

**THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC  
ACADEMIC YEAR 2012-2013**

**NAME OF THE INSTITUTION: GOVT. COLLEGE OF ARTS, SCIENCE & COMMERCE,  
SANQUELIM, GOA-403 505**

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**PART A:** Different activities for the Academic Year 2012-13 were chalked out keeping in mind the goals and objectives of the College. The academic calendar of the year was prepared.

**PART B**

**1. ACTIVITIES REFLECTING THE GOALS AND OBJECTIVES OF THE INSTITUTION**

- Efficient Teaching and learning in a inclusive academic environment.
- Conduct of various co-curricular and extra-curricular activities to promote all-round development of students.
- To create awareness and develop social values by exposing students to various social and environmental issues through NSS, Nature Club, field trips and other activities.

The outcome was in the form of good results and overall development of students in a disciplined environment. The following table shows the achievement of the College in terms of good results at the final year University examinations, 2012-13.

**Table 1: Results of the College at Goa University Exams, 2012-13**

Class	No. of Students Appeared	No. of Students Passed				Total	Percentage of Passing
		Distinction	I Class	II Class	Pass Class		
B.A.	131	05	35	42	19	101	77
B.Sc.	70	10	28	18	06	62	89
B.Com.	67	00	09	30	19	58	86

Table 2 and Table 3 give glimpses of co-curricular and extra-curricular activities organized by the college during the academic year 2012-13 to facilitate overall development of students.

**Table 2: Co-Curricular Activities Organised During 2012-13**

Sl. No.	Activity
1.	Workshop on 'Communication Skills' for the Second and Third Year students of the College on 08-02-2012. Dr. R. G. Hegde, Associate Professor in English and Trainer, B. N. Degree College, Dandeli, Karnataka, was the Resource Person.
2.	Workshop was organized on 02/02/2013 on the topic, 'Patakatha Lekhan : Prakriya Evam Sambhavanaye' under Dept. of Hindi in the College. Shri. Gorak Sirsat, Assistant Professor in Konkani, Carmel College Nuvem was the resource person.
3.	Lecture on Opinion Poll was held on 18/01/2013 by Mr. Nagesh Karmali.
4.	Talk cum guidance on Short Story - Mr. Vitthal Gawas on 25th August 2012
5.	Talk on 'Batmi Patra Lekhan Va Vachan' for T.Y.B.A. students - Mr. Gopinath Gawas, news reader of Prudent Media, Panaji and Aakashwani, Panaji on 29th September 2012

**Table 3: Extra-Curricular Activities Organised During 2012-13**

Sl. No.	Activity
1.	Inter class Patriotic Song Singing Competition on 15 <sup>th</sup> August 2012
2.	Inter class Solo Singing Competition on 31 <sup>th</sup> August 2012.
3.	Annual Social Gathering on 18 <sup>th</sup> December 2012
4.	Farewell function for Third Year Students on 25 <sup>th</sup> March 2013
5.	Interclass Cultural Festival Tarang 2012 on 19 <sup>th</sup> , 20 <sup>th</sup> and 21 <sup>st</sup> December 2012
6.	Essay Competition for students of Commerce on 23 <sup>rd</sup> August 2012
7.	Poetry Recitation program by the Dept of Konkani on 4 <sup>th</sup> August 2012
8.	Poetry Recitation program by the Dept of Marathi on 10 <sup>th</sup> August 2012
9.	Dialogue Writing Competition by the Dept. of Hindi on 14 <sup>th</sup> Sept 2012
10.	Interclass Quiz competition by Dept. of Political Science on Current Affairs on 18 <sup>th</sup> August 2012
11.	Celebrated Human Rights Day by preparing Wall papers on 10 <sup>th</sup> December 2012

## **2. INNOVATIONS IN CURRICULAR DESIGN AND TRANSACTION:**

Several teachers of the college were actively involved in designing the new syllabi implemented by Goa University as BOS members. All most all the teachers participated in the workshops conducted to discuss the syllabi introduced by Goa University.

**3. INTER-DISCIPLINARY PROGRAMMES STARTED: NIL.**

However, the college offers various inter-disciplinary and multi-disciplinary subjects to the students such as Population Studies, Human Rights, Self Development, Tourism Geography, Environmental Studies, as Foundation courses, Allied to Major and Compulsory subjects as prescribed by Goa University.

**4. EXAMINATION REFORMS IMPLEMENTED:**

Being an affiliated college, it has to adopt the examination pattern prescribed by Goa University. However, the Intra-Semester Assessment (ISA) has given liberty for the teachers to assess the students in different modes in their respective subjects like assignments, presentations, projects, and field studies.

