



# YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	Government College of Arts, Science & Commerce, Sanquelim- Goa
• Name of the Head of the institution	Prof. Namdev Gawas
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08322364271
• Mobile no	9422389262
• Registered e-mail	gcascsc@gmail.com
• Alternate e-mail	iqad@gcsanquelim.ac.in
• Address	Sanquelim, Goa
• City/Town	Sanquelim
• State/UT	Goa
• Pin Code	403505
2.Institutional status	
• Affiliated /Constituent	Affiliated

• Type of Institution	Co-education				
• Location	Rural				
• Financial Status	UGC 2f and 12 (B)				
• Name of the Affiliating University	Goa University				
• Name of the IQAC Coordinator	Dr. Vaibhav Chindarkar				
• Phone No.	08322364271				
• Alternate phone No.	9637106255				
• Mobile	9422443545				
• IQAC e-mail address	iqad@gcsanquelim.ac.in				
• Alternate Email address	vaibhav.chindarkar@gcsanquelim.ac.in				
3. Website address (Web link of the AQAR (Previous Academic Year))	<a href="https://gcascs.ac.in/wp-content/uploads/2024/05/AQAR-2022-2023_240503_101807.pdf">https://gcascs.ac.in/wp-content/uploads/2024/05/AQAR-2022-2023_240503_101807.pdf</a>				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://gcascs.ac.in/wp-content/uploads/2024/12/ACADEMIC-CALENDAR-2023-24.pdf">https://gcascs.ac.in/wp-content/uploads/2024/12/ACADEMIC-CALENDAR-2023-24.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Three Star	00	2002	01/01/2002	31/12/2007
Cycle 2	A	3.17	2017	12/09/2017	11/09/2022
6. Date of Establishment of IQAC			15/02/2016		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Government College of Arts, Science & Commerce, Sanquelim- Goa	Grants	Govt. of Goa (State Government)	01/04/2023 - 31/03/2024 (1 year)	228593420	

Government College of Arts, Science & Commerce, Sanquelim- Goa	Grants	Govt. of India (Dept. of Biotechnology, Ministry of Youth Affairs & sports)	01/04/2023 - 31/03/2024 (1 year)	2788066
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<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	Yes
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	04
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>5 significant contributions made by IQAC during the current academic year: 1. Implementation of the Hon'ble Chief Minister's Kaushalya Path Scheme: IQAC initiated the Kaushalya Path Scheme in collaboration with ITI Honda, providing skill development opportunities through various courses such as Computer Operations, Cosmetology, and Sewing Technology. This initiative supported 115 students in enhancing their employability skills. 2. Promotion of Outcome-Based Education (OBE): IQAC developed Course Outcomes, Programme Specific Outcomes, and Programme Outcomes for UG and PG levels. These were integrated into teaching and assessment practices, aligning education with desired competencies and measurable achievements. 3. The College Hostel for Girls 'Virangana' was inaugurated: The on-campus hostel for girl students of the college was inaugurated on 12/3/2024 4. Setting up of clean drinking water facility: The Internal Quality Assurance Cell collaborated with the Nestle India Limited in setting up clean drinking water facility for the benefit of the stakeholders in the College Campus as a part of their CSR activities on 14/2/2024 5. State and National Level Conferences: Events such as: Session on 'Meditation' on 19/7/2023, 'Yuva Utsav 2024' on 6/01/2024, 'Sadbhav Sammelan 2024' on 1-2/03/2024, Orientation Session on 'learning Skills: Processes and Methodologies' on 01/02/2024, State Level Workshop on 'Integrating Artificial Intelligence in Academic Research' on 05/02/2024.</p>	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic</b>	

year

Plan of Action	Achievements/Outcomes
Kaushalya Path Scheme. The Short-Term Certificate Courses (STCC), Skill Development Courses (SD), Massive Open Online Courses (MOOC) and Value-Added Courses (VAD) Committee was constituted on 09/02/2024	115 students enrolled in skill development courses such as cosmetology and computer operations, enhancing employability.
Career Guidance	The Internal Quality Assurance Cell oversees the organization of placement drives, internships and skill development programs for students coordinated by various departments, cells and committees.
Organization of Placement Drives	Enabled students to secure jobs and internships, bridging the gap between academia and industry needs. 1 student from the Department of Computer Science benefited from the same.
Counseling Services	The Internal Quality Assurance Cell provides academic and personal counseling to support students' well-being and academic success
Outcome-Based Education (OBE)	Developed measurable outcomes for UG and PG courses, aligning teaching, learning, and assessments with industry standards
Academic Bank of Credits (ABC)	An Academic Bank of Credits System was introduced in the College through which the College aims to facilitate greater flexibility, mobility and personalization in education, to support academic learning and to promote institutional collaboration. The College aims to enhance the Gross Enrolment Ratio (GER), administrative efficiency and contribute to a more integrated and accessible educational system through Academic Bank of Credits.
Faculty Development Initiatives	Improved teaching quality and supported professional growth through workshops, training, and Decadal Research Plans.
Mentoring Programme	Fostered academic and personal growth through regular mentoring and monitoring of students' progress.

Feedback Mechanism	Improved curriculum, teaching quality, and infrastructure through regular feedback from stakeholders.
Publication of Research Journal Latitude	Offered a platform for faculty and students to publish research and contribute to academic discourse.
Digitalization of Administrative Processes	Streamlined workflows and record management, enhancing operational efficiency.
Installation of Solar Panels and Waste Composting Facilities	Promoted sustainability by reducing carbon footprint and creating eco-friendly infrastructure.
Collaboration with Industries through MoUs	Established partnerships for skill-building workshops and practical learning, benefiting students and faculty.
Session on 'Meditation' on 19/07/2023	The Internal Quality Assurance Cell and the Students Induction Programme Committee of the College organized a session on 'Meditation' by Mr. Ravindra Gaonkar of International Sahayog Sanshodhan Sangathan at 9 a.m. in the College Auditorium for the students.
Training on Child Sexual Abuse and Personal Safety Education on 10-11/08/2023	Trained teachers in safeguarding children and providing personal safety education in association with Arpan, Mumbai.
Sadbhavana Diwas on 19/08/2023	Fostered national integration and communal harmony through a pledge among staff and students, to commemorate the Birth Anniversary of late Rajiv Gandhi.
Eye Screening Camp under Swayampurna Goa Program on 10/09/2023	The Eye Screening Camp for school students was organised in association with the Directorate of Planning, Statistics and Evaluation and Directorate of Education, Government of Goa under 'Vision for All' Swayampurna Goa 2.0 Programme. It was an initiative of Goa CSR Authority and Prasad Netralaya Super Speciality Eye Hospital, Udipi, ONESIGHT Essilor Luxottica Foundation in the College Premises.
'Ek Tareekh-Ek Ghanta' on 01/10/2023	The Internal Quality Assurance Cell of the College motivated the students, teachers and administrative staff to participate in 'Ek Tareekh-Ek Ghanta' a massive cleanliness drive led by all people as a tribute to Mahatma Gandhi on the eve of his birth as a part of Swacchata Pakhwada -

