

Govt. College of Arts, Science & Commerce, Sanquelim, Goa.

Minutes of the faculty meeting held on 28/06/2018 in the Seminar Hall

The Faculty meeting of Govt. College of Arts, Science & Commerce, Sanquelim for the month of June was held on 28/06/2018 from 1.45 p.m. onwards in the Seminar Hall. 67 faculty members were present for the same. (List enclosed).

The agenda for the meeting was as follows :

1. Admissions for academic year 2018-19
2. Review of the Results of T.Y.B.A./B.Sc./B.Com. Examination, April 2018
3. Plan for the academic year 2018-19.
4. Tentative schedule of Orientation Programme for newly appointed teaching staff
5. A.O.B. with prior written permission of the chair.

1. In the beginning, the Principal, Dr. Gervasio S.F.L. Mendes welcomed the members of the house. The Principal then took up the overview of the decisions taken in the staff meeting held on 03/05/2018. Dr. Lucy James suggested that the minutes of the said meeting may be mailed to the members of the staff. The Principal stated that the faculty can go through the minutes once they are uploaded on the College Website.
2. The first point taken up for the discussion was about admissions for academic year 2018-19. The Vice Principal, Mr. Anil Karambelkar gave the updates of the admissions done for the academic year 2018-19. He thanked the admission committee for rendering a helping hand in the admission process. He said that the updated attendance sheets will be issued soon.

The Principal informed the house that the number of students seeking admission for First Year B.A. has increased and therefore necessary permission will be taken from the Govt. of Goa and the Goa University to start an additional division. The Principal stated that he met the parents of all the students of F.Y./S.Y./T.Y.B.A./B.Sc./B.Com. at the time of admissions. He said that he has already informed the parents about strengthening the PTA. He stated that the PTA will be very strong unit of the College. He said that the parents are very much keen on introducing uniforms to the students.

3. The Principal reviewed the Results of T.Y.B.A./B.Sc./B.Com. Examination, held in April 2018. He informed the house that T.Y.B.A. has achieved 83.22% result, T.Y.B.Sc. has achieved 79.51% result and T.Y.B.Com. has achieved 69.87% result. He congratulated the faculty for putting in efforts to achieve good results.
4. Speaking on the plan for the academic year 2018-19, the Principal placed on record his sincere thanks to the members of all the Committees who worked in a time-bound manner during the academic year 2017-18. He said that he expects their whole hearted co-operation in the current academic year too. The Principal stated that the multiple sets of the list of committees were circulated among the members of the staff in order to complete the process faster. He said that two sets were received just two days before the meeting therefore the process got delayed. He said that the data is already collated and the final list of committees will be prepared shortly. He appealed to the members of the

staff who had detached the covering letter from the list of committees, to return the same to the College office.

He further instructed the teachers to submit their teaching plans and to return their diaries maintained by them during the academic year 2017-18 to the Office. He further stated that the teachers should submit their diaries for the current academic year to the Principal every month.

The Principal requested the Heads of the Departments to submit the consolidated report of the results and departmental time table to the Office. He said that the Heads of the Departments shall incorporate necessary changes made if any, in the time table submitted to the Office.

The Principal expressed a word of gratitude to the former Officiating Principal of the College Dr. Joydeep Bhattacharjee and his team for taking the initiative to get the College re-accredited by the NAAC due to which the College became eligible to receive funds under RUSA. The Principal informed the house that the first instalment of Rs. 1 Crore is sanctioned under RUSA to the College. The grant received will be spent on development of smart classrooms and renovation of Chemistry Laboratory. He further informed the house that the College has plans to construct an International Girls Hostel under RUSA funds. He said that Dr. Suman Tari will look after the RUSA Project.

The College will set up Language and Multi-media Laboratory and Social Science Laboratory under RUSA funds if and when allocated to the Goa University. Department of Hindi and Economics have already moved a proposal in this regard to the Goa University.

The Principal informed the house that the Affiliation Inquiry Committee has already visited the College and PG Programmes in Hindi, Economics and Mathematics are expected to start in the current academic year. The Principal informed the house that he has already apprised the Director, Directorate of Higher Education about the requirements pertaining to the furniture for PG classes. He requested Dr. Vanita Patil to give the number of benches and desks required in the College. Dr. Vanita Patil suggested that the furniture from the classrooms in the Commerce Block and Staff room needs to be replaced.

The Principal said that the UGC will now be termed as HECI. He said that HECI will serve to promote and facilitate holistic growth of the system. He further said that the finances will be taken care of by MHRD. Teachers were requested to give their suggestions if any directly to the MHRD with reference to HECI. He appealed to the teachers to go through the websites of UGC, MHRD, RUSA on a regular basis. The Principal informed the house about the Scheme of Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching. He stated that the College is judged based on research culture of the College. He therefore requested the teachers to identify the areas in which they could take up projects and report by next staff meeting. He said that we need to be ready to submit SSR at any time. Ph.D.s, research projects etc. will certainly go a long way in the process.

The Principal congratulated Dr. Vanita Patil for defending the Viva-voce Examination of her Ph.D. thesis successfully.

The Principal apprised the house about the parameters of assessment included in the Annual Confidential Report. He appealed to the teachers to carry on their tasks efficiently. The Principal appealed the members of the staff to take attendance, mentoring process etc. seriously. He said that the Alumni is an important aspect of the College and therefore we need to strengthen the same.

The Principal extended a warm welcome to the staff appointed on contract basis. He instructed the concerned staff to discuss their problems with the concerned Heads of the Departments. The Principal stated that the tentative schedule of Orientation Programme for the staff appointed on Contract/lecture basis will be in mid July 2018. He appealed the newly joined staff to furnish their WhatsApp number to Mr. Diptesh Naik and to get registered on bio-metric machine.

Under A.O.B., The Principal informed the members of the house that the persons who are involved in construction of the ground were asking for the electricity connection which was denied because it was not as per rules. He further informed that the concerned persons have broken the compound wall of the College and have also dug a pit which can be a big threat to the lives of human beings and animals in the Campus and that he has already reported the case of breaking of the compound wall to the Police. He further appealed to the house to bring to the notice of the College, if such activities are noticed in the Campus.

The meeting ended with the closing remarks by the Principal Dr. Gervasio S.F.L. Mendes at 3.00 p.m.



(Dr. Gervasio S. F. L. Mendes)
Principal

Date : 28/06/2018.

Meeting minuted by : Dr. Soniya Sirsat
Director/Co-ordinator, IQAC & Member Secretary