

From,  
Dr. Nisha Kevat  
Asst. Prof. Department of Botany  
Government College of Arts, Science & Commerce  
Sanquelim Goa

4<sup>th</sup> April, 2024

To,  
The Principal  
Government College of Arts, Science & Commerce  
Sanquelim Goa

**Subject: Submitting the expenditure statement and photocopy of bills of  
GIPARD Minor Research Work 2022 to 2023.**


Respected Sir,

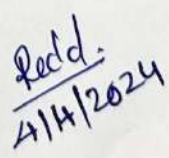
I would like to inform you that I was granted GIPARD Minor Research study on the topic "Management of Floral waste," which commenced on October 1, 2022, and extended until March 5, 2023. I presented the research work on March 6, 2023, before the research committee at GIPARD and also submitted the consolidated report of the completed work after incorporating observations and changes on March 25, 2023. The total sanctioned amount was Rs. 15,000/-.

I am submitting the expenditure statement and also photocopy of the bills and receipts for your reference. Please find the attachment.

Thanking you

Yours faithfully

  
Dr. Nisha Vasantlal Kevat  
(Asst. Prof., Department of Botany)

  
Recd.  
4/4/2024

**Encl.:**

1. Expenditure statement
2. Photocopies of bills and receipts





From,  
Dr. Nisha Kevat  
Asst. Prof. Department of Botany  
Government College of Arts, Science & Commerce  
Sanquelim Goa

7<sup>th</sup> March, 2024

To,  
The Principal  
Government College of Arts, Science & Commerce  
Sanquelim Goa

**Subject: Request for Approval to withdraw remaining 15% of  
GIPARD Minor Research Work amount**

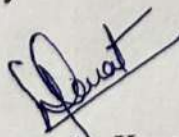
Respected Sir,

I would like to inform you that I was granted GIPARD Minor Research study on the topic "Management of Floral waste," which commenced on October 1, 2022, and extended until March 5, 2023. I presented the research work on March 6, 2023, before the research committee at GIPARD and also submitted the consolidated report of the completed work after incorporating observations and changes on March 25, 2023. The total sanctioned amount was Rs. 15,000/-. However, 85% of the project amount (Rs. 12,750) was sanctioned on September 29, 2022, and the remaining 15% (Rs. 2,250) was sanctioned on May 3, 2023 as per the message received from GIPARD.

I have maintained the records of all the bills in original, but I have not withdrawn the 15% of the amount from the college fund, and that cost was borne by me. Therefore, I request you to kindly allow me to withdraw that amount. I will submit the expenditure statement along with certified original bills after receiving the remaining amount for your reference.

Thanking you

Yours faithfully



Dr. Nisha Kevat  
(Asst. Prof., Department of Botany)

Received  
Balases  
07/03/2024

From,  
Dr. Nisha Kevat  
Assistant Professor, Department of Botany  
Government college of Arts, Science and Commerce,  
Sanquelim - Goa.

25<sup>th</sup> March, 2023

To,  
The principal,  
Government College of Arts, Science and Commerce,  
Sanquelim - Goa.

**Subject: Report of the Minor Research work funded by GIPARD on the topic  
"Management of the Floral waste"**

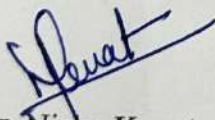
Respected Sir,

I am attaching the consolidated report of the **Minor Research work funded by GIPARD on the topic "Management of the Floral waste"**. The project had commenced on 1<sup>st</sup> October, 2022 till 31<sup>st</sup> January, 2023. However, it was extended till 5<sup>th</sup> March, 2023. As per their instruction, I have already presented my work on 6<sup>th</sup> March, 2023 in front of research committee in GIPARD. After the presentation, I have incorporated the suggestions made by them and submitted the final consolidated reports which included the data and statement of expenditure via mail. I have enclosed the same report for your reference.

Kindly find enclosed report.