**5. INITIATIVE TOWARDS FACULTY DEVELOPMENT:**

Teachers were encouraged to take up research projects and pursue Ph. D. by availing Teacher Fellowship under UGC FIP.

Teachers were also encouraged to participate in seminars/conferences /workshops and publish research articles.

**6. TOTAL NUMBER OF SEMINARS /WORKSHOPS CONDUCTED:**

Faculty Development Workshop on 'Enhancing Digital Presentations using Microsoft Powerpoint' by Dr. Joydeep Bhattacharjee, on 8/8/2012

**7. RESEARCH PROJECTS: Nil**

**8. PATENTS GENERATED, IF ANY: NIL**

**10. NEW COLLABORATIVE RESEARCH PROGRAMMES: NIL**

**11. RESEARCH GRANTS RECEIVED FROM VARIOUS AGENCIES: Nil**

**12. DETAILS OF RESEARCH SCHOLARS: NOT APPLICABLE**

**13. CITATION INDEX OF FACULTY MEMBERS AND IMPACT FACTOR:**

N.A.

**14. HONOURS /AWARDS TO THE FACULTY:**

Dr. Soniya Sirsat, Head, dept. of Hindi was awarded the Yuva Chaitanya Puraskar 2012, of the Goa Konkani Academy for remarkable contribution in the field of Konkani Language.

**15. INTERNAL RESOURCES GENERATED: Nil**

**16. DETAILS OF DEPARTMENTS GETTING SAP, COSIST/DST, FIST ASSISTANCE / RECOGNITION: NIL**

**17. COMMUNITY SERVICES:**

Through the activities of NSS, Nature & Health Watch Club and other Associations students were exposed to various social and environmental issues which helped them to imbibe pro-social values. Some of these activities are highlighted here.

**Table 5: Community Oriented Activities Organised, 2012-13**

<b>Sl. No.</b>	<b>Activity</b>
1.	Organised antiplastic drive at Chorla Ghat in collaboration with Kumbhar Samaj on 15 <sup>th</sup> August 2012
2.	Blood Donation Camp on 29 <sup>th</sup> August 2012 and 4 <sup>th</sup> February 2013.
3.	A nature trek was organized to Charvane waterfalls on 26 <sup>th</sup> August 2012.
4.	N.S.S. volunteers have worked at Primary Health Centre, Sankhali, Bicholim and Valpoi.
5.	N.S.S. Volunteers have cleaned religious places in and around Sankhali, Valpoi and Bicholim
6.	Collected around 20000 empty milk packets and handed them over for recycling

**18. NUMBER OF TEACHERS AND OFFICERS NEWLY RECRUITED: Nil**

**19. TEACHING-NON- TEACHING STAFF RATIO: 2: 1**

**20.IMPROVEMENT IN THE LIBRARY SERVICES:** Availability of photocopier in the library, Barcoding of books undertaken.

**21.NUMBER OF NEW BOOKS / JOURNALS SUBSCRIBED AND THEIR VALUE:**

New Books purchased & their cost: 728 New Books costing Rs. 2,73,363 /-

New Journals subscribed & their cost: Subscription for 20 Journals were renewed costing Rs. 40,699/-.

**22.NUMBER OF COURSES FOR WHICH STUDENT ASSESSMENT OF TEACHERS IS INTRODUCED AND ACTION TAKEN ON STUDENTS FEEDBACK:**

The teachers of all the courses were assessed by the students through a structured questionnaire during the academic year. The teachers themselves compile the feedback and take appropriate steps to improve themselves.

**23. UNIT COST OF EDUCATION** (Unit cost =Total annual recurring expenditure (Actual) divided by total number of students enrolled):  
Rs.61720/- including salary, and Rs. 3563/- excluding salary.

**24. COMPUTERISATION OF ADMINISTRATION AND THE PROCESS OF ADMISSION, EXAMINATION, RESULTS, and ISSUE OF CERTIFICATES:**

The administration, process of admission is computerized.  
Exam related work, results and preparation of mark sheets are computerized. The results of Semester I to IV Examinations conducted by the college were declared within the shortest possible period.

**25. INCREASE IN INFRASTRUCTURE FACILITIES:**

Construction of new college block is in progress.

**26. COMPUTER AND INTERNET ACCCESS AND TRAINING FOR TEACHERS AND STUDENTS:**

The college has GBBN connectivity. One node is in the college library which is used by staff and students. Each department has been issued a laptop configured to access internet.

**27. FINANCIAL AID TO STUDENTS:**

The following Financial Assistances were availed by the students:

- OBC Scholarship
- SC/ST Scholarship
- Post Metric Scholarships
- EBC Scholarship
- Students Aid Fund
- Various other scholarships from individuals/Private Organizations.

