

**GOVERNMENT COLLEGE OF ARTS, SCIENCE AND COMMERCE, SANQUELIM,
GOA**

**Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) OF THE
COLLEGE HELD ON 23/03/2022 AT 11 A. M. IN THE CONFERENCE HALL**

The meeting of the members of the Internal Quality Assurance Cell of the College was held on 23rd March 2022 at 11 a.m. in the Conference Hall.

The agenda for the meeting was as follows :

1. Confirmation of the minutes of the previous meeting
2. Review of the visit of the selected members of IQAC to Bengaluru, Karnataka
3. A.O.B.

At the outset, the Principal Prof. Gervasio S. F. L. Mendes welcomed the members of the Internal Quality Assurance Cell present for the meeting.

The following points were deliberated upon :

1. **Confirmation of the minutes of the previous meeting** : The Principal took a review of the minutes of the meeting of the Internal Quality Assurance Cell held on 17th January 2022 and informed the house about the action taken at various levels.

The minutes of the previous meeting were confirmed thereafter.

Proposed by Mr. Nilesh Natekar, Associate Professor in Computer Science seconded by Dr. Vaibhav Chindarkar, Associate Professor in Zoology.

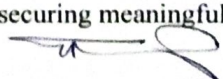
2. **Review of the visit of the selected members of IQAC to Bengaluru, Karnataka :**

The Principal informed that the members of the IQAC namely Prof. Soniya Sirsat, Dr. Vanita Patil, Dr. Shankar Naik, Dr. Vaibhav Chindarkar and Mr. Nilesh Natekar along with the Principal visited the Institutions graded A++ by the NAAC - St. Joseph's College, Kristu Jayati College and Mount Carmel College from Bengaluru, Karnataka from 9th March to 12th March 2022 with the kind consent of the Director, Directorate of Higher Education, Government of Goa. The goal was to leverage the insights gained to implement improvements in various aspects of the institution, thereby fostering academic growth, operational efficiency and overall institutional excellence.

The Principal further informed that the team had the opportunity to assess, analyze, and evaluate various aspects of the above referred institutions, which included:

- The overall **academic quality** of the institutions, with a focus on their teaching methodologies, faculty expertise and student performance.
- The **curriculum design and delivery**, examining how effectively the institutions design their academic programs, the alignment of the curriculum with industry needs and global standards and the delivery methods employed to enhance student learning outcomes.
- The **teaching-learning process**, including the effectiveness of instructional strategies, student engagement, use of technology and the overall learning environment.
- The **student assessment and evaluation** mechanisms, focusing on the methods used to measure and improve student learning, as well as the fairness and transparency of the assessment processes.



- The **research activities** of the institutions, evaluating the scope and impact of research initiatives, faculty involvement in research and student participation in research projects.
 - The quality of **infrastructure and learning resources**, including the physical and technological resources available to support teaching and learning, such as classrooms, laboratories and digital tools.
 - The availability and effectiveness of **library resources**, assessing the adequacy of library facilities, access to digital content and support for research and academic learning.
 - The robustness of **ICT infrastructure**, ensuring the integration of technology in teaching, learning and administrative processes.
 - The extent and effectiveness of **student support services**, including counseling, career guidance, academic advising and other services that contribute to student success.
 - The **administrative efficiency**, evaluating the effectiveness of administrative processes, communication systems and decision-making within the institutions.
 - The effectiveness of **leadership and governance**, focusing on the vision, strategic planning and management of the institutions, as well as the involvement of all stakeholders in decision-making.
 - The **management of resources**, including the allocation, utilization, and optimization of financial, human and physical resources to support institutional goals.
 - The implementation and monitoring of **quality assurance mechanisms**, ensuring continuous improvement in academic and administrative processes.
 - The role and impact of **external audits**, ensuring accountability, transparency and adherence to regulatory standards.
 - The effectiveness of **feedback mechanisms**, including the collection and use of feedback from students, faculty and other stakeholders to improve institutional processes.
 - The focus on **Outcome-Based Education (OBE)**, assessing how well the institutions align their teaching and assessment strategies with defined learning outcomes.
 - The commitment to **inclusivity and social responsibility**, evaluating how institutions address the needs of diverse student populations and contribute to societal well-being.
 - The promotion of **inclusivity and equal opportunity**, ensuring that all students, regardless of background or ability, have access to opportunities for success.
 - The focus on **sustainability and environmental initiatives**, assessing how institutions promote environmental stewardship and integrate sustainable practices into their operations and curriculum.
 - The level of **community engagement**, evaluating how institutions collaborate with local communities through service projects, outreach programs and partnerships.
 - The support for **faculty development and welfare**, focusing on professional development opportunities, job satisfaction and the well-being of the teaching staff.
 - The analysis of **graduation and employment rates**, examining the success of students in completing their programs and securing meaningful employment upon graduation.
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- The strength of **alumni engagement**, assessing the institutions' efforts to maintain relationships with alumni and involve them in institutional activities and development.
- The adoption of **innovations and best practices**, evaluating how institutions are implementing new and effective strategies in teaching, administration, and overall institutional development.