Thanking you

Yours sincerely,



Dr. Nisha Kevat  
Asst. Prof. Department of Botany

Encl:

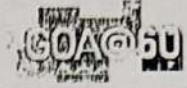
Report of the Minor Research Project

Received  
CHAIR  
25/3/2023





GOVERNMENT OF GOA  
DIRECTORATE OF HIGHER EDUCATION  
S.C.E.R.T. Building, Alto Porvorim-Goa.



Tel:2415585/2410824

Email:dir-dhe.goa@nic.in

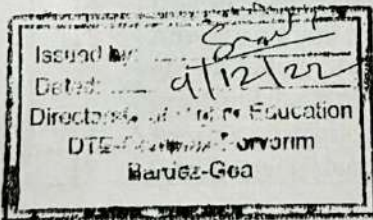
No.8/2/97-Hr.Edn(P-1) 20952

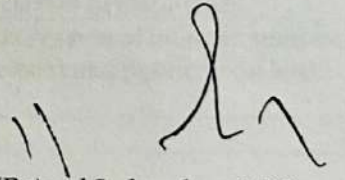
Dated:- 9/12/2022

ORDER

The powers vested in the undersigned as Head of the Department in terms of Rule 12(1) of Goa Delegation of Financial Power Rules, 2008 are hereby re-delegated to the Principals of the following Government Colleges in terms of Rule 12(3) of Goa Delegation of Financial Power Rules, 2008 as per the Annexure enclosed hereto for a period of three years with immediate effect;

1. Government College of Arts, Science and Commerce, Sanquelim-Goa
2. Government College of Arts, Science and Commerce, Quepem-Goa
3. Government College of Arts, Science and Commerce, Khandola-Goa
4. Sant Sohirobanath Ambiye Government College of Arts and Commerce, Pernem-Goa
5. Goa College of Music, Panaji-Goa
6. Goa College of Home Science, Panaji-Goa
7. Government College of Commerce and Economics, Margao-Goa



  
(Prasad Lolayekar, IAS)  
Director (Higher Education)

Copy to:

1. The Principal, Government College of Arts, Science and Commerce, Sanquelim-Goa.
2. The Principal, Government College of Arts, Science and Commerce, Quepem-Goa.
3. The Principal, Government College of Arts, Science and Commerce, Khandola-Goa.
4. The Principal, Sant Sohirobanath Ambiye Government College of Arts and Commerce, Pernem-Goa
5. The Principal, Government College of Commerce and Economics, Margao-Goa.
6. The Principal, Goa College of Home Science, Panaji-Goa.
7. The Principal, Goa College of Music, Panaji-Goa
8. The Director of Accounts, Directorate of Accounts, Panaji-Goa.
9. The Joint Director of Accounts, South Branch, Margao-Goa.
10. The Sr. Dy. Accountant General (Audit), Alto- Porvorim-Goa.
11. Accounts section of this Office.
12. Guard file.
13. Office Copy.



## ANNEUXRE

Sr. No	List of items on which the Principals of Government Colleges are authorized to sanction expenditure
1	Charges for electricity, gas fuel, Lubricant, water, etc.
2	Conveyance hire and reimbursement of hire charges.
3	Freight charges, wharfage and demurrage.
4	Maintenance and service contracts in respect of machinery and equipment's (terms and conditions of contract to be vetted by Law Department).
5	Municipal rates and taxes.
6	Office consumer items required for working of an establishment including house-keeping objects like linen detergents, floor mates, flower-pots, etc.
7	Postage, telegraph and telephone charges (including reimbursement of telephone charges to entitled officers).
8	Printing/binding and stationery (through Director of Printing and Stationery or procured from open market with NOC from that office).
9	Purchase of publications, journals and periodicals
10	Repairs and renewals of machinery/equipment (where expenditure is not of capital nature)
11	Stores for petty works and those required for working of an establishment including livestock, fish, plants, feeds, fertilizers, manures, pesticides for approved animal husbandry, agriculture and forest schemes, sports material, apparatus, instruments (purchase/upkeep/repairs) and consumables relevant for each Department by excluding items classified under "Machinery and equipment", "Works", "Tools and Plant".
12	Training equipment including teaching aids needed by Training Wings/institutes
13	Tents and camp equipment/camp furniture (purchase hire upkeep/repairs).
14	Uniforms and related items entitled classes of employees.
15	Advertising and publicity, tenders, expression of interest, notices, etc. excluding promotional advertisement and publicity on both print and electronic media.
16	Sports registration fees.
17	Guest/Special lectures