	'Swachhata Hi Seva 2023'. Prof. Soniya Sirsat, Vice Principal (Academics) was nominated as the Nodal Officer for the said event.
Sadbhavana Diwas Cleanliness Drive on 01/10/2023	Encouraged environmental awareness and cleanliness through participation in the Swachhata Hi Seva campaign.
Training for Wasteland Development Programme under Swayampurna Goa Programme on 27/10/2023	The Internal Quality Assurance Cell of the College assisted the Directorate of Planning, Statistics and Evaluation, Government of Goa in organizing a training for Wasteland Development Programme under Swayampurna Goa Programme for Swayampurna Mitras, Taluka Nodal Officers, Talathis, Panchayat Secretaries and Chief Officers (Bicholim and Sanquelim Municipality) in coordination with Bicholim Progressive Farmers Producer Company Ltd., Vanarai, Pune.
Rashtriya Ekta Diwas on 31/10/2023	Celebrated National Unity Day to commemorate the Birth Anniversary of Sardar Vallabhbhai Patel by taking the 'Rashtriya Ekta Diwas' Pledge, encouraging unity and awareness of Sardar Vallabhbhai Patel's contributions.
Yuva Utsav 2024 on 06/01/2024	Organised by Department of Hindi (UG and PG), Research Centre in Hindi and Internal Quality Assurance Cell of Government College of Arts, Science and Commerce, Sanquelim Goa in collaboration with Nehru Yuva Kendra Sanghatana, Goa, the event fostered youth engagement through competitions and cultural activities, enhancing creativity and leadership
Participation in various events of International Purple Fest Goa - 2024 such as 'Antarchakshu', 'Inclusive Education' and 'Purple : We care film festival' to promote inclusive education from 08-15/01/2024	The Internal Quality Assurance Cell motivated the teachers and students of the College to participate in various events of International Purple Fest Goa - 2024, organised by the Office of the State Commissioner for Persons with Disabilities.
'Converge 2024', an Industry-Academy Connect on 15/01/2024	The Directorate of Higher Education, Goa State Higher Education Council in association with the Training, Internship and Placement Cell and Institution Innovation Council of the college organized



	<p>Shiksha Udyojak Sangam an Industry-Academy Connect 'Converge 2024'. The said event was inaugurated by the Hon'ble Chief Minister of Goa Dr. Pramod Sawant in the presence of Shri. Prasad Lolayekar, IAS, Secretary Education, Shri. Bhushan Savaikar, Director, Higher Education, Prof. Gervasio S. F. L. Mendes, Principal of the College and Chairperson, IQAC, Prof. Soniya Sirsat, Director, IQAC and Vice Principal (Academics), Dr. Niyan Machon and Dr. Guruprasad Naik. Six parallel sessions by Guest Speakers were held disseminating knowledge and underscoring the significance of developing the skills required for the industry.</p>
<p>'Use of gadgets and Programme Modules in the Digital Language Laboratory' on 18/01/2024</p>	<p>The programme was organised on in collaboration with the Directorate of Higher Education, Government of Goa and Thaliyola Infotech Pvt. Ltd., Bengaluru, Karnataka from 12 noon onwards in the Digital Language Laboratory. 22 Language teachers from the Degree Colleges from North Goa and from the host College attended the training sessions.</p>
<p>National Voters' Day on 25/01/2024</p>	<p>Promoted voter awareness and democratic participation through pledge-taking activities. The Principal who is the North Goa SVEEP Nodal Officer attended the State Level National Voters' Day Function held at Panaji, Goa.</p>
<p>Public Lecture on 'Viewing the Earth from Space : Benefits for Humanity' on 27/01/2024</p>	<p>The Internal Quality Assurance Cell and Research and Development Cell of the College hosted and assisted the Goa University and ISRO in organizing the Public Lecture on 'Viewing the Earth from Space : Benefits for Humanity' by Dr. Shailesh Nayak, Former Secretary, Ministry of Earth Sciences, Government of India as part of 22nd National Space Science Symposium (NSSS) from 4.30 p.m. onwards at Ravindra Bhawan, Sankhali, Goa to popularise space science among local community.</p>
<p>Orientation Program on Learning Skills on 01/02/2024</p>	<p>An Orientation Session on 'Learning Skills : Processes and Methodologies' was delivered by the Principal of the College Prof. Gervasio S. F. L. Mendes for the Apprentices of the College. The Principal briefed the participants about different processes and methodologies to be followed</p>

	while attempting any task. He also stressed on the work ethics and work culture.
Workshop on 'Integrating Artificial Intelligence in Academic Research' on 05/02/2024	Trained students and faculty in AI tools, improving their research and analytical capabilities. Dr. Bhavesh Vanparia, Faculty and Co-ordinator Veer Narmad South Gujarat University, Surat shared his expertise as the resource person.
Setting up a 'Clean Drinking Water Facility' on 14/02/2024	The Internal Quality Assurance Cell collaborated with Nestle India Limited in setting up a clean drinking water facility for the benefit of the stakeholders in the College Campus as a part of their CSR activities.
Sadbhav Sammelan 2024 - National Interfaith Conference on 01/03/2024 and 02/03/2024	Jointly organised by 'Sadbhav' (an endeavour of the Society of Pilar for fostering Inter-Religious dialogue, harmony, solidarity and fellowship), the Department of Hindi (UG, PG), Research Centre in Hindi and Internal Quality Assurance Cell of Government College of Arts, Science and Commerce, Sanquelim Goa and Fr. Agnel College of Arts and Commerce, Pilar, Goa, the event promoted interfaith harmony and unity through discussions, workshops, and cultural events involving 150+ delegates.
Inaugural of 'Virangana', the College Hostel for Girls on 12/03/2024	The College Hostel for Girls 'Virangana' was inaugurated.
Anti-Terrorism Day on 21/05/2024	Raised awareness about terrorism and social responsibilities through pledges.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Directorate of Higher education	11/12/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	25/01/2025

15. Multidisciplinary / interdisciplinary

Under the New Education Policy, Skill Enhancement Courses, Value-Added Courses, and Multidisciplinary Courses are offered to



students across the first, second, third, and fourth semesters of their undergraduate program at both First and Second Year levels. These courses are available across all departments and streams, fostering interdisciplinary education and providing students with opportunities to integrate knowledge from social sciences, humanities, and sciences. Students are also encouraged to explore courses on MOOC platforms like SWAYAM, enabling them to earn credits by completing programs allied to their disciplines. Additionally, through initiatives such as NSS, students are sensitized to societal challenges and are actively involved in addressing them. The college promotes collaborative learning through dedicated joint projects across disciplines, focusing on critical areas such as sustainability, healthcare, technology, and social equity. To further enhance this integrated approach, the institution hosts interdisciplinary seminars, workshops, and hackathons, fostering creativity, collaboration, and engagement with industry partners. Students are incentivized to select at least one subject from an alternate stream during the admission process, guided by the Admission Committee to ensure alignment with their academic and professional goals. This holistic approach equips students to develop innovative, impactful solutions and prepares them for the complexities of the modern world.

