YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Government College of Arts, Science & Commerce, Sanquelim, Goa
• Name of the Head of the institution	Prof. Gervasio S. F. L. Mendes
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08322364271
• Mobile no	9421094271
• Registered e-mail	gcascs@gmail.com
• Alternate e-mail	iqadgcascs@gmail.com
• Address	Sanquelim, Goa
• City/Town	Sanquelim
• State/UT	Goa
• Pin Code	403505
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Goa University**
• Name of the IQAC Coordinator	**Prof. Soniya Sirsat**
• Phone No.	**08322364271**
• Alternate phone No.	**9423316038**
• Mobile	**9423316038**
• IQAC e-mail address	**iqadgcascs@gmail.com**
• Alternate Email address	**gcascs@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gcascs.ac.in/wp-content/uploads/2022/08/AQAR-2020-2021.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gcascs.ac.in/wp-content/uploads/2022/12/Academic-Calendar-2021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**Three Star**	**00**	**2002**	**01/01/2002**	**31/12/2007**
Cycle 2	**A**	**3.17**	**2017**	**12/09/2017**	**11/09/2022**

6.Date of Establishment of IQAC	**15/02/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government College of Arts, Science and Commerce, Sanquelim, Goa	Grants	State Government	01/04/2021-31/03/2022 (1 year)	258622220
Government College of Arts, Science and Commerce, Sanquelim, Goa	Grants	Central Government	01/04/2021-31/03/2022 (1 year)	18674403

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

? Programme Outcomes, Programme Specific Outcomes and Course Outcomes were formulated under Outcome Based Education Policy. The

task of attainment was also initiated ? Installation work of 80kWp Grid Connected Solar Rooftop PV Power Plants was completed in the academic year 2021-2022 ? New Bio Gas Unit is being set up which is looked after by the Students ? 27/06/2022 : The IQAC and Department of Hindi (UG, PG and Research Centre) organized a National Seminar on 'Intellectual Property Rights' in association with the Department for Promotion of Industry and Internal Trade, Office of the Controller General of Patents, Designs and Trademarks, Ministry of Commerce and Industry, Government of India. ? 13-19/07/2022 : The IQAC organized a Short Term Certificate Course in 'Library Science' in collaboration with the Department of Hindi and Library. A total of 33 students participated in the Course.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Formulation of Programme Outcomes, Programme Specific Outcomes and Course Outcomes were formulated under Outcome Based Education Policy. The task of attainment was also initiated	The teachers were able to see the performance of the students over a period of time and adopt necessary measures for qualitative improvement
Feedbacks were taken from various stakeholders	The College was able to initiate various activities based on the feedback received from the stakeholders
Students Satisfaction Survey is conducted	The College was able to under the viewpoints of the students and could march in the desired direction
Short Term Certificate Courses and extension activities were planned	By implementing the said activities the College was able to bridge the gap between the curriculum and the required skills for the job.
Series of Guest lectures from Alumni and eminent speakers were conducted	The Students got good exposure to various eminent speakers and the topics and could enhance their knowledge
SWAYAM NPTEL Local Chapter was established in the College	The teachers and the students got exposure to the MOOCs

	through SWAYAM NPTEL Portal
The IQAC initiated the meetings of the students who have excelled in different curricular/co-curricular and extra-curricular activities at different levels, with the teachers/well wishers/students for interactive sessions on every fourth Saturday of the month	This activity could promote the interaction between the achievers and students of the College inspiring motivating the students to achieve new heights
Star College Scheme – As an initiative of the Internal Quality Assurance Department a proposal was submitted to the Department of Biotechnology, Ministry of Science and Technology, Government of India under strengthening component of Star College Scheme from UG Colleges in India to achieve excellence in Science at the Under Graduate level.	The Zoology, Computer Science, Mathematics, Chemistry and Physics were chosen for the Star College Scheme.
Teachers are motivated activitiess through the monthly staff meetings to get involved in research based	Members of the Staff have published several research papers in peer reviewed Journals. ? Ms. Aditi Naik, Assistant Professor in Botany was granted an Innovation Patent for developing a methodology for treating cancer cells using anti cancer treating plant extract. The said work was conducted as part of the Ph. D. programmes under the guidance of Prof. S. Krishnan.
1 issue of Latitude 2018-2021 and 1 special issue of Latitude on the noted Konkani Writer Mahabaleshwar Sail is released.	The College was able to motivate writers from the State to write research papers
The teachers were motivated to develop content for online teaching during Pandamic	The teachers who were already exposed to the development of the content for online teaching

Outbreak	during Pandamic Outbreak, rendered their services as resource persons, co-ordinators for the development of E-Content for the Project 'DISHTAVO' launched by the Directorate of Higher Education, Government of Goa.
The teachers are motivated to design and develop MOOCs related to their subjects	Some teachers from Department of Chemistry and Geology were selected by the Directorate of Higher Education to design and develop MOOCs.
Placement Drives were initiated	Some of our students were absorbed by various Companies for jobs through Placement Drives
Start-ups were initiated	Some students could start their own outlets through Start-ups
Installation work of 80kWp Grid Connected Solar Rooftop PV Power Plants was completed in the academic year 2021-2022	The College was able to create Grid through Solar Rooftop PV Power Plants due to which the amount to paid in view of Electricity Bills have come down to a large extent.
Bio Gas Unit in the Canteen was recommissioned and a new unit was set up which is looked after by the Students	These Units provide fuel to the Canteen and to the Department of Chemistry. This activity has also added value based awareness, knowledge and system in the students.
Audits conducted – Water, Waste, Energy, Biodiversity/Green Audit/Environment (Major Flora)	The College was able to take few more steps in saving water, energy and green cover in the Campus
24/02/2022 and 26/03/2022 : The IQAC conducted Aadhar Mobile update and Child enrolment camp in collaboration with India Post Payments Bank, Sanquelim, Goa for the learners, the teachers	The awareness was created and many stakeholders took the benefit of the facility