1





Forward No..	860/
Date:	05/02/2024
Govt. College of Arts, Sci. & Comm., Sanquelim-Goa 403505	

GOVERNMENT OF GOA  
DIRECTORATE OF HIGHER EDUCATION  
SCERT Building, Alto Porvorim-Goa.

tel: 2415585/2410824

Email: dir-dhe.goa@nic.in

No. DHE/Audit/G.C./SANQUELIM/2023-24/12

Dated: -05/02/2024.

Audit Memo No. 12

(To be returned in original with reply).

**Sub:** Delegation of Powers.

Copy of the order/s by which the Principal, Government College of Arts, Science & Commerce, ~~Quepem~~<sup>Sanquelim</sup> is authorized to draw sanction order for the expenditure incurred by the college may please be furnished.

Asstt. Accounts Officer  
Internal Audit

To,  
The Principal,  
Government College of Arts, Science & Commerce,  
Sanquelim - Goa.

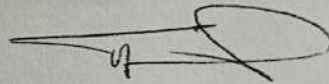
OS  
for compliance  
6-2-2024

No. GCASCS/Audit/04/2022-2023/ 3373

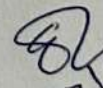
Date:-07/02/2024

**NOTE**

Audit Memo No. 14 issued dated 05/02/2024, regarding the details of quotations/tenders invited by the college for the period from January, 2021 till date for the purchase made above Rs. 25,000 is enclosed.



Professor & Principal (Officiating)  
Govt. College of Arts,  
Science & Commerce,  
Sanquelim - Goa.

  
07/02/24





Forward No.. 8603  
Date: 05/02/2024  
Govt. College of Arts, Sci. &  
Comm., Sanquelim-Goa 403505

GOVERNMENT OF GOA  
DIRECTORATE OF HIGHER EDUCATION  
SCERT Building, Alto Porvorim-Goa.

Tel: 2415585/2410824

Email: dir-dhe.goa@nic.in

No. DHE/Audit/G.C./SANQUELIM/2023-24/14

Dated:- 05/02/2024.

Audit Memo No. 14

(To be returned in original with reply).

**Sub:** Details regarding quotations / Tenders.

Details regarding quotations / tenders invited by the college for the period from January, 2021 till date for the purchases made above Rs. 25,000/-, along with the records pertaining to EMD if any may be furnished to audit.

*L. DeSouza*

**Asstt. Accounts Officer**  
Internal Audit

To,  
The Principal,  
Government College of Arts, Science & Commerce,  
Sanquelim - Goa.

*Aud  
for compliance  
6-2-2024*



## Equipments 2021-2022. 2022 to 2024

No.	details of purchase	Qty	Date	amt. in Rs.
1	Acqua project and Construction Pvt. Ltd.			
	Atmospheric Water Generator	3	14-03-2023	254880
2	St. Thomas Stationary			
	Teachers Diary 2021-2022	250	20-07-2021	70000
3	St. Thomas Stationary			
	Teachers Diary 2022-2023	250	09-07-2022	87500
4	St. Thomas Stationary			
	Printing of Journals 2022-2023	150	10-09-2022	42000
5	St. Thomas Stationary			
	Printing of expression 2022-2023	1300	27-07-2022	241800
6	Purchase of New Maruti Suzuki Dezire Car	1	08-09-2021	623981
7	St. Thomas Stationary			
	Teachers Diary 2022-2023		10-07-2023	54750
8	Purchase of stationery from Sai book stall			
			21-07-2023	327792
9	Purchase of stationery from S S K Enterprises			
			21-07-2023	30600
10	Purchase of Computer from Info Tech Corporation	21		
			30-10-2023	1600168
11	CCTV - M/s Techno World	7		
			01-09-2023	59507
12	Expression 2022-2023 - St. Thomas	1000		
			26-07-2023	180000