#### **16.Academic bank of credits (ABC):**

The college encourages students to create ABC account. The College plans to have an ABC-cell with a dedicated Nodal officer to oversee ABC scheme implementation. The teacher In-charge for ABC scheme for the present academic year conducted training session for the teacher mentors for creating ABC account on the ABC portal as well as using DGlocker account. The college plans to organize various awareness programs related to Academic bank of credits for the students, where benefits of the scheme will be conveyed to the students along with the modalities for creating ABC account.

#### **17.Skill development:**

Under the NEP system, the learner is expected to opt for 3 Skill Enhancement Courses across the first three semesters. The courses can be from any course in their discipline. In the Choice Based Credit System, the learner is required to opt for one Skill Enhancement Course in the third semester, which also carries forward to the fourth semester. These courses equip the student with additional knowledge pertaining to skills that may or may not be allied with their core courses. Skill based courses are also offered at the PG level to enhance the skills of the learner in the concerned discipline. In addition to this, departments from the college organised a plethora of skill based courses/ training programs/ job oriented sessions/ add-on short term certificate courses to equip the learner with various skills to enhance their employability.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The medium of instruction in the College is English. However, the teachers explain the concepts in the regional language i.e. Konkani, if need be. The Directorate of Higher Education, Government of Goa has also taken the initiative to create modules for all courses in regional language Konkani as well, along with the pre-recorded sessions in English/Hindi/Marathi languages under its unique digital project 'DISHTAVO'. These modules supplement the learning process of the learners to a large extent. Many teachers of the college have contributed to the DISHTAVO project.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College focuses on outcome based education. The College has formulated 7 Programme Outcomes (at the Institutional level), 3 Programme Specific Outcomes (Programme wise) and 4 Course Outcomes (Course wise). The question papers are designed as per the Course Outcomes based on which the attainment of the learners is monitored for all three years of his/her education at UG level and two years of his/her education at PG level.

#### 20.Distance education/online education:

The College adheres to the Programme/Course structure as per UGC norms. In addition to courses approved by the respective Boards of Studies, learners can opt for courses from the SWAYAM Portal to earn credits, subject to approval from the Board of Studies. Teachers actively integrate ICT tools into their classrooms, adopting a blended teaching-learning approach and encouraging students to utilize online resources. Google Classroom is also widely used to share learning materials with students.

### Extended Profile

#### 1.Programme

1.1

Number of courses offered by the institution across all programs during the year

514

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1

Number of students during the year

1424

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

796

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	513
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	89
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
3.2 Number of sanctioned posts during the year	135
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	41
4.2 Total expenditure excluding salary during the year (INR in lakhs)	179.32546
4.3 Total number of computers on campus for academic purposes	113

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Over three decades, the Government College of Arts, Science and Commerce, Sanquelim, has been committed to its quest for

academic excellence, and holistic development by infusing dynamism in curriculum, pedagogy, and research.

Academic processes are streamlined, with timetables, calendars and other supporting administrative tasks prepared well in advance of teaching sessions. At the beginning of the academic year, teachers prepare semester plans for the paper that they will be teaching. A copy of such a plan is uploaded on the IAIMS portal.

Teachers maintain a diary every day in which the details of classes taken, and syllabus covered are mentioned and it is periodically reviewed by the principal.

The Programme Outcomes, Programme Specific Outcomes, and Course Outcomes are clearly defined for all programs and courses.

Our curriculum, thus, ensures global and national educational standards are achieved by developing professional competence, excellence, critical, creative, and collaborative thinking and encouraging inclusion and a sense of social contribution in the students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gcascs.ac.in/teaching-plans-2023-24/">https://gcascs.ac.in/teaching-plans-2023-24/</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being an affiliated college, it follows the Academic Calendar issued by the Goa University. In the beginning, teachers provide the students with an outline of the topics to be taught and the time schedules. A minimum of three ISAs are conducted for every paper. The schedule of ISA dates is mentioned in the specially prepared ISA timetable.

Besides ISAs, teachers also resort to continuous internal assessment by having question-answer sessions, Kahoot quizzes, open-book tests, class tests, assignments, and so forth.

At the end of each semester, a Semester End Examination is conducted for the first- and second-year students, as per the guidelines laid down by the BoS concerned. The evaluation scheme and methods are prepared by the teacher, as per the course outcomes, with due scrutiny and approval of the H.O.D.

The final year question papers are sent by Goa University. Several faculty members from the College are involved in exam-related work at the University, in the capacity of paper setters, paper evaluators, and moderators.

File Description	Documents
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Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gcasc.ac.in/wp-content/uploads/2024/12/ACADEMIC-CALENDAR-2023-24.pdf">https://gcasc.ac.in/wp-content/uploads/2024/12/ACADEMIC-CALENDAR-2023-24.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

42

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

27

File Description	Documents
Any additional information	No File Uploaded

Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

607

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Curriculum for undergraduate courses is designed by Goa University; however, institution integrates various crosscutting issues such as professional ethics, gender, human values and environment sustainability into curriculum. The teachers integrate various issues in teaching-learning process.

Some of our teachers are the members of the Board of Studies in the respective subjects. They have been contributing through their inputs at the time of designing the curriculum.

In addition to the above, our teachers have been organizing various programs, courses, field trips, short-term certificate courses, personality development programmes, etc. to bridge the gap and to integrate the crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, human dignity and equality etc.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

#### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

50

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>



Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

908

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="https://gcascs.ac.in/feedback-2023-24/">https://gcascs.ac.in/feedback-2023-24/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://gcascs.ac.in/feedback-2023-24/">https://gcascs.ac.in/feedback-2023-24/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

1424

File Description	Documents
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Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

395

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## **2.2 - Catering to Student Diversity**

**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

The college is considered a stepping stone to success by the aspirants of higher education of the near-by rural as well as urban localities.

The students are admitted on merit basis and there is no lowercut-off score to get into any course. The institute, thus, caters to the needs of the average as well as advanced learners.

In accordance with this need, different departments organise workshops, lecture sessions, field trips, competitions, to fulfill the needs of all categories of students so that they can be ready to take up social as well as academic challenges after their graduation.

