

**GOVERNMENT COLLEGE OF ARTS, SCIENCE & COMMERCE, SANQUELIM,  
GOA**

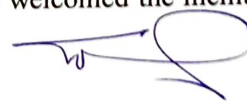
**MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL OF  
THE COLLEGE HELD ON 6<sup>th</sup> April, 2021 AT 10.00 A.M. IN THE IQAC ROOM**

The meeting of Internal Quality Assurance Cell of the College was held on 6<sup>th</sup> April, 2021 at 10.00 a.m. in the IQAC Room.

The agenda for the meeting was as follows :

1. Confirmation of the minutes of the previous meeting
2. Purchase of Vehicle (Four wheeler) for the Office use
3. Purchase of Electric Vehicle (Two Wheeler) for the Office work
4. Construction of Compound Wall and Entry Gate
5. Follow up of Water coolers, Solar Panels and Bio-gas units
6. A.O.B.

At the outset, the Principal Prof. Gervasio S.F.L. Mendes welcomed the members of the Internal Quality Assurance Department present for the meeting.



The following points were deliberated upon :

1. **Confirmation of the minutes of the previous meeting:** The Principal took a review of the minutes of the meeting of the Internal Quality Assurance Cell held on 9<sup>th</sup> January, 2021 and informed the house about the action taken at various levels.

The minutes of the previous meeting were confirmed thereafter.

Proposed by Mr. Ashok Chodankar and seconded by Mr. Sharat Jamkhandi.

2. **Purchase of Vehicle (Four wheeler) for the Office use :** The Principal informed the house that the College vehicle (four wheeler) has lot of issues. The codal formalities with regard to condemnation of the same are in process. The College needs to purchase a new vehicle (four wheeler) at the earliest for the office work to be carried out especially when the distance is more. This will help in speeding up of the work and will facilitate the staff to do some other constructive work. The members of the house unanimously agreed to the proposal and decided to forward the same to the Directorate of Higher Education, Government of Goa for the approval and sanction of the grants.

**Action: The Office Superintendent and the Accountant**

3. **Purchase of Electric Vehicle (Two Wheeler) for the Office work :** The Principal put forth his view that the College should also purchase an Electric Vehicle (Two Wheeler) for carrying out the office work in surrounding areas. This will be our contribution towards environment sustainability. The members of the house appreciated the idea put forth by the Principal and extended whole hearted support for the initiative.

**Action: The Office Superintendent and the Accountant**

4. **Construction of Compound Wall and Entry Gate :** The Principal stated that the College needs to have a strong compound wall and entry gate. He apprised the house that the said proposal was discussed in the meeting chaired by the Director, Directorate

of Higher Education held on 18<sup>th</sup> February, 2021 and the Director has instructed the College authorities to send the proposal to GSIDC.


**Action: The Office Superintendent and the Accountant**

5. **Follow up of Water coolers, Solar Panels and Bio-gas units** : The Principal informed the house that the College needs to have more water coolers at different places in the Campus. He mentioned that the College is in the process to procure the same from various sources. The follow up of the installation and commissioning of the Solar Panels and Bio gas is also in process.

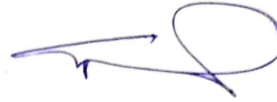
**Action: The Office Superintendent and the Accountant**

6. **A.O.B.**

After due deliberations on the points in the agenda, since there was no other matter scheduled for discussion, the meeting ended with closing remarks by the Principal at 12.30 p.m.



(Prof. Soniya Sirsat)  
Vice Principal (Academics)  
Director, IQAC



(Prof. Gervasio S. F. L. Mendes)  
Principal  
Chairperson, IQAC



(Prof. Seema Rath)  
Vice Principal (PG Programmes)



(Mr. Ashok Chodankar)  
Vice Principal (Administration)  
Member, IQAC



(Dr. Shankar Naik)  
Representative of DHE  
Member, IQAC



(Mr. Sharat Jamkhandi)  
Member, IQAC



(Mr. Nilesh Natekar)  
Member, IQAC



(Dr. Vaibhav Chindarkar)  
Member, IQAC



(Dr. Vanita Patil)  
Member, IQAC



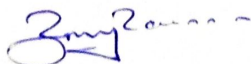
(Ms. Preethi Pednekar)  
Member, IQAC



(Mr. Brian D'Souza)  
Member, IQAC



(Mr. Ramray Gaonkar)  
Office Superintendent, Member, IQAC



(Mr. Amey Parkar)  
General Secretary, Member, IQAC



(Mr. Amol Shirodkar)  
Accountant, Member, IQAC

*Gawande*

(Ms. Rakshita Gawande)  
Ladies' Representative, Member, IQAC

*Sachin Karpe*

(Mr. Sachin Karpe)  
Representative from Alumni  
Member, IQAC

*Gawas*

(Dr. Dnyaneshwar Gawas)  
Representative from Industry  
Member, IQAC

*Vijaykumar Verenkar*

(Mr. Vijaykumar Verenkar)  
Representative from local society  
Member, IQAC

*Vithal*

(Mr. Vithal Sukhathankar)  
Faculty of Goa Institute of Management  
Member, IQAC

*Shashi*

(Mr. Shashi Vishwakarma)  
Vice Chairperson, PTA,  
Ex-officio Member, IQAC

Date : 6<sup>th</sup> April, 2021  
Meeting minuted by : Prof. Soniya Sirsat  
Director/Co-ordinator, IQAC