Dept. of Chemistry

Sr. No.	Name of Item	Supplier	Rate price in Rs	date of purchase
14	Chemicals	hitech enterprises	26385	28.01.2022
17	Chemicals	Santoshi maa Chemicals	40592	02.02.2022
18	Chemicals	Santoshi maa Chemicals	40746.8	19.01.2022
54	lab Materials	tapascharya enterprises	81090	29.03.2023
55	lab Materials	Santoshi maa Chemicals	87124	30.03.2023
61	lab Materials	Santoshi maa Chemicals	104630	21.06.2023
68	lab Materials	tapascharya enterprises	341539	18.08.2023
69	journals	thomas stationery	123000	07.09.2023

Computer Science Department

Sr. No.	Particulars	Supplier	Quantity	Date of Purchase	Amount
1	Desktop Computers	Brighter Info Train	10	18/11/2020	4,70,000
2	10KVA/192 V IMAXX ONLINE Microtek UPS along with 16 Nos. 70AH SMF Okaya Batteries	Greentech Engineering Services	1 Set	22/1/2021	2,19,794



# Brighter InfoTrain

Computer sales / Services, Repairs, peripherals, consumables AMC etc....

E-mail: [brighterinfo7@gmail.com](mailto:brighterinfo7@gmail.com)

E-mail: [shivadhurl@gmail.com](mailto:shivadhurl@gmail.com)

Government College of Arts,  
Science and Commerce,  
Bakhal - Goa.

## Invoice / Bill

Bill No: 2020/15

TENDER NO.

Date : 18/11/2020

GCASC//Computer  
2020-2021/2020/1199

SL No.	Technical Specifications	Qty	RATE PER UNIT	Amount
				(Rs.)
1.	Processor 15 8th Generation, 8GB DDR4 1TB HDD DVD Ethernet port On board graphics card Ubuntu Preloaded 19.5 LED HDMI/VGA input USB Optical Mouse USB Keyboard	10	47,000/-	4,70,000/-

### Terms & Conditions

Payment to be made by cash /DD. In favour of **Brighter Infotrain**. In case Cheque only local will be accepted. Interest @24% will be charged on overdue payments. Goods once sold will not be taken back. Our responsibility ceases the movement goods leave our premises. We reserve a line on goods till full payment is made. Dishonored /bounced chSSeques voids warranty Please bring along copy of our invoice /challen for any type of repairing or maintenance/ warranty product

Total

4,70,000/-

GST 18 %

Not Applicable

G.Total

4,70,000/-

Rupees In Words :- Four Lakh Seventy Thousand  
Only

For Best Price For CCTV,  
Biometric, Laptop Etc...  
Please Call 9527856530

RECEIVER S SIGNATURE

For, Brighter InfoTrain



(Authorized Signatory)

3 Years Warranty( 1 Year onsite service from our site)(2 Years Warranty Claim from Company.

COMPUTER TRAINING INSTITUTE COURSE OFFERED COMPUTER APPLICATION, BUSINESS APPLICATION,  
TALLY, INTERNET, COMPUTER HARDWARE & NETWORKING.

Address: Shop No 1\_Ground Floor Premavati Niwas Building Behind Hanuman Temple  
Valpoi Sattari - Goa

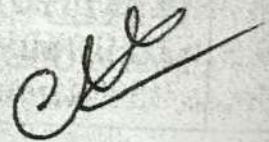
Office no: 0832-2374530, Mob: 9527856530.