The advanced learners are trained for Entrance and Competitive exams through special coaching classes. They are given opportunities to learn more through participation in intercollegiate competitions, quizzes, seminars. They are also motivated to take up research through visits to advanced research laboratories, research institutes, field trips, workshops, lecture sessions by eminent researchers.

The slow learners are trained in some basic concepts of subjects through workshops, STCC and are also exposed to the recent advancements, techniques and methods through lecture sessions, competitions. Students are provided opportunities in experiential learning through visits to various organisations. Training is provided to such students through STCC, workshops to improve their basic skills of communication and techniques. Their research skills are enhanced by training them in fundamental aspects of relevant subjects. They are also motivated through various competitions and recognition of their achievements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1424	89

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution prioritizes student-centered learning that extends beyond traditional lectures – practicals and hands-on experiences form a core part of the curriculum across various disciplines. Students benefit from guided project work, supervised by experienced mentors, as well as practical laboratory sessions, seminars and presentations. Workshops, field visits, industrial tours, attending literature festivals, organising fairs, canteens and exhibitions, visiting places of historical and geographical importance, occasionally conducting an evening class on stargazing, make conceptual learning more engaging and enjoyable. Along with study tours, internship programs are integrated into the curriculum to provide students with valuable real-world exposure and professional insights.

The institution also places a strong emphasis on holistic development by offering character building and theatre workshops to build confidence, knowledge and personality. These activities are complemented by seminars and guest lectures delivered by renowned speakers and experts from various fields.

To instill a sense of social responsibility and ethics, cleanliness drives, the Swachh Bharat Mission, Vanamahotsav and anti-plastic campaigns are encouraged so that students develop a strong ethical foundation alongside their academic and professional growth.

Through these comprehensive strategies, the institution equips students with essential skills, knowledge, and values, preparing them to excel in their personal and professional lives.

File Description	Documents
Upload any additional information	<a href="#">View File</a>

Link for additional information	<a href="https://gcasc.ac.in/experiential-and-participative-learning/">https://gcasc.ac.in/experiential-and-participative-learning/</a>
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2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our college trains its teaching faculty to ensure that they meet with the requirements of the digital age, be it online learning or using ICT-enabled tools, including smart boards that facilitate multimedia projections, interactive whiteboard functions, and access to online platforms for topic explanations.

The college features LAN and Wi-Fi connectivity, enabling seamless integration of online resources into classroom activities.

Additional facilities include a digital language laboratory, a CEM laboratory, and computers in the library that help students and teachers in the acquisition of online knowledge or reference in the shortest possible time.

Educators use digital tools such as educational videos, interactive visuals, and virtual libraries to enrich their teaching. Online quizzes and personalized revision forums help students evaluate their understanding and receive tailored support. Students are encouraged to explore DISHTAVO content and enroll in MOOCs to deepen their knowledge. Regular use of smart boards, projectors, PowerPoint presentations, and PDFs ensures the effective transmission of ideas. YouTube videos, images, and digital libraries are also used to enrich learning experiences.

The college subscribes to digital library databases and encourages students to access them. This integration of technology and traditional teaching creates a dynamic, engaging, and student-centered learning environment that cultivates curiosity, innovation, and independent learning.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

100

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

89

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

749

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution achieves transparency and robustness in internal assessment by having regular Exams such as ISAs (Intra Semester Assessments and SEE (Semester End Examination).

The internal assessment is made robust by scrutinising the applications of Repeat ISA and Exam forms for Backlog exams by the competent authority.

As part of the College Exam Committee, the three-member ISA Monitoring Committee managed the conduct of the process of ISAs. Centralised timetables were uploaded to the college website and displayed on college notice boards one week before the examination.

SEEs of semester V were conducted on behalf of the Goa University in the offline mode, the timetables of which were uploaded one month in advance.

The students were communicated about examination information (ISA and SEE) periodically and effectively by using the following modes:

(a) College Notice Board

(b) College Website

(c) Social Media Platforms

1) The Examination Committee of the College prepared examination schedules for the semesters and communicated to the teachers at the beginning of each semester.

2) The students were made aware of examination rules, regulations, and procedures

3) The teachers were informed about their roles as examiners, paper setters and supervisors through orientation programs.

4) As per the Ordinance OA-5.14 of Goa University, the College Unfair Means Inquiry Committee dealt with malpractice cases as and when such a case came up during examinations.

The results of students were declared online on the College Website and notice board in a time-bound manner.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://gcscs.ac.in/examination">https://gcscs.ac.in/examination</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has implemented several measures to minimize internal examination-related grievances and ensure fairness in all exam processes. These include maintaining fair examination policies, taking preventive steps to ensure equitable internal assessments, and conducting exams in a timely manner to maintain consistency. Additionally, an Exam Grievance Committee has been established to address students' grievances, which recommends further course of action based on individual cases. Students are allowed to verify their answer books according to Goa University rules for Semester End Examinations for Semesters I, II, III, and IV, with verification conducted by designated examiners and administrative



staff. Those with grievances regarding assessment may appeal to the Examination Grievance Committee for resolution following the verification process, with provisions for reassessment by another examiner in genuine cases of dispute.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://gcasc.ac.in/examination">https://gcasc.ac.in/examination</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college is affiliated to Goa University and follows curriculum designed by the University strictly. The learning outcomes of each course are inbuilt in the prescribed syllabi. However, IQAD and the teachers of respective subjects have formulated programme outcomes, programme specific outcomes and course outcomes for all programmes offered and the same have been displayed on the website of the institution. The college emphasizes a close interaction among the faculty and the students to make teaching and learning mutually enriching. For this, an orientation is held for the newly joined students at the beginning of the academic year. The Head of the institution and the faculty interact with the students and discuss their expectations from the respective courses. The faculty of the college strives hard to convey the importance of outcome-based education to their students. Students are made aware of the POs, PSOs and COs by the teacher teaching a particular course. A faculty member teaching a particular course also formulates course objectives and learning outcomes. These course objectives and learning outcomes are incorporated in their teaching plans and the same are available on the IAIMS (Integrated Academic Information Management System) portal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://gcasc.ac.in/programme-outcomes/">https://gcasc.ac.in/programme-outcomes/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Under the Outcome Based Education, the Institution carried out the process of calculating attainment of POs and COs (2022-2023). Each Programme has 7 POs and 3 PSOs and each course has 4 COs. Care is taken to ensure POs, PSOs and COs are achieved. The institution takes necessary decisions after analysing the feedback.

Each course has 3 components:

1. ISA Component (60%)
2. SEE Component (30%)
3. Students Feedback (10%).

#### Attainment of POs and PSOs:

For each Course, each CO is mapped to each PO/PSO on a scale of 0 to 3 based on correlation between COs and PO/PSOs.