and administrative staff and the members of general public	
27/06/2022 : The IQAC and Department of Hindi (UG, PG and Research Centre) organized a National Seminar on 'Intellectual Property Rights' in association with the Department for Promotion of Industry and Internal Trade, Office of the Controller General of Patents, Designs and Trademarks, Ministry of Commerce and Industry, Government of India, for the students, teachers and research scholars in the Hybrid Mode from 10 a.m. onwards under the banner of the 'Azadi Ka Amrit Mahotsav'.	The teachers were able to carry out the research work considering all the aspects of Intellectual Property Rights
13-19/07/2022 : The IQAC organized a Short Term Certificate Course in 'Library Science' in collaboration with the Department of Hindi and Library.	The students gained skilled related to Library Science and they got themselves involved the processing of the books.
MoUs were signed with few Institutes, organisations within and beyond the State.	Few activities were conducted under MoU
10/10/2021 : The College hosted 'Sarkaar Tumchya Dari Programme' of Government of Goa.	Thousands of the members of the Society were able to take benefit of various schemes of the State Government and the Central Government of India
13/12/2021 The College hosted Manohar Parrikar Vidnyan Mahotsav of the Directorate of Science and Technology and Waste Management, Porvorim, Government of Goa.	Hundreds of students of neighbouring schools, Higher Secondary Schools and College got exposed to eminent speakers and the relevant topics
Spare furniture was donated to neighboring Government Schools	To support and strenghthen the Infrastructure facilities of the neighbouring edcucational

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	institutions
The College mobilised resources in cash as well as in kind through its performance and repport with the Society	The family of late Prof. B. K. Sharma 'Rohitashva', Former Head, Department of HIndi and Dean, Faculty of Languages and Literature, Goa University donated the rare collection of Books, Journals, Magazines etc. to the Department of Hindi of this College. ? Dr. Chandralekha D'Souza, Former, Head, Department of Konkani, Goa University donated the rare collection of Books, Journals, Magazines etc. to the Department of Hindi of this College. ? Mr. Pradip Atchuth Shirodkar and Mrs. SuchitaPradipShirodkar, the parents of Late AalokShirodkar, Former Director of Physical Education and Sports of the College, had kept 15,00,000 as a Corpus in the name of their departed son in the College with the intension that the interest on the capital amount is to be given as a scholarship to the deserving, needy students of the College. The amount of Rs. 50,000/- was also donated by Mr. PradipShirodkar to provide financial assistance to the needy students during the academic year 2021-2022. ? IQAC took the initiative to mobilise resources in cash/kind by approaching funding agencies, alumni etc. Few water purifiers are being sponsored by the Alumni
13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Directorate of Higher Education, Government of Goa	20/09/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	11/01/2023

15.Multidisciplinary / interdisciplinary

As per the Choice Based Credit System Generic Elective Courses are introduced in the first/ second/third / fourth semester and Ability Enhancement Compulsory Courses are introduced in the first and second semester by each department across all three streams . The students are allowed to choose the course of his/her choice. This facilitates Multidisciplinary / interdisciplinary approach towards Education.

16.Academic bank of credits (ABC):

The Directorate of Higher Education, Government of Goa is in the process of implementing Academic Bank of Credit in toto in all the institutions under the Directorate Under the Choice Based Credit System the learner is allowed to opt for the courses of his choice and earn the predefined credits. The learner is also allowed to choose the Course from SWAYAM Portal provided the said Course is approved by the Board of Studies of the respective Subject to add on to his Academic Bank of Credits.

The credits stored in the individual accounts of the learners gives them a much larger scope of freedom in terms of their academic/career choices. The learners will be able to drop out of their institute from any year/semester and exchange the credits earned so far with a certificate/diploma if eligible.

17.Skill development:

Under the present Choice Based Credit System the learner is expected to opt for one Skill Enhancement Course from one of the Core Courses in the third semester. This equips the learner with additional knowledge pertaining to the core course and skills which can help him to earn his livelihood.

Apart from this, the teachers organise the skill based/ joboriented/add-on short term certificate courses catering to the

job market.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The medium of instruction in the College is English. However, the teachers explain the concepts in the regional language i.e. Konkani if need be. The Directorate of Higher Education, Government of Goa has also taken the initiative to create modules of all courses in regional language Konkani as well along with the pre-recorded English/Hindi/Marathi languages under its unique digital project 'DISHTAVO'.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College focuses on the Outcome based education. The College has formulated 7 Programme Outcomes (at the Institutional level), 3 Programme Specific Outcomes (Programme wise) and 4 Course Outcomes (Course wise). The question papers are designed as per the Course Outcomes based on which the attainment of the learners is monitored for all three years of his/her education.

20.Distance education/online education:

The College follows the Programme/Course Structure designed as per the UGC norms. The learners opt for the Courses from SWAYAM Portal apart from the Courses approved by the Board of Studies of the respective Subject to earn their credits. During the Pandemic Outbreak, the learners continued with their studies through online/hybrid mode.

Extended Profile

1.Programme

1.1   **408**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1536**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **1124**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **355**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **103**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **133**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**408**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1536**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1124**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**355**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**103**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	133

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	33
4.2 Total expenditure excluding salary during the year (INR in lakhs)	94955715
4.3 Total number of computers on campus for academic purposes	76

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Over three decades, Government College of Arts, Science and Commerce, Sanquelim has been committed in its quest for academic excellence, holistic development by infusing dynamism in curriculum, pedagogy and research.

Academic processes are streamlined, with timetables, workloads and other supporting administrative tasks prepared well in advance of teaching session. At the beginning of the academic year, teachers prepare semester plans of the paper that they will be teaching. A copy of such plan is uploaded on the IAIMS portal.

Teachers maintain a diary every day in which the record of classes taken, syllabus covered is mentioned and it is periodically reviewed by the principal.

They are also members of various bodies of the Goa University contributing to curriculum reviews, assessment and evaluation.

ICT supplements the intellectual teaching body of college. With availability of smart board and Wi-Fi in almost every classroom, our students engage in an appropriate teaching learning process.

The Programme Outcomes, Programme Specific Outcomes and Course outcomes are clearly defined for all programmes and courses.