Date: 19-

CERTIFICATE

Item mentioned in this bill are supplied in good condition and according to our specification. public Tender was invited and the order was placed. Item entered in dead stock register. NO. 02 page No. 29  
payment may be this made.



(HOD. of Dept. Computers)



**INFO TECH CORPORATION OF GOA LIMITED**

A Government of Goa Undertaking  
As ISO 9001:2015 & ISO 27001:2013 Certified Company  
Company ID : U32209GA1990SGC001043  
Ph. :2225192/2226024 Fax :2430099  
3rd Floor, IT Hub, Altinho, Panaji-Goa 403001  
GSTIN 30AAACE6234B1ZH  
PAN AAACE6234B

*J7 fund*  
*General*

**TAX INVOICE**

: 161/Procu/23-24  
: 30/10/2023  
: Within 30 days  
: 29/11/2023  
: GCASCS/pur.comp/51/2023/1540

Place Of Supply : Goa (30)  
ITG Nodal Officer : Piyush S. Patil  
Name of Empaneled Vendor /Supplier : Omkar Agencies

Invoice No.  
Invoice Date  
Payment Terms  
Due Date  
Sales Order No.

Bill To  
Govt college of arts science and commerce,  
Sanquelim  
Govt college of arts science and commerce,  
Desai Nagar,  
Sanquelim  
India

Ship To  
Govt college of arts science and commerce, Sanquelim  
Govt college of arts science and commerce,  
Desai Nagar,  
Sanquelim  
India

Sl. No.	Item & Description	HSN /SAC	Qty /Period	Rate	CGST %	Amt	SGST %	Amt	Amount
1	A172 Desktop Computer Intel core i3 (HP Pro Tower 280 G9)	847160	11.00 Nos	54,075.00	9%	53,534.25	9%	53,534.25	5,94,875.00
2	A2122 All in One Computer Intel core i5 (HP 440 G9 AIO)	847160	10.00 Nos	76,125.00	9%	68,512.50	9%	68,512.50	7,61,250.00

Sub Total	13,56,075.00
CGST@9%	1,22,046.75
SGST@9%	1,22,046.75
Adjustment	(-) 0.50
<b>Total</b>	<b>₹16,00,168.00</b>
<b>Balance Due</b>	<b>₹16,00,168.00</b>

Total In Words  
**Indian Rupee Sixteen Lakh One Hundred Sixty-Eight Only**

For ECS the details are as Under:-  
Bank Name : HDFC Bank Ltd.  
Account No. : 50200009795538  
IFSC : HDFC0000315  
Branch : House No 456, GF, Sukan Building, NH-17, Alto-  
Porvoim, Bardez, Goa- 403501

For INFO TECH CORPORATION OF GOA LTD.



**Note:** As per Notification No.50/2018- Central Tax and Notification No. 73/2018- Central Tax, TDS Under GST Provisions Shall not apply on transactions which are undertaken between notified persons who are liable to deduct TDS under GST. Therefore TDS under GST will not be deducted while making payment to ITG as per Notification No.73/2018-Central Tax.

Terms & Conditions  
Note: Check/DD to be drawn in favour of Info Tech Corporation of Goa Limited, Altinho, Panaji-Goa.403001.

HSN/SAC	Taxable Amount	CGST Rate	CGST Amount	SGST Rate	SGST Amount	Total Tax Amount
847160	13,56,075.00	9%	1,22,046.75	9%	1,22,046.75	2,44,093.50
Total	13,56,075.00		1,22,046.75		1,22,046.75	2,44,093.50

This is a system generated tax invoice and hence does not require signature.