The weighted average of CO attainment values obtained through this process, gives the PO-PSO attainment values where weightage is assigned as per CO-PO-PSO mapping grid using the formula:

Calculations for PSO attainment are done in the same way as the PO attainment. This provides a final figure of a particular course towards PO/PSO attainment.

Finally, the average is taken of all the PO attainment values for all the Courses which come under a particular Programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://gcascs.ac.in/wp-content/uploads/2024/12/PO_PSO_Attainment-23-24.pdf">https://gcascs.ac.in/wp-content/uploads/2024/12/PO_PSO_Attainment-23-24.pdf</a>

#### 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

415

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://gcascs.ac.in/exam-performance-reports/">https://gcascs.ac.in/exam-performance-reports/</a>

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gcascs.ac.in/wp-content/uploads/2024/11/STUDENT-SATISFACTION-SURVEY-2023-24-2.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION**

### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.25

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://gipard.goa.gov.in/">https://gipard.goa.gov.in/</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute fosters a dynamic ecosystem for Research and Innovation, driven by a commitment to excellence in human resource development, knowledge dissemination, and infrastructure advancement. Key initiatives include:

1. Recruitment and Development of Human Resources
  - Attracting and nurturing skilled professionals with expertise in diverse fields.
  - Facilitating continuous professional development through workshops, training programs, and collaborations.
2. Catalyzing Knowledge Creation and Dissemination
  - Launching multidisciplinary research initiatives to address contemporary challenges.
  - Hosting conferences, seminars, and publications to share insights and breakthroughs with the academic and industrial community.
3. State-of-the-Art Infrastructure
  - Establishing cutting-edge laboratories, smart classrooms, and innovation hubs to support advanced research and learning.
  - Upgrading facilities to align with global standards, ensuring an ideal environment for research and innovation.
4. Constitution of Entrepreneurship Development Cell (EDC)
  - Supporting start-up culture by mentoring aspiring entrepreneurs.
  - Providing incubation support, funding opportunities, and market linkage to transform ideas into enterprises.
5. Formation of Research Incubation Cell
  - Creating a platform to translate research into practical applications.
  - Encouraging collaborative projects and industry-academia partnerships.
6. Encouraging Student Participation in Extracurricular Activities
  - Promoting holistic development through cultural, sports, and technical activities.
  - Recognizing and nurturing talent to build leadership and teamwork skills.

This ecosystem integrates innovation, academic excellence, and entrepreneurial vision, enabling students and faculty to contribute meaningfully to societal progress.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcascs.ac.in/wp-content/uploads/2024/12/3.2.1.pdf">https://gcascs.ac.in/wp-content/uploads/2024/12/3.2.1.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
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Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	<a href="https://gcasc.ac.in/research-consultancy/">https://gcasc.ac.in/research-consultancy/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities conducted during the year 2023-24 have played a pivotal role in sensitizing students to social issues and fostering holistic development. Initiatives such as Swachhata Hi Seva, Cleanliness Drives, and E-waste Collection Drives instill environmental consciousness among students, encouraging sustainable practices and community hygiene. Activities like the Blood Donation Drives, Milk Packet Recycling Initiative, and Anganwadi Adoption promote empathy, compassion, and civic responsibility by engaging students in impactful community welfare.

The Meri Mati Mera Desh Kalash Yatra and Tree Plantation Drives instill a sense of patriotism, heritage preservation, and environmental stewardship. Events such as ACTIZEN Collective Initiative and Rakhi Donation Activity foster social inclusivity and kindness. Additionally, academic outreach activities like Vidnyan Dhara Lecture Series, Science Lecture Series, and Lecture Sessions for Promoting Science enhance scientific temper, critical thinking, and knowledge dissemination among students and the community.

These extension programs collectively encourage students to become active participants in societal development, bridging the gap between academics and real-world issues. By nurturing values like teamwork, leadership, and ethical responsibility, these activities contribute to the holistic development of students, preparing them to become socially aware, responsible citizens capable of driving positive change.

File Description	Documents
Paste link for additional information	<a href="https://gcascs.ac.in/wp-content/uploads/2024/12/Extension-Activities-2023-24.pdf">https://gcascs.ac.in/wp-content/uploads/2024/12/Extension-Activities-2023-24.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>



**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

20

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1238

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

5

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded

Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>
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### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

#### 4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure and physical facilities for teaching – learning viz. Classrooms, Science laboratories, Digital Language Laboratory and Commerce-Economics-Mathematics laboratory, computing equipment etc.

For the academic year 2023-24, classes were conducted in 41 rooms with 20 classrooms installed with 86"/ 65" Interactive Flat Panel Display or smartboards with power backup. Remaining 09 classrooms are equipped with LAN, Wi-Fi and LMS facilities with provision to use LCD Projectors. The College has 14 Science laboratories, 2 Geography laboratories, 1 Digital Language Laboratory and 1 Digital Commerce-Economics-Mathematics laboratory furnished with computers with latest configuration and instruments required for the smooth conduct of practicals. The College has subscription for High speed Internet from BSNL, Internet provided by DOIT, Government of Goa-GBBN and Jio Internet.

The College has a spacious Library with a reading hall which can accommodate 150 readers at a time.

The Butterfly Garden is developed in association with the Directorate of Higher Education, Government of Goa with an inhouse Nature Interpretation center.

The College has a Seminar Hall or Virtual studio equipped with an 86" smartboard, digital podium, Camera, mic, LAN and Wi-Fi facilities for conducting various programmes and for video conferencing events with a capacity of 120 people.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcasc.ac.in/wp-content/uploads/2025/01/Labs-Auditorium-and-Seminar-Hall.pdf">https://gcasc.ac.in/wp-content/uploads/2025/01/Labs-Auditorium-and-Seminar-Hall.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has an auditorium with a seating capacity of 350 persons for college functions like Annual Day, Farewell function, Cultural activities etc. The auditorium is equipped with digital podium, provisional sound system and a provision for LCD Projector. The College has a spacious sports center with well-equipped gymnasium where students and staff can avail the facilities, play various indoor games like carrom, chess, table tennis etc. Additionally, there is changing room with attached washrooms separately for girls and boys. College has a big play ground which is being developed by Sports Authority of Goa for all types of outdoor games.

The College has a spacious canteen with a capacity of 200 persons with a well-balanced menu provided at subsidized rates. A Ladies Rest room which can accommodate 20-30 girls is available in the college to give female learners a place to relax, study and have informal discussions in free time available. Apart from this, Ravindra Bhavan and Multi-purpose hall located within 1 km radius of the college are available for conduct of sports and cultural activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

41

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcasc.ac.in/wp-content/uploads/2024/12/Classroom-Photographs.pdf">https://gcasc.ac.in/wp-content/uploads/2024/12/Classroom-Photographs.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

40.65371

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Koha is a Digital Platform developed in 1999 by Katipo Communications for the Horowhenua Library Trust in New Zealand. It is a web based, fully customizable for all types of libraries irrespective of their size and collection. KOHA software provides a complete ICT solution for Library

Koha version 21.11.01.000 is installed in our college in july 2022 and before koha we had had E-Granthalaya software 3.0 is installed in 2015 with eight modules.