Our curriculum thus ensures global and national educational standards are achieved by developing professional competence, excellence, critical, creative and collaborative thinking and encouraging inclusion and social contribution in the students.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/1.1.1-Additional-link.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being an affiliated college, it follows the Academic Calendar issued by the Goa University at the beginning of the academic year.

At the beginning, lecturers provide the students with an outline about the topics to be taught and the time schedules. A minimum of two ISAs are conducted for every paper. The schedule of ISA dates is mentioned in specially prepared ISA timetable.

Besides ISA's, lecturers also resort to continuous internal assessment by having question-answer sessions, kahoot quizzes, open book tests, class tests, assignments and so forth.

At the end of each semester a Semester End Examination is conducted for the first- and second-year students, as per the guidelines laid down by the concerned BoS of each subject. The evaluation scheme and methods are prepared by the concerned teacher ,as per the course outcomes, with due scrutiny and approval of the concerned H.o.D.

The final year question papers are sent by Goa University. A number of faculty members from the College are involved in exam

related work at the University, in the capacity of paper setter, paper evaluator and moderator.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/1.1.2-Additional-link.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

35

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

21

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

316

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Curriculum for undergraduate courses are designed by Goa University, however institution integrates various crosscutting issues such as professional ethics, gender, human values and environment sustainability into curriculum. Teacher integrates various issues in teaching-learning process.

Some of our teachers are the members of the Board of Studies in the respective subjects. They have been contributing through their inputs at the time designing the curriculum.

In addition to the above, our teachers have been organizing various programs, courses, field trips etc. to bridge the gap and to integrate the crosscutting issues relevant to professional Ethics, Gender, Human Values, Environment and Sustainability.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1015

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	A. All of the above

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://gcascs.ac.in/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gcascs.ac.in/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1536

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

421

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students are enrolled for different types of course requiring different abilities. Informally every teacher in the college assesses the abilities/ strengths and weaknesses of the students being taught by him/ her. Teachers provide students with opportunities to overcome their inabilities/ weaknesses and encouraging them to showcase or sharpen their talents. Thus, slow learners and advanced learners are helped to perform better.

The students are made aware of the college administrative and academic system through the Orientation and induction programs conducted for all the first year students at the entry level. Informal remedial interaction with weak students is done by teachers at individual level. Students are made aware of basic prerequisites for laboratory safety at the entry level.

The advance students are provided with ample opportunities to explore their abilities in studies as well as in the co -curricular activities. They refine their organizing and leadership qualities through the activities conducted by college where they are given responsibilities to hone their leadership and organisational skills. They are exposed to higher level of competition by deputing them for intercollegiate competition at state and nation level. Special extra classes are conducted to train and prepare students for entrance exams.

File Description	Documents
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/2.2.1.pdf
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1536	103

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution adopts student- centric methods for effective communication of the subject knowledge to the students. Experiential learning, participative learning and problem solving methods are employed to enhance information exchange. Though some part of the academic year 2021 - 2022 was held in the online mode, when offline classes resumed, teachers ensured participative learning by incorporating group discussions, seminars, presentations (both in digital mode and in physical mode) while teaching. Participative learning was further encouraged by organising quizzes and competitions at the intra college level.

As part of experiential learning, field trips and study tours were organised by various departments in order to gain deeper insights into the field of study. Students also took up project work under the supervision of respective subject guides. Students are educated by the expertise of resource people invited from across the state , by reputed and renowned guest speakers , by well established alumni . Internship programs are also incorporated into the teaching learning process. The college also inculcates a sense of ethics through community service programs for example cleanliness drive, Swachh Bharat mission, anti- plastic drive, maintenance of plant life

File Description	Documents
Upload any additional information	View File
Link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/Record-of-Field-Trips-and-Study-Tours.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the teachers were trained to use ICT enabled tools to facilitate effective learning. Most of the classrooms are ICT enabled having smart board facility. The college is equipped with LAN, DELNET and WiFi connectivity. There are 19 smart classrooms, 1 digital language laboratory and a CEM laboratory, 5 computers made available in the College library for students' learning. There are a total of 76 computers in the college, placed in the language laboratory, office and the computer science laboratory.

Teachers employed tools like Google Meet, Google Classroom, E-mail, YouTube, Whatsapp, Zoom, Videos and other ICT tools to facilitate effective teaching and learning in the online mode. Students were encouraged to attend online webinars conducted within the state and outside the state. To facilitate effective teaching, teachers offered their services towards digital presentations of lecture series, through a project called DISHTAVO, an initiative of the Directorate of Higher Education, Goa.

When offline classes resumed, use of Smart Boards, LCD projectors, graphic pen tablets, PPTs, PDFs, and chalkboard methods were used by teachers to transmit information among students.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

78

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

103

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

890

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution achieves transparency and robustness in internal assessment by having regular Exams such as ISA (Intra Semester Assessment and SEE (Semester End Examination).

The internal assessment is made robust by scrutinizing the applications of Repeat ISA and Exam forms for Backlog exams by the competent authority.

The three member ISA Monitoring Committee of the College manage the process of conduct of ISAs.

The students are communicated the examination information through Notice Boards, College Website.

1) The Examination Committee of the College prepares examination schedules for the semesters and communicates to the teachers and students at the beginning of each semester. 2) The students are made aware about the examination rules, regulations and procedures. 3) The teachers are made aware about their roles as examiners, paper setters and supervisors through orientation programs. 4) As per the Ordinance OA-5.14 of the Goa University, the Unfair Means Enquiry Committee of the college dealt with the Malpractice Cases that were found during examinations. 5) Strict confidentiality is maintained with regards to procedures of paper setting and assessment. Care is taken by the Examination Committee not to allot invigilation/ supervision duties to teachers having any relative/ family members as students answering the concerned exam.