He expressed a word of gratitude to the Director, Directorate of Higher Education, Government of Goa for giving an opportunity to carry out a comprehensive evaluation of the said Institutions which allows a holistic understanding of the institutions' strengths and areas for improvement, ensuring a continuous process of growth and development.

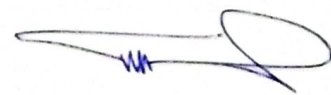
The Principal informed the house that the IQAC team submitted a comprehensive report to the Directorate of Higher Education, Government of Goa, outlining the key strengths of the visited colleges. This report highlighted best practices, innovative strategies and areas of excellence observed during the visit, which can be imbibed and adapted for the further development and enhancement of the College.

Mr. Vijaykumar Verenkar, Member of the IQAC appreciated the efforts of the IQAC team for their thorough evaluation and insightful observations during the visit to the colleges. He acknowledged the value of the comprehensive report that was submitted to the Directorate of Higher Education, Government of Goa and emphasized the importance of utilizing the strengths identified in these institutions to further enhance the development of the College.

Mr. Vithal Sukhtankar, Member of the IQAC commended the team's dedication to improving academic quality, infrastructure, student support services and overall governance which would contribute significantly to the College's growth and success.

3. **A.O.B.** : Since there was no matter to discuss the meeting ended with closing remarks by the Principal at 12 noon.

1. Prof. Gervasio S.F. L. Mendes
Principal and Chairperson, IQAC



2. Prof. Soniya Sirsat
Vice Principal (Academics) and Director, IQAC



3. Prof. Seema Rath
Vice Principal (PG Programmes) and Member, IQAC



4. Mr. Ashok Chodankar
Vice Principal (Administration) and Member, IQAC



5. Dr. Shankar B. Naik
Representative of DHE and Member, IQAC



6. Mr. Sharat Jamkhandi
Associate Professor in English and Member, IQAC



7. Mr. Nilesh Natekar
Associate Professor in Computer Science and Member, IQAC



8. Dr. Vanita Patil
Associate Professor in Commerce and Member, IQAC
9. Dr. Vaibhav Chindarkar
Associate Professor in Zoology and Member, IQAC
10. Ms. Preethi Pednekar
Associate Professor in Zoology and Member, IQAC
11. Mr. Brian D'Souza
Assistant Professor in Mathematics and Member, IQAC
12. Dr. Guruprasad Naik
Assistant Professor in Economics and Member, IQAC
13. Ms. Sima Kanekar
Office Superintendent and Member, IQAC
14. Mr. Amol Shirodkar
Accountant and Member, IQAC
15. Mr. Chandrakant Raut
General Secretary and Member, IQAC
16. Ms. Jeneyfar Masih
Ladies' Representative and Member, IQAC
17. Mr. Sachin Karpe
Representative from Alumni and Member, IQAC
18. Mr. Vijaykumar Verenkar
Representative from Local Society and Member, IQAC
19. Dr. Dnyaneshwar Gawas
Representative from Industry and Member, IQAC
20. Mr. Dipchand V. Sancoalkar
Vice Chairperson, PTA and Ex-officio Member, IQAC
21. Prof. Vithal Sukhtankar
Faculty of Goa Institute of Management and Member, IQAC
22. Mr. Yatin Kanekar
Entrepreneur and Employer and Member, IQAC
23. Dr. Sarvesh Sawant
Employer and Member, IQAC

Date : 23/03/2022

Meeting minuted by : Prof. Soniya Sirsat, Director, IQAC