##### Koha software feature

1. It has all features and modules free of cost which are available in commercial software at high cost.
2. Fully customizable as and when required and has web OPAC with email and SMS notification to users.
3. User friendly GUI and support barcode and RFID technology.
4. It fills the gap of language barriers as it Supports Multilingual and multi-user.
5. Open Source and up to date LMS.
6. Online Reservation/Hold of various items of Library.

It has 14 modules -Circulation, Cataloguing, Patrons, Serials, Advanced Search, Acquisitions, item search, Reports, Lists, Tools, Course Reserve, Koha Administration, Authorities and About Budgets and Search Categories.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership

A. Any 4 or more of the above

## e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

46.10373

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

226

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

## 4.3 - IT Infrastructure

### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College frequently updates its IT facilities with the purchase of new computers. We have 124 computers. Laptops are provided to Internal Quality Assurance Cell and Examination Committee.

Internet access is provided with LAN and Wi-Fi facilities. Services are provided by BSNL, GBBN and Jio. Wi-Fi facilities are now extended to various laboratories with new routers, switches and Access Points. We have 9 routers, 33 switches and 31 access points in the campus. Bandwidth available on BSNL leased line and GBBN (provide by Department of Information Technology, Government of Goa) is 100 MBPS. Access to Jio is provided on Wi-Fi with 1GB/Day/Person. We have extended BSNL Wi Fi connectivity in the entire campus. A firewall is setup with PF sense to secure internet access on BSNL Network.

Presently we are in the process of extending power supply backup for firewalls. Efforts are going on in the direction towards providing power back-up for the entire network. We have plans to setup core network from server room to different main blocks in the campus using optical fiber.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcascs.ac.in/ict-tools/">https://gcascs.ac.in/ict-tools/</a>

#### 4.3.2 - Number of Computers

124

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A.  $\geq$  50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

116.48553

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college receives funds from the Government of Goa as part of its annual budget allocation. Being a government institution, there is limited scope to secure additional funding from outside sources. However, as and when required additional funds are



allocated by the Government. Various departments give the proposals for the repair/maintenance of equipment. These proposals are verified and approved by the College Purchase Committee. Once approved, the repair/maintenance work is carried out by following the codal formalities. Regular cleaning work is outsourced and is carried out by the Government approved Corporation. Some equipment are under warranty. Regular maintenance of classrooms and other physical facilities is carried out locally by the College and major works are done by PWD at the Government level.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## **STUDENT SUPPORT AND PROGRESSION**

### **5.1 - Student Support**

#### **5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

##### **5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

27

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### **5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

##### **5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

41

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills**

**A. All of the above**

Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	<a href="https://gcascs.ac.in/student-progression/capacity-building-measures/capacity-building-activities-2023-24/">https://gcascs.ac.in/student-progression/capacity-building-measures/capacity-building-activities-2023-24/</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

100

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

100

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

04

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

126

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

26

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Students' Council Elections for 2023-24 were held on 14th August 2023, followed by the installation ceremony graced by Mr. Sairaj Dhond, CEO of Wakao Foods, as Chief Guest. The council, comprising of representatives for roles like General Secretary, Cultural Secretary, and Sports Secretary, actively organized cultural and co-curricular events throughout the year. Signature activities included the Patriotic Song Singing Competition, Desh ki Dharohar, Pehnavar, Shipakar, Ghumat Aarti, and Teachers' Day celebrations.

The highlight event, Tarang 2023, showcased talent through parades, GCS Idol, Nritya, and creative competitions.

Students excelled in nine intercollegiate events, earning laurels in Kaushalya 2024, Equinox 2024, and extravaganza 2024. The Annual Prize Distribution on 6th April 2024, with Chief Guest Ms.

Samiksha Harji, celebrated achievements, including awards for Best Council Member and Best Outgoing Student. Students contributed to statutory committees like ICC, IQAC, and RUSA's Project Monitoring Unit, playing vital roles in institutional administration.

The year highlighted student leadership, creativity, and teamwork, enriching the campus environment and fostering holistic personal and professional growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
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Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the College is registered under Societies Registration Act, 1860 (Central Act 21 of 1860) having registration No. 209/GOA/2016 in June 2016. The alumni of the college are well established persons in a variety of fields like academics, industry, civil administration, and politics. Some of our ex-students are entrepreneurs and have given job opportunities to the students from our college after graduation. Many are working in government organizations and non-government organizations holding prestigious positions. Some of our ex-students are sponsoring awards/prizes to the students who have excelled in third year University examinations. The successful alumni of the college are invited as chief guests and guests of honour for important functions. The alumni are significantly contributing towards the development of the College through financial and/or other support services.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution is committed to empowering society through transformative social change, grounded in an ethos of participative governance. This inclusive approach shines through its vibrant committees, each fostering collaboration and shared responsibility. Notably, the PTA invites active participation from administrative staff, students, and alumni alike, cultivating a collective voice in decision-making and honouring the perspectives of all stakeholders. The institution also encourages student empowerment and civic responsibility, providing channels like the

Student Council, NSS, NCC, and the Electoral Literacy Club, which together inspire students to contribute meaningfully to society.

Dedicated to holistic education, the institution offers Add-On courses, experiential learning opportunities, and a variety of outreach initiatives. These endeavours, along with a devoted Counselling Cell, prioritize the well-being of both students and staff. Furthermore, the institution's steadfast commitment to government reservation policies highlights its dedication to inclusivity, ensuring equitable educational access for marginalized groups and fostering positive societal progress.

Through its Discipline and Anti-Ragging Committees, Gender Champions Club, and extensive health and hygiene programs, the institution cultivates a safe, welcoming, and inclusive environment. These efforts capture the essence of the institution's mission, providing a nurturing, respectful, and transformative educational experience for every student.

File Description	Documents
Paste link for additional information	<a href="https://gcascscs.ac.in/wp-content/uploads/2022/04/Vision-Document.pdf">https://gcascscs.ac.in/wp-content/uploads/2022/04/Vision-Document.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute upholds participative management through a well-structured, decentralized approach, operating under the aegis of the Directorate of Higher Education. Under the leadership of the Principal, the college is further supported by three Vice-Principals, each entrusted with distinct responsibilities in Academics, Administration, and the Post-Graduate Programs. Both teaching and non-teaching staff engage actively at all levels, with decisions thoughtfully shaped through open dialogue and collaboration. Faculty members are empowered with financial stewardship, managing budgets and fund disbursements with autonomy within their areas of responsibility.