File Description	Documents
Any additional information	View File
Link for additional information	https://gcascs.ac.in/students/examination-rules-regulations/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has an Exam Grievance Committee to examine the examination related grievances of students. Students are allowed to apply for Verification of answerbooks within a prescribed time frame. There is provision for verification of marks in presence of the concerned examiner, exam committee member and the Principal. In case of any discrepancy appropriate action is taken by the Examination Committee. In the case where the student is not satisfied with the evaluation of his/ her paper, the concerned student has the right to apply for revaluation. The matter is then handled by the Grievance committee to proceed with revaluation as per the merit of the case. Revaluation, if permitted, is undertaken by an external (outside the college) examiner. In all such matters confidentiality of the examiner(s) is maintained.

Notices regarding the above said process/ procedures is displayed on college notice boards and website.

File Description	Documents
Any additional information	View File
Link for additional information	https://gcascs.ac.in/students/examination-rules-regulations/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college is affiliated to Goa University and follows its designed curriculum strictly. The learning outcomes of each course are inbuilt in the prescribed syllabi. However IQAD and the teachers of respective subjects have formulated program outcomes, program specific outcomes and course outcomes for all programs offered and displayed on the website of the institution. The college emphasizes a close interaction among the faculty and the students to make teaching and learning mutualistic. For this, an

orientation is held for the fresher's at the beginning of the academic year. The Head of the institution and the faculty interacts with the students and discusses their expectation from the respective course. The faculty of the college strives hard to convey the importance of outcome based education to their students. Students are made aware of the POs, PSOs and CO by the concerned teacher teaching a particular course. A faculty member teaching a particular course also formulates course objectives and leaning outcomes (unit wise/topic wise). These course objectives and leaning outcomes are incorporated in their teaching plans and the same are available on the IAIMS (Integrated Academic Information Management System) portal.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://gcascs.ac.in/outcome-based-education-obe/
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Under the Outcome Based Education, the Institution carried out the process of calculating attainment of POs and COs (2021-2022). Each Programme has 7 POs and 3 PSOs and each course has 4 COs. Care is taken to ensure POs, PSOs and COs are achieved. The institution takes necessary decisions based on the feedback analysis.

Each course has 3 components:

1. ISA Component (60

2. SEE Component (30%)

3. Students Feedback (10%).

Attainment of POs and PSOs:

For each Course, each CO is mapped to each PO/PSO on a scale of 0 to 3 based on correlation between CO's and PO/PSOs.

Now the weighted average of CO attainment values obtained already, gives the PO-PSO attainment values where weightage is assigned as per CO-PO-PSO mapping grid using the formula:

Calculations for PSO's attainment are done the same as PO attainment. This gives a contribution of a particular course towards PO/PSO attainment.

Finally Average is taken of all the "PO's attainment" values for all the Courses which come under particular Programme.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://gcascs.ac.in/outcome-based-education-obe/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

355

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://gcascs.ac.in/wp-content/uploads/2022/12/2.6.3_Annual_Exam_report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gcascs.ac.in/wp-content/uploads/2022/12/Students-Satisfaction-Survey-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

120000/-

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://artandculture.goa.gov.in/schemes-programmesgrants/d-d-kosambi-research-fellowship

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute has created an ecosystem for Research and Innovation by recruiting & developing desirable human resource, taking initiative for creation & dissemination of knowledge and establishing state of the art infrastructure. The details are as under:

- **Recruiting and developing desirable human resource:**

The institute recruits dynamic & highly qualified faculty to mentor and channelize the young minds.

- **Taking initiative for creation and dissemination of knowledge:**

Faculty are also encouraged to participate in various skill enhancement programs under Government Schemes. The faculty & students are encouraged to take up research & developmental activities by utilizing the existing resources

research work for students as well as faculty.

- **Entrepreneurship development Cell:**

The Institute has started Entrepreneurship development cell to make students self-reliant. Various activities are taken up to encourage students to become entrepreneurs.

- **Research Incubation Cell:**

The institute has introduced 'Startup and Incubation Centre' with the vision to help students develop start-ups and implement successfully. Various activities were organized to disseminate knowledge to develop start-ups and schemes available for the same for the students. Innovative Ideas / Project- Bio-Gas Plant, Solar Panel, Sprinklers, Butterfly Garden, Segregation of wet and Dry waste, were developed as a part of Ecosystem Conservation.

- Encouraging students to participate in Extra- curricular Activities

Institute has always encouraged overall development of students by arranging extra- curricular activities to preserve and pass-on our rich cultural heritage to the next generation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/CRITERIA-3.2.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://gcascs.ac.in/research-activity/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

04

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Under the Extension Services, the College and all the Departments

initiated a number of Programmes under the AZADI KA AMRUT MAHOTSAV. The college organized a "Cleanliness Drive" in Sanquelim-Goa under which a number of teachers as well as students participated in large numbers. A "Peace March" was also initiated by the college showcasing various placards and banners with positive messages displayed by the students of the college. Besides this, various other programmes were organized like a beach cleaning drive, cleanliness drive around the World Heritage Sites, Exhibition/display of posters, visits to Old Age Homes, Donations to Old Age Homes, entertaining the senior citizens, Presiding Officers on election duty, study of Revival Plan of villages, workshops, talks, NET/ SET training/ mentoring, tree plantation drive, Har Ghar Tiranga, Yogasan Awareness with Family, Nodal Officer under Manohar Parrikar Vidyan Mahotsav 2021 promoting Science and Technology, study trips, short term certificate courses, seminars, Breast cancer awareness and screening camps, Essay Writing Competition, Quizzes, Paper Writing Competition, Social Welfare Schemes, Making and Distribution of Newspaper Bags, Subject Expert for selecting Assistant and Associate Professors in Government Colleges in Goa, Chancellor's Nominee for Career advancement toAssistant Professors, Elocution Competition, training for disaster management etc.

File Description	Documents
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/Compiled-proofs-of-extension-activities.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

05

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

104

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

578

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government College of Arts, Science and Commerce had has adequate infrastructure and physical facilities for teaching – learning Viz. classrooms, Science laboratories, Digital Language and

Commerce laboratories, computing equipment, etc.

The College has total 29 classrooms, out of which 13 classrooms are installed with 86" Interactive Flat Panel Display or smartboards and 7 classrooms are installed with 65" smartboards. The smartboards are equipped with a mini PC and power backup. Remaining 08 classrooms are with LAN, Wi-Fi and LMS facilities and provision to use LCD Projectors.