**28. ACTIVITIES AND SUPPORT FROM THE ALUMNI ASSOCIATION:**

The Alumni of the college participated in the cultural activities of Students' Council of the college.

**29. ACTIVITIES AND SUPPORT FROM THE PARENT-TEACHER ASSOCIATION:**

The college does not have a Parents Teachers Association.

**30. HEALTH SERVICES:**

Government health centre just 200 metres away.

### 31. PERFORMANCE IN SPORTS:

No.	Details
1.	College Men's and Women's Judo teams were Runners Up at the Inter Collegiate competition winning two gold, three silver and three bronze medals
2.	Ajinkya Phadte and Jayant Satodkar won Bronze medals at Inter Collegiate Power Lifting Championships.
3.	The college Volleyball team was the Runners up at the Inter Collegiate Volleyball Competition.
4.	Two students Ms. Snusha Gawas and Ms Shantipriya Pednekar represented the state of Goa at the Senior National Judo Championships.
5.	Mr. Ketan Mayekar represented Goa State in the South Zone Softball Championships.
6.	Mr. Omkar Gawas represented the State in the Junior National Kabaddi Championships.
7.	Mr. Jalaluddin Shaikh represented the State in the Senior National Throwball Championships.

### 32. INCENTIVES TO OUTSTANDING SPORTSPERSONS:

Attendance Justification is given to sportsperson during the period they remain away from the college. If required suitable concession in examination fees is given if they miss regular examinations and have to appear for supplementary examinations later on. They are felicitated on National Days in the presence of the whole college. Best Sportsperson award for male and female category is given every year.

### 33. STUDENTS' ACHIEVEMENTS AND AWARDS

The students were encouraged to participate in various co-curricular and extra-curricular activities conducted in the College, by other organizations and University.

Achievements of students in the activities conducted by other organizations is provided in Table 6:

**Table 6: Achievements of Students during 2012-13**

No.	Details
1	Narayan Gawas TYBA won third place in the Inter Collegiate Abhang Gayan Spardha organised by Govt. College, Khandola
2.	Vitthal Shelke won second place in Kavya Wachan at CES College, Cuncolim
3.	Vijaylakshmi Subramani and Chetan Pednekar won the third place in the Inter collegiate Quiz competition during the Open Day organised by the Dept. of Political Science
4.	Shubhada Shinde won the third place in the Elocution Competition during the above event.
5.	Sangeeta Nair won the second place in the Hindi Song Composition competition organised by the Primary Health Center, Sanquelim on Blood

	Donation Day
6.	Pankaj Desai won the first place in the Poster Competition at the above event
7.	Sweta Rane Saardessai won the second place at the Inter Collegiate Competition in Advertisement Writing and Dramatic adaptation of the Short Story organised by Carmel College, Nuvem.
8.	Madhavi Betkekar won the first place at the above event
9.	Shevanti Bordekar and Manjusha Naik won the first and second place respectively at the 11 <sup>th</sup> Kashinath Parab Smruti Inter Collegiate Hindi Essay Writing Competition organised by Govt. College, Kepem
10.	Prachi Volvoikar won second place at the Inter Collegiate and University Poets' Meet at CES College Cuncolim.
11.	Yogesh Tari was selected as one of the 10 best performers at Rangyatra Drama workshop.

#### **34. ACTIVITIES OF THE GUIDANCE AND COUNSELLING UNIT:**

College has a Counselling Cell. Counsellor visits the College thrice a week and makes her services available to students.

#### **35. PLACEMENT SERVICES PROVIDED TO STUDENTS:**

The Placement Cell arranges for Campus interviews. The required upto-date information is provided to the industries/companies to facilitate placement of students.

#### **36. DEVELOPMENT PROGRAMME FOR NON TEACHING STAFF: Nil**

#### **37. BEST PRACTICES OF THE INSTITUTION:**

- Undertaking digitization of various processes of the college like administration, examination, admission etc.
- Improving academic mechanisms to improve teaching learning process.

#### **PART C: DETAIL PLANS OF THE INSTITUTION FOR THE NEXT YEAR. ACTION PLAN FOR THE YEAR 2013-2014**

1. To adopt improved methods in teaching-learning process.
2. To organize activities and to provide required support services for developing all-round personality of the students.
3. To motivate faculty members to undertake research related activities.
4. To speed up the process of construction of New Building Block.

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Mr. Nilesh Natekar  
Co-Ordinator

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Ms. Lucy James  
Offg. Principal

Place: Sanquelim