Academic departments function independently, with Heads or In-Charges organizing annual activities, assigning courses, managing workloads, and setting departmental schedules. Faculty and staff operate with considerable freedom in their roles, while Management ensures accountability by reviewing the Annual Confidential Reports of permanent staff and monitoring the performance of temporary staff through departmental oversight. The commitment of the institution to participatory governance is reinforced by its emphasis on collecting feedback from all stakeholders.

Institutional events, such as the annual "TARANG" festival, offer students practical experience in participative decision-making, nurturing their leadership and collaboration skills. Through these initiatives, the institution fosters an inclusive, cooperative

environment that upholds shared governance, facilitating both responsive and effective management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- **Admissions:** The College follows an open-door policy

Outcome- The admission process is completely done online via DHE and GUMS portal with the payments being made directly online.

- **Curriculum Development-** To encourage faculties for the implementation of an advanced curriculum.

Outcome- The system of semester wise lecture plans by each faculty are uploaded on the IAIMS Portal with a proper schedule and the faculties are also encouraged to participate in various training programs, workshops, conferences etc.

- **Examination and Evaluation-** Examination and evaluation is conducted in a transparent and stringent manner.

Outcome- The tentative examination dates are updated in advance on the college website. Mark sheets are generated through the IAIMS portal.

- **Infrastructure-** To maintain and upgrade the facilities on the campus.

Outcome-The College has Smart boards in the classrooms, Internet connectivity, lift, water purifiers, Gymnasium, upgraded library, Computer laboratory, CCTV surveillance, Digital Language Labs, etc.

- **Industry Interactions/ Collaborations-** Cordial relations are maintained with industries and commercial institutions.

Outcome- The institution has signed a number of MoUs and invites guests from various sectors to deliver lectures. Placements are offered to the students by a number of companies.

The institution has been taking feedbacks from all the stakeholders of the College.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>



6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organogram of the institution includes the Director, Directorate of Higher Education as the Apex authority along with the Governing Council, Advisory Committee and Internal Quality Assurance Cell. The second hierarchy includes the Principal and the third hierarchy includes three Vice-Principals dealing with Academics, Administration and Post-graduation Programmes respectively. The teaching sphere includes the Undergraduate Programme, Post-graduate Programmes, Director of Physical Education and the Librarian. The Head of the Department heads the teaching staff which includes Professors, Associate Professors and Assistant Professors. This is followed by the Administrative staff, which has Office Superintendent followed by the Head Clerk and Accountant. The administrative staff also includes UDCs, LDCs, Laboratory Assistants, Field Collectors, Drivers (HDL & LDL), MTSS and Lab attendants.

Appointments to all permanent teaching positions in the institution are made by the Goa Public Service Commission (GPSC) through an All India Advertisement. In addition to the minimum qualification of NET/SET for appointment to teaching positions, the GPSC conducts a stringent Computer Based Recruitment Test (CBRT) to shortlist the best candidates. The final interview is conducted by the Chairperson of GPSC assisted by other members and experts including a Government Nominee.

File Description	Documents
Paste link for additional information	<a href="https://gcascs.ac.in/code-of-conduct/">https://gcascs.ac.in/code-of-conduct/</a>
Link to Organogram of the institution webpage	<a href="https://gcascs.ac.in/wp-content/uploads/2022/05/ORGANOGRAM.pdf">https://gcascs.ac.in/wp-content/uploads/2022/05/ORGANOGRAM.pdf</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### Welfare measures

- Clean, filtered drinking water.
- Lift facility.
- Garden for staff to relax and rejuvenate.
- Gymnasium facility with Carom and Table tennis.
- Separate seating arrangements for staff in the Canteen.
- Free Open access Wi-Fi.
- Separate washrooms for male and female staff.
- Separate Reading Section for staff in Library.
- The institution has a registered Teachers co-operative society.
- Trained Counsellors.
- Leave Travel Concession facility.
- Earned Leave, Casual Leave, Child Care Leave, Study Leave, Sabbatical Leave, etc.
- Provisions of Loans on Provident Fund.
- Children education allowance, House Rent Allowance.
- Grievance Redressal Cell.
- Staff welfare committee.
- Three units of Atmospheric Water Generators are set up in the Staffrooms for teachers.
- Health care awareness sessions for the faculty members.
- Setting up clean drinking water facility for the benefit of the stakeholders in the College Campus in collaboration of Nestle India Limited in as a part of their CSR activities.
- The College Hostel 'Virangana' has been inaugurated.

#### Additional Welfare measures that benefit Teaching Staff.

- Scheme for reimbursement of Travelling allowance and daily allowance for Teaching staff for attending conferences, seminars, workshops, etc up to Rs. 15000/- per teacher per year.
- Scheme for reimbursement of Registration fee for Teaching staff for attending conferences, seminars, workshops, etc up to Rs. 2500/- per teacher per year.
- Spacious work stations.
- Felicitation of two teachers on Teacher's Day

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during

the year

15

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

29

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

All the Gazetted (Teaching) staff members along with the Librarian (who is a gazetted but non - teaching staff) submit an Annual

performance Assessment Report every year. In addition, teachers also submit weekly report, teacher's diary and Annexure - I which incorporates the entire academic as well as their professional development. The Principal of the College and the Director of Directorate of Higher Education scrutinize the performance of the teaching staff. Apart from this, students' feedback about course teacher and the course is also obtained to evaluate the performance of teachers and for further improvements.

All the Contract and Lecture Basis staff members submit Performance Assessment Report every year to the Head of the Department which is further reviewed by the Principal.

Non - Teaching staff:

All the Non - Teaching staff is also assessed based on the Annual Performance Assessment Report which they have to submit annually.

The following hierarchy is followed:

Office Superintendent and the Accountant have to submit to the Principal and reviewed by Director of Higher Education.

Head Clerk, UDC, Lab Assistant and LDC have to submit to the office superintendent which is further reviewed by the Principal and the Director of Higher Education.

- Lab Attendant, and Field collector have to submit to their respective Heads of the Department and are further reviewed by Principal and the Director of Higher Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Finance Committee Cum Standing Accounts Committee**

This duly constituted Committee engages itself in the following manner:

1. Preparing the annual budget of the College and recommending the same to the Principal for submission to the DHE
2. Monitoring prudent use of the various accounts which is maintained by the College, proper classification expenditure, without extravagance.
3. Advising on better and appropriate uses of the available College-level funds.

## Internal Audits

Finance Committee Cum Standing Accounts Committee is responsible for undertaking quarterly internal audits. The findings are reported to the Principal who is the overall in charge of financial matters. Based on the audit memo, the necessary compliances are made within the stipulated time.

## External Audits

The institution has a robust system in place wherein two external agencies are authorized to undertake the audits independently.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.46001

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution is fully funded by the Government of Goa. Budgetary provisions are made by the Directorate of Higher Education (DHE) and submitted to the Department of Finance, Government of Goa through the Department of Education. This budget is passed by the State Legislative Assembly. The College Finance Committee prepares its annual budget and submits it to the DHE.