The College has 14 Science laboratories, 2 Geography laboratories, 1 digital Language Laboratory and 1 Digital Commerce-Economics-Mathematics laboratory. The laboratories are well furnished with all the equipments and instruments required for the smooth conduct of practical sessions as per the prescribed syllabus.

In all 76 computers are placed in various departments, office, IQAC room etc. College also has subscription for High speed Internet from BSNL(Access provided on LAN and Wi-fi), Internet provided by Department of Information Technology, Govt. of Goa i.e. GBBN(Access provided on LAN) and Jio (Access provided on Wi-Fi with 1GB/Day/Person).

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/Classrooms-AY-2021-22.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has a spacious sports center where students can play various indoor games like carrom, table tennis etc. College has a big play ground which is being developed by Sports Authority of Goa for all types of outdoor games.

The College has a seminar hall or Virtual studio for conducting various talks, workshops, seminars, conferences with a capacity of 100 people. The virtual studio is equipped with a 86" smartboard, digital podium, Camera and mic for video conferencing events. The seminar hall also has LAN and Wi-Fi facilities.

The College has an auditorium with a seating capacity of 300 persons for college functions like Annual Day, Farewell functions,

students cultural activities etc. The auditorium is equipped with digital podium and provisional sound system.

Apart from this Ravindra Bhavan and Multi-purpose hall located within 1km radius is available for conduct of sports and cultural activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/Additional-Facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

32

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/Classrooms-AY-2021-22.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

889.73220

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Koha is a Digital Platform developed in 1999 by Katipo Communications for the Horowhenua Library Trust in New Zealand. It is a wed based, fully customizable for all types of libraries irrespective of their size and collection. KOHA software provides a complete ICT solution for Library

Koha version 21.11.01.000 is installed in our college in july 2022and before koha we had had E-Granthalaya software 3.0 is installed in 2015 with eight modules.

Koha software feature

1. **It has all features and modules free of cost which are available in commercial software at high cost.**
2. **Fully customizable as and when required and has web OPAC with email and SMS notification to users.**
3. **User friendly GUI and support barcode and RFID technology.**
4. **It fills the gap of language barriers as it Supports Multilingual and multi-user.**
5. **Open Source and up to date LMS.**
6. **Online Reservation/Hold of various items of Library.**

It has 14 modules -Circulation, Cataloguing, Patrons, Serials, Advanced Search, Acquisitions, item search, Reports, Lists, Tools, Course Reserve, Koha Administration, Authorities and About Budgets and Search Categories.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://gcascs.ac.in/wp-content/uploads/2022/12/KOHA-additional-information.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.95747

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

178

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College frequently updates its IT facilities with the purchase of new computers. We have 76 computers. Laptops are provided to IQAC and Examination Committee. Internet access is provided with LAN and Wi-Fi facilities. Services are provided by BSNL, GBBN and Jio. Wi-Fi facilities are now extended to various laboratories with new routers, switches and Access Points. We have 6 routers, 17 switches and 9 access points in the campus. Bandwidth available on BSNL leased line and GBBN (provide by Department of Information Technology, Govt. of Goa) is 100 MBPS. Jio (Access provided on Wi-Fi with 1GB/Day/Person). A firewall is setup with PF sense to secure internet access on BSNL Network. Presently we are in the process of extending power supply backup for firewalls and also extending BSNL Wi Fi connectivity in the campus. Efforts are going on in the direction towards providing power back up for the entire network. We have plans to setup core network from server room to different main blocks in the campus using optical fiber.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/Computer-labs.pdf

4.3.2 - Number of Computers

76

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

59.85407

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college receives funds from the Government of Goa as part of its annual budget allocation. Being a Government institution, there is limited scope to secure additional funding from outside sources. However, as and when required additional funds are allocated by the Government. Various departments give the proposals for the repair/maintenance of equipment. These proposals are verified and approved by the College Purchase Committee. Once approved, the repair/maintenance work is carried out by following the codal formalities. Regular cleaning work is outsourced and is carried out by the Government approved Corporation. Some equipment's are under warranty. Regular maintenance of classrooms and other physical facilities is carried out locally by the College and major works are done by PWD at the Government level.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/repair-and-maintenance-.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

75

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

13

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://gcascs.ac.in/wp-content/uploads/2022/12/Details-of-capability-building-andskills-enhancement-initiativesData-Template.xlsx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

17

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

17

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

133

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

08

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students have an active representation in all statutory bodies and committees of the institute like

Internal Complaints Committee as per Section 4 of the Sexual Harassment of Women at Workplace (Prohibition, prevention and Redressal Act, 2013),Anti Ragging committee, Canteen control committee, Internal Quality Assurance Cell, Infrastructure and Maintenance Committee, Students Council, Garden Development and Upkeep committee , Cleanliness Committee, Purchase Committee, Students' Aid Fun and other Government Scholarships Committee, Sports Council, Disaster Management Committee, Project Monitoring Unit under RUSA and Collegiate Student Grievance Redressal Committee.

Students' council provides lots of opportunities to students to explore talents through various competition. Students' Council also encourages students to participate in various events organised by other colleges.

The college Alumni Association is a registered body and is actively participating in mentoring , placement and other related activities.

By participating in various administrative, co-curricular and extracurricular activities students get

the exposure of social and corporate environment.

File Description	Documents
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/Institution-facilitates-students-representation-and-engagement-in-various-administrative-co-curricular-and-extracurricular-activities.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the College is registered under Societies Registration Act, 1860 (Central Act 21 of 1860) having registration No. 209/GOA/2016 in June 2016. The alumni of the college are well established persons in a variety of fields like academics, industry, civil administration, and politics. Some of our ex-students are entrepreneurs and have given job opportunities to the students from our college after graduation. Many are working in government organizations and non-government organizations holding prestigious positions. Some of our ex-students are sponsoring awards/prizes to the students who have

excelled in third year University examinations. The successful alumni of the college are invited as chief guests and guests of honour for important functions. The alumni are significantly contributing towards the development of the College through financial and/or other support services. Three of our ex-students have contributed as sum of Rs. 16000/- each towards installation of water purifiers in the college campus for the benefit of students.