*[Signature]*

*CA/02/102*



No. GCASCS/Accts/ Quot/ 2020-2021/2020/ 1896  
Govt. College of Arts, Science  
and Commerce, Sanquelim - Goa.  
Dated:- 21/12/2020

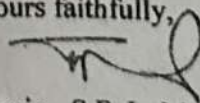
TECH ENGINEERING SERVICES,  
ALI-GOIA

Subject:- Supply order for Supply of 10 KVA UPS

Ref.No.:- Quotation No. GESQN020 and 21 date : 16 12/2020

Description	Qty.	Rate Quoted	Amount
10 KVA/192V IMAXX ONLINE	1	Rs. 104000/-	Rs. 104000/-
70 AH 12 V SMF BATTERY OKAYA	16	Rs. 5050/-	Rs. 80800/-
INSTALLATION OF 10 KVA UPS SYSTEM	01	Rs. 7500/-	Rs. 7500/-
		Sub -Total	Rs. 192300/-
		SGST	Rs. 21347/-
		CGST	Rs. 21347/-
			Rs. 234994/-
		Less Buy Back of 42 AH SMF Battery	Rs. 15200/-
			Rs. 219794/-

TOTAL:  
Rupees: Two lakhs nineteen thousand seven hundred ninety four only )  
Please send your pre-receipted bill in duplicate as to enable us to settle your payment early.

Yours faithfully,  


(Dr. Gervasio S.F. L. Mendes )  
Principal.

Professor & Principal  
Govt. College of Arts,  
Science & Commerce  
Sanquelim - Goa

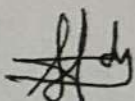


## LIBRARY SCIENCE DEPARTMENT

PARTICULARS	SUPPLIER	QUANTITY	DATE OF PURCHASE	AMOUNT
Desktop and UPS	Brighter Infotrain	1	09/07/2022	63779/-
Desktop	Brighter Infotrain	1	19/04/2022	60770/-
Xerox Machine	VND Enterprises	1	08/10/2021	109000/-

Department of Geography

Sr. No	Equipments Purchased	Supplier	Price	Quantity
1 2023	Maps, GPS, Charts, Satellite imageries	Bharat Education Store, Meerut, UP	Rs. 3,65,128	57

  
Stephen Fernandez





**Equipments 2022 to 2024**

Sr. No.	details of purchase	Qty	Date	amt. in Rs.
1	Sports Equipments from M/s. Virat Sports Shops	12	16-09-2023	129664

# Physics Dept.

Equipments 2021-2022 2022 to 2024			
Sr. No.	details of purchase	Qty	Date
			amt. in Rs.
1	Satish Traders, Panaji Goa		21-11-2022
	Feinction Generator	1	
	Galvanometer	10	

of Satish Traders  
lab equpt.

24/11/23 457013



TIN : 30500101910 DT. 01-04-2005  
 CST. No. PICST/4189 DT. 10-09-1992

Subject to Panaji Jurisdiction  
 TAX INVOICE / CREDIT BILL

: 94212 46248  
 R. : 222 1034

# SATISH TRADERS

Dealers In : ELECTRICALS, ELECTRONICS, PRECISION INSTRUMENTS, ENGINEERING TOOLS,  
 SCIENTIFIC EQUIPMENTS, GLASS WARES & CHEMICALS

**GOVERNMENT ORDER & INDUSTRIAL CONSUMABLE SUPPLIERS**

1st Floor, Keith Building, Next to Park Plaza, Opp. Azad Maidan, Panaji, GOA - 403 001.

No.: ST/12/2022-23.

Date : 21.11.22

To, The Principal, Govt college of Arts & Com Sanguelin

Your Order No. GCA SCL/Arts/Quant/Physics/2022-23/453 Dated : 12.8.22

QTY.	DESCRIPTION	RATE	AMOUNT
02	Function Generator (0.3V & 0.30 Frc 0.3hz to 3mhz model 8MT S071.	14950/-	29900=00
10	Galvanometer.	1490/-	14900=00
			<u>44800=00</u>
			<del>18032=00</del>
	CST 9%		4032=00
	SST 9%		4032=00
			<u>52864=00</u>

*[Handwritten Signature]*

Pre-receipted bill amounting to Rupees Fifty Two Thousand Eight Hundred Sixty four only