promote interaction between the achievers of the College with other students and faculty members by organising meetings between them. The Chairperson also appreciated Mr. Alok Shirodkar, College Director of Physical Education, who organized the meetings. This venture gave an opportunity to the achievers to share their experiences with the audience. These interactions enabled the authorities to implement interventionist measures to further motivate and support the students for achieving excellence in their respective fields.

3. **Plan of action** : The Internal Quality Assurance Cell suggested that the College should take up following academic measures to improve upon the system :

- A. The Internal Quality Assurance Cell resolved that MoUs could be signed by the College for formation of Cluster of Colleges for Research Centre in Economics, Hindi, Chemistry, Geography with our College for Economics and Hindi and Government College of Arts, Science and Commerce, Khandola for Chemistry and Geography as the lead colleges.

**Action : The Internal Quality Assurance Cell**

- B. The Internal Quality Assurance Cell felt that MoUs can be signed by the College with selected Institutes within and outside the state/country to carry on the task jointly.

**Action : The Internal Quality Assurance Cell**

- C. The Internal Quality Assurance Cell proposed that the College should develop and upload MOOCs.

**Action : The Department of Computer Science**

- D. The Internal Quality Assurance Cell proposed that the faculty members who will be deputed to participate in the three-day workshop on 'Outcome Based Education' to be organised by the Directorate of Higher Education, Government of Goa from 30<sup>th</sup> October 2018 to 1<sup>st</sup> November 2018 should take the initiative to mentor the selected teachers of the College to prepare the Course Outcomes, to oversee the preparation of the Course Outcomes for all the courses to be offered in the even semesters in the year 2018-19 in the College based on the inputs received by them during the workshop. The said Course Outcomes can then be sent to the Expert for his/her opinion.

**Action : The Internal Quality Assurance Cell  
and the concerned faculty members**

- E. The Internal Quality Assurance Cell suggested that the College teachers should involve themselves in research work.

**Action : All the faculty members**

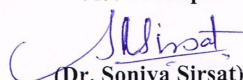
- F. The Internal Quality Assurance Cell proposed that the eligible teachers should apply for guideship.

**Action : Concerned faculty members**

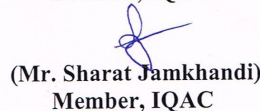
4. **A.O.B. :** Since there was no matter to discuss, the meeting ended with the closing remarks by the Principal at 1.30 p.m.



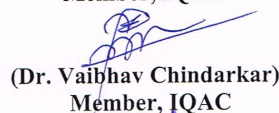
(Mr. Anil Karambelkar)  
Vice Principal



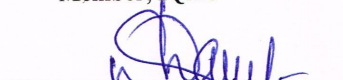
(Dr. Soniya Sirsat)  
Director, IQAC



(Mr. Sharat Jamkhandi)  
Member, IQAC



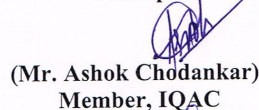
(Dr. Vaibhav Chindarkar)  
Member, IQAC



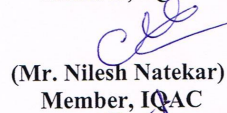
(Mr. Sachin Karpe)  
Member, IQAC



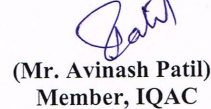
(Dr. Gervasio S. F. L. Mendes)  
Principal



(Mr. Ashok Chodankar)  
Member, IQAC



(Mr. Nilesh Natekar)  
Member, IQAC



(Mr. Avinash Patil)  
Member, IQAC



(Ms. Vanita Patil)  
Member, IQAC

Date : 27<sup>th</sup> October, 2018

Meeting minuted by : Dr. Soniya Sirsat  
Director/Co-ordinator, IQAC