File Description	Documents
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/Registered-Alumni-Association-that-contributes-significantly-to-the-development-of-the-institution-through-financial-andor-other-support-services.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	`D. 1 Lakhs - 3Lakhs`

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institution is optimistic for social transformation and executes them in the form of participative management for the proficient governance. Institution has total of forty two functional committees which concerns the teachers. In certain working committees, participation of administrative staff, students and; PTA and Alumni members are also encouraged to ensure that every stakeholder's opinions are accounted in decision making and steady governance. Expression of opinions given by the major stakeholders of the institution through student council members (SCMs) supports the vision of the institution of empowering the students for social transformation. Institution orchestrates the platforms to showcase the talents of the students; offers add on courses and utilize experiential learning method which is adding

the humane approach in holistic education.

Reservation policy of the Institution as per the government norms has been instrumental in bringing about positive social change by disseminating equal education opportunities to the disadvantage groups of the society. SCMs represent every sector of the students, having Discipline Committee, Anti ragging committee, Gender Champions club, extension activities. Besides, programmes on value addition, health and hygiene reflect the achievement of the Institution's mission by providing healthy, responsive and inclusive environment to the students.

File Description	Documents
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/04/Vision-Document.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our Institute practices participative management in a decentralised manner and functions under as well as collaborates under the aegis of the Directorate of Higher Education.

The Head of the Institution is the Principal under whom there are three Vice-Principals. The functions of the three Vice-Principals are divided into Academics, Administration and Post-graduation programme respectively.

The College administration has teaching and non-teaching staff and is managed by the organised participation of the staff at every level. Decisions are taken through deliberations at every level and participation of the staff is solicited towards various activities of the College. Faculties and staff are given the freedom to function independently within their respective sphere of duties. Academic Departments follows the operational autonomy which is instituted upon them by the higher authorities. Heads/In-Charges of the Department frame their Departmental activity plan for the academic year, carry out distribution of courses, workload, preparation of teaching plans and departmental time table. Annual Confidential Report submitted by the permanent staff is reviewed by the Management and performance of the temporary staff is observed by the Head of the Department. For effective

strategic development and its deployment, feedback from all the stakeholders of the college is taken periodically.

File Description	Documents
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/4_6.2.1_Additional-Information.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- **Admissions: The College follows an open door policy**

Outcome: The admission process is completely done online via DHE and GUMS portal with the payments being made directly online.

- **Curriculum Development- To encourage faculties for an advanced curriculum.**

Outcome-The system of semester wise lecture plans by each faculty is practiced to have a proper schedule as well as faculties are encouraged to participate in training programs, workshops, conferences etc.

- **Examination and Evaluation- Examination and evaluation to be conducted in a stringent manner.**

Outcome-The tentative examination dates are updated in advance on college handbook. ark sheets are generated through IAIMS portal.

- **Infrastructure- To maintain and upgrade the facilities in campus.**

Outcome-The College has Smart boards in classrooms, Internet connectivity, lift, water purifiers, Gymnasium, upgraded library, Computer lab, CCTV surveillance, separate washroom for male and female students as well as faculty, etc.

- **Industry Interactions/ Collaborations- Cordial relations are maintained with industries and commercial institutions.**

Outcome- The institution has signed a number of MoUs and invites guests from various sectors to deliver lectures. Placements are offered to the students by a number of companies.

The institution has been taking feedbacks from all the stakeholders of the College.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/4_6.2.1_Additional-Information.pdf
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organogram of the institution includes the Director, Directorate of Higher Education as the Apex authority along with the Governing Council, Advisory Committee and Internal Quality Assurance Cell. The second hierarchy includes the Principal and the third hierarchy includes three Vice-Principals dealing with Academics, Administration and Post-graduation Programmes respectively. The teaching sphere includes the Undergraduate Programme, Post-graduate Programme, Director of Physical Education and the Librarian. The HoD of the Department heads the teaching staff which includes Professors, Associate Professors and Assistant Professors . This is followed by the Administrative staff, which has Office Superintendent followed by the Head Clerk and Accountant. The administrative staff also includes UDCs, LDCs, Laboratory Assistants, Field Collectors, Drivers (HDL & LDL), MTSs and Lab attendants.

Appointments to all permanent teaching positions in the institution are made by the Goa Public Service Commission (GPSC) through an All India Advertisement. In addition to the minimum qualification of NET/SET for appointment to teaching positions, the GPSC conducts a stringent Computer Based Recruitment Test (CBRT) to shortlist the best candidates. The final interview is conducted by the Chairperson of GPSC assisted by other members and experts including a Government Nominee.

File Description	Documents
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2021/12/CODE-OF-CONDUCT-FOR-STAFF.pdf
Link to Organogram of the institution webpage	https://gcascs.ac.in/wp-content/uploads/2022/05/ORGANOGRAM.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures

- **Clean, filtered drinking water.**
- **Lift facility.**
- **Garden for staff to relax and rejuvenate.**
- **Gymnasium facility with Carrom and Table tennis.**
- **Separate seating arrangements for staff in the Canteen.**
- **Free health check-ups on Breast cancer.**
- **Covi-shield vaccine Booster Dose provided on Campus to Staff members.**
- **Free Open access Wi-Fi.**
- **Separate washrooms for male and female staff.**
- **Separate Reading Section for staff in Library.**
- **The institution has a registered co-operative society.**

- Trained Counsellors.
- Leave Travel Concession facility.
- Earned Leave, Casual Leave, Child Care Leave, Study Leave, Sabbatical Leave, etc
- Provisions of Loans on Provident Fund.
- Children education allowance, House Building Allowance.
- Motor Car advance scheme.
- Grievance Redressal Cell.
- Staff welfare committee.

Additional Welfare measures that benefit Teaching Staff.

- Scheme for reimbursement of Travelling allowance and daily allowance for Teaching staff for attending conferences, seminars, workshops, etc up to Rs. 15000/- per teacher per year.
- Scheme for reimbursement of Registration fee for Teaching staff for attending conferences, seminars, workshops, etc up to Rs. 2500/- per teacher per year.
- Spacious work stations.
- Felicitation of two teachers on Teacher's Day

File Description	Documents
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/3_6.3.1._Upload.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff:

All the Gazetted (Teaching) staff members along with the Librarian (who is a gazetted but non – teaching staff) submit an Annual performance Assessment Report every year. In addition, teachers also submit weekly report, teacher's diary and Annexure - I which incorporates the entire academic as well as their professional development. The Principal of the College and the Director of Directorate of Higher Education scrutinizes the performance of the teaching staff. Apart from this, student's feedback about course teacher and course is also obtained to evaluate the performance of teachers and for further improvements.

Non – Teaching staff:

All the Non – Teaching staff is also assessed based on the Annual performance Assessment Report which they have to submit annually. The following hierarchy is followed:

- **Office Superintendent and the Accountant have to submit to the Principal and Reviewed by Director of Higher Education.**
- **Head Clerk, UDC, Lab Assistant and LDC have to submit to the office superintendent which is further reviewed by the Principal and Director of Higher Education.**
- **Lab Attendant, and Field collector has to submit to their respective Head of the Department and are further reviewed by Principal and Director of Higher Education.**

File Description	Documents
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2021/12/CCS_Conduct_Rules_1964_Updated_27Feb15.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Finance Committee Cum Standing Accounts Committee

This duly constituted Committee engages itself in following manner

1. **Preparing the annual budget of the College and recommending the same to the Principal for submission to the DHE**
2. **Monitoring prudent use of the various accounts which is maintained by the College, proper classification expenditure, without extravagance.**
3. **Advising on better and appropriate uses of the available College-level funds.**

Internal Audits

Finance Committee Cum Standing Accounts Committee is responsible for undertaking quarterly internal audits. The findings are reported to the Principal who is the overall in charge of financial matters. Based on the audit memo, the necessary compliances are made within the stipulated time

External Audits

The institution has a robust system in place wherein two external agencies are authorized to undertake the audits independently.

File Description	Documents
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/3_6.4.1_Internal-and-External-Audit-Report.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

18.84820

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution is fully funded by the Government of Goa. Budgetary provisions are made by the Directorate of Higher Education (DHE) and submitted to the Department of Finance, Government of Goa through the Department of Education. This budget is passed by the State Legislative Assembly. The College Finance Committee prepares its annual budget and submits it to the DHE.

College's Purchase Committee, headed by the Convener, along with other members manages the Purchases for the college.

1. It identifies the needs, wants and desirable things/materials for the College.
2. Works on the purchases of the equipment/materials as submitted by the various Departments.
3. Follows procedures to acquire the materials, based on priorities & availability of funds.
4. Ensures that the Codal formalities such as inviting

quotations, preparation of comparative statement are followed.

5. E-tenders are invited for the purchases above 5 Lakh INR.

To ensure the optimum utilization of Central Government funds, the institution has UGC-FUNDS MANAGEMENT COMMITTEE. This Committee utilizes the services of senior faculty members with the main task of settlement of accounts of the funds received from UGC. The certified auditors are employed to furnish the utilization Grant Certificates and are annually submitted to UGC.

File Description	Documents
Paste link for additional information	https://gcascs.ac.in/wp-content/uploads/2022/12/Mobilisation-of-funds.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell contributes significantly for institutionalizing the quality assurance strategies and processes in the following manner :

1. By conducting meetings of IQAC, Heads of the Departments etc at regular intervals in which plans are discussed and finalised with the consent of all stakeholders

2. Sharing notifications and information pertaining to the curricular and co-curricular activities with the stakeholders in time.

3. By getting all the stakeholders involved in all the processes byallocating responsibilities in the decentralized manner.

4. Ensuring maximum participation of all the stakeholders in all the activities.

5. Taking feedback of the concerned stakeholders pertaining to curriculum, physical facilities, activities, short term

certificate courses, seminars etc., analysing them and devising

a strategy to improve upon.

6. Conducting Student Satisfaction Survey

7. Interacting with the officials of Industries to carry out the gap analysis.

File Description	Documents
Paste link for additional information	https://gcascs.ac.in/feedback/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Vision and Mission of this institution are attuned to promoting Equality and Social Justice.

Admissions in this college are open to all. Through the activities students are made aware ofinequalities and travesties of Social Justice in society and are exhorted to work towards their eradication.

The IQAC of the College provides a conducive and healthy environment for women students to pursue their higher education.

The College offers a study program in Environmental Ethics and also has a Value Education Cell which guides students towards the development of values.

The entire working of the college is quality driven. The management is the Government of Goa comprising of the Secretary, Higher Education and the Directorate of Higher Education. The heads of departments have freedom to frame timetable and allocating courses to teachers. The college has working associations, clubs, cells, each headed by a convener.

Periodic review by the Principal and the IQAC and feedback from the Stakeholders ensure effective implementation of the

curriculum.

The Principal is assigned additional charge as Additional Director of Higher Education, Government of Goa, and is involved closely with the formulation of policies for higher education in Goa.

File Description	Documents
Paste link for additional information	https://gcascs.ac.in/outcome-based-education-obe/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | **B. Any 3 of the above** |

File Description	Documents
Paste web link of Annual reports of Institution	https://gcascs.ac.in/wp-content/uploads/2022/12/Annual-Report-2021-2022.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College being an affiliated college has no freedom to devise the curriculum for the courses taught. However the College wholeheartedly promotes gender equity in all its activities. The

College has a Gender Champions Club that has as its main task to work towards strengthening the cause of gender equality.The club has conducted various activities towards that end including a poster making competition on "Gender Equality" and a slogan writing competition on the theme "Gender Violence " in May 2022. The work done was documented and shared with the students and staff.

The College has various facilities for women on campus, including well equipped washrooms.There are also sanitary napkin dispenser and incinerators installed. The female students also have a ladies common room. The campus is safe for students with CCTV cameras installed at strategic locations, and also security staff including lady staff deployed in the college campus.

The college has two counsellors ,one male and one female whom the students are free to approach as per their choice .

File Description	Documents
Annual gender sensitization action plan	https://gcascs.ac.in/wp-content/uploads/2022/12/Annual-Gender-Sensitization-Action-Plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gcascs.ac.in/wp-content/uploads/2021/12/Facilities-for-women-on-campus.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

The college has waste collection bins for different categories of solid waste. The solid waste is collected segregated and put in appropriate bins. This waste is then collected by the local municipality at fixed intervals. There is also a small biogas plant at the back of the canteen to manage some part of the kitchen waste. Further a biogas set up is also there adjoining the chemistry lab. The College conducts periodic E-waste collection drives too.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College practices tolerance and harmony towards cultural ,regional, linguistic, communal ,socio economic and other diversities in all its activities in letter and spirit. There is no discrimination on the basis of caste ,religion, region etc. Students from other states as well as countries have enrolled for programs in the College. There are fee waivers, scholarships and various financial schemes for the socially and economically disadvantaged sections. There are four languages being taught in the College.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College has conducted blood donation camp ,cleanliness drives in and around the College as part of the NSS and NCC programs.

The NCC cadets visited old age homes bringing cheer to the inmates.

The NSS unit of the College coordinated the sale of the Indian flag to staff and students to be hoisted atop their homes . This

under the Har Ghar Tiranga directive inspired an increased
patriotic fervour and connect to the Indian tricolour and
increased awareness about the care to be taken in according due
respect to the flag when hoisted atop homes.

Under the College Community interface ,Dr.Agnela Dias has
organised various programs like - donation programme of basic
essentials by TYBA students of Economics (Honors) on 10/1/2022.
donation of cloth bags to the villages of Sattari and Bicholim on
22/3/2022.

The department of Political Science organised a talk on
fundamental rights by Ms.Prajoti Rane on 12/10/21.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://gcascs.ac.in/wp-content/uploads/2022/12/Report-of-activities-that-inculcate-values.pdf
Any other relevant information	https://gcascs.ac.in/wp-content/uploads/2022/12/Celebration-of-National-days.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrated the Republic day of India on 26th January, Independence day of India on 15th August and Liberation day of Goa on 19thDecember. On these days the flag was hoisted by The Principal of the College. The teaching and non -teaching staff of the College along with the students paid tribute to the tricolour of India. NCC students conducted a parade .Apart from the speech by the Principal, there was a speech by a student and a teacher on each occasion.

The College also celebrated Gandhi Jayanti, Constitution Day ,National Voters day.

As part of Azadi ka Amrut Mahotsav, the College organised various events on 13th, 14th and 15th August 2022.A series of talks relevant to various issues related to India was delivered to various student groups by different teachers including the Principal and Vice Principals on 13th August 2022 .A quiz on 75 glorious years of Independence was organised on 13th August 2022. A patriotic dance competition was organised on 14th August.

To commemorate 60 years of Goa's liberation posters on Goa's freedom struggle, freedom fighters were prepared and displayed from 19th October to 19th December 2021 on the College notice boards.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

```
BEST PRACTICES


1. Use of Technology in online and Digital Education

    • Title of the practice : Use of technology in online and
      Digital Education
    • Objective of the practice : Effective education through
      smartboards
    • Context : In pandemics necessitates alternative modes of
      quality education
    • Practice : Classrooms are equipped with smartboards, Use of
      Moodle, OBS studio, YouTube and google drive, Microsoft
      Office Teams, Google suite, Nlist, e-resources , National
      digital library.
    • Evidence of success : Smart boards have been effectively
      used by the teachers. Online teaching enabled teaching
      learning in the times of the pandemic.
    • Problems encountered : Power interruptions
    • Resources required : Generator


2. Mentoring Programme

    • Title of the practice : Mentoring Programme
    • Objectives Of the practice : Mentors seek to offer support,
      guidance, encouragement.
    • Context : Through this programme, a mentor develops a close
      relation of trust allowing the student to confide in them.
    • Practice : Mentors conduct regular meetings with their
      mentees.
    • Evidence of success : It was a very vital link between
      students and college during the pandemic.
```

- **Problems encountered : Department wise allocation of student mentees to their mentor**
- **Resource required: Multiple sessions are required to be held for the same group of students.**

File Description	Documents
Best practices in the Institutional website	https://gcascs.ac.in/wp-content/uploads/2022/12/Best-Practices.pdf
Any other relevant information	https://gcascs.ac.in/wp-content/uploads/2022/12/7.2.1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTIONAL DISTINCTIVENESS

The College was established in 1988 to usher quality higher education in remote areas of the state, particularly in and around Sanquelim. Thirty four years later, the college continues to uphold its core values as envisaged in the vision and mission statement, ensuring that all its students, notwithstanding their background, are offered the best opportunities.

The college situated at the junction of Sattari and Bicholim, caters to higher education needs of students from almost 100 villages. The college has sixteen undergraduate departments and four postgraduate departments, and offers a wide variety of subjects and subject combinations, including a new course Bachelor of Vocational Studies in Banking, Financial Services and Insurance meeting the diverse needs of our learners .

The campus possesses wifi facility, well equipped Gymkhana ,science laboratories and library along with the facility to access online journals under N-List programme of INFLIBNET and computerised e-Granthalaya.

Mentoring by teachers along with professional counsellors is available.

Smart-boards are installed in most of the learning rooms in addition to the language lab, and a commerce-economics-mathematics

lab. The college is Divyangan friendly with ramps, lifts, and special parking.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

Future Plans

- Implementation of academic and non-academic reforms
- Organization of few more workshops/seminars/Certificate Courses
- At least one Student Exchange Programme and one Faculty Exchange Programme with the neighbouring Colleges within and outside the state.
- Guidance for competitive examinations and career counseling.
- Initiating more Start-ups.
- Organization of professional development training programmes for administrative Staff
- Initiating more collaborative activities
- Signing MoUs with Industries and facilitating Internships
- Rain Water Harvesting