The Purchase Committee of the college, headed by the Convener, along with other members manages the Purchases for the college.

1. It identifies the needs, wants and desirable things/materials for the College.

2. Works on the purchases of the equipment/materials as submitted by the various Departments.

3. Follows procedures to acquire the materials, based on priorities & availability of funds.

4. Ensures that the Codal formalities such as inviting quotations, preparation of comparative statement are followed.

5. E-tenders are invited for the purchases above 5 Lakh INR.

To ensure the optimum utilization of Central Government funds, the institution has UGC-FUNDS MANAGEMENT COMMITTEE. This Committee utilizes the services of senior faculty members with the main task of settlement of accounts of the funds received from UGC. The certified auditors are employed to furnish the utilization Grant Certificates and are annually submitted to the UGC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell contributes significantly for institutionalizing the quality assurance strategies and processes in the following manner :

1. By conducting meetings of IQAC, Heads of the Departments etc. at regular intervals in which plans are discussed and finalised with the consent of all stakeholders
2. Sharing notifications and information pertaining to the curricular and co-curricular activities with the stakeholders in time.
3. By getting all the stakeholders involved in all the processes by allocating responsibilities in a decentralized manner.
4. Ensuring maximum participation of all the stakeholders in all the activities.
5. Taking feedback of the concerned stakeholders pertaining to certificate courses, seminars etc., analyzing them and devising a strategy to improve upon.
6. Conducting Student Satisfaction Survey
7. Interacting with the officials of Industries to carry out the gap analysis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The Vision and Mission of this institution are attuned to promoting Equality and Social Justice.
- Admissions in the college are open to all. Through the activities learners are made aware of inequalities and travesties of Social Justice in society and are exhorted to work towards their eradication.
- The IQAC of the College provides a conducive and healthy environment for women learners to pursue their higher education.
- The College offers a study program in Environmental Ethics and also has a Value Education Cell which guides learners towards the development of values.
- The entire working of the college is quality driven. The management is the Government of Goa comprising of the Secretary, Higher Education and the Directorate of Higher Education. The heads of departments have freedom to frame timetable and allocating courses to teachers.
- The college has working associations, clubs, cells, each headed by a convener.
- Periodic review by the Principal and the IQAC and feedback from the Stakeholders ensure effective implementation of the curriculum.
- The Principal is assigned additional charge as Additional Director of Higher Education, Government of Goa and is involved closely with the formulation of policies for higher education in Goa.

File Description	Documents
Paste link for additional information	<a href="https://gcascs.ac.in/wp-content/uploads/2024/12/PO_PSO_Attainment-23-24.pdf">https://gcascs.ac.in/wp-content/uploads/2024/12/PO_PSO_Attainment-23-24.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://gcascs.ac.in/wp-content/uploads/2024/12/Annual-Report-2023-24.pdf">https://gcascs.ac.in/wp-content/uploads/2024/12/Annual-Report-2023-24.pdf</a>



Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College wholeheartedly promotes Gender equity. Students have equal opportunity irrespective of their gender when it comes to all the aspects such as admission, facilities, scholarships, sports events, cultural events, competitions etc.

There is a Gender Champions club constituted to promote awareness about gender equity.

There is a Ladies Representative in the students Council as well as designated Gender Champions among the students are nominated to the students council. College has facilities for girls including sufficient wash rooms, common room etc. There are security posted round the clock including women security personnel. The campus is equipped with CCTV surveillance throughout its premises. College has a counsellor on full time basis and is provided with a counselling room for the purpose of confidentiality. Posters to create awareness of counselling facilities are displayed on students' notice boards. The college prominently displays signage advocating for gender equity.

File Description	Documents
Annual gender sensitization action plan	<a href="https://gcascs.ac.in/wp-content/uploads/2024/12/GENDER-SENSITIZATION-ACTION-PLAN-23-24.pdf">https://gcascs.ac.in/wp-content/uploads/2024/12/GENDER-SENSITIZATION-ACTION-PLAN-23-24.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://gcascs.ac.in/wp-content/uploads/2024/12/Facilities.pdf">https://gcascs.ac.in/wp-content/uploads/2024/12/Facilities.pdf</a>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy

A. 4 or All of the above

conservation Use of LED bulbs/ power efficient equipment	
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has waste collection bins for different categories of waste. The waste is segregated at source by collecting it in separate bins. It is then collected at fixed intervals by the local Municipality. The Botany Department has started a small scale composting unit too.

**E-waste**

An e-waste collection drive was organised by the NSS Unit of the college in the months of October 2023 and March 2024. E-waste material such as computers, laptops, mobile phones, accessories, televisions, printers, scanners, cables wires and other electronic equipment was collected so that it might be disposed of in a safe and environmentally sustainable manner.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles

A. Any 4 or All of the above

- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
 1.Green audit  
 2. Energy audit  
 3.Environment audit  
 4.Clean and green campus recognitions/awards  
 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>

Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College practices tolerance and harmony towards cultural ,regional, linguistic, communal ,socio economic and other diversities in all its activities in letter and spirit. There is no discrimination on the basis of caste ,religion, region etc. There are fee waivers, scholarships and various financial schemes for the socially and economically disadvantaged sections. There is a book bank facility that can be availed by students whose family income is less. There are four languages being taught in the College.

The college conducts various activities that promote cultural appreciation and respect towards diverse cultures. There are visits organised to museums ,places of historical and cultural interest. Various competitions like Ghumat arti, Folk dance ,folk singing are organised. Exhibitions of various items used in olden times have been organised, including talks by noted historians, literature experts have been organised.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College conducts reading of the Preamble of the constitution, taking of Integrity pledge etc on the relevant days.

The College has conducted blood donation camp ,cleanliness drives in and around the College as part of the NSS and NCC programs. Various programmes in surrounding villages have been conducted by the College under its Unnat Bharat Abhiyan initiative.

Under the College Community interface ,Dr.Agnela Dias along with Mr.Ajit Ghadi has organised programs like - donation programme of basic essentials to few needy families of Cudnem Village.

The Department of Political Science in collaboration with the Electoral Literacy Club of Government college of Arts, Science & Commerce, Sanquelim, Goa, had organised an inter-class "Reel Making, Poster and Quiz Competition" on the occasion of National Voter Day. The Competition was held on 27th January 2024

File Description	Documents
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Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://gcascs.ac.in/wp-content/uploads/2024/12/7.1.9-a-details-of-activities.pdf">https://gcascs.ac.in/wp-content/uploads/2024/12/7.1.9-a-details-of-activities.pdf</a>
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals
<p>The College celebrated the Independence day of India on 15 th August 2023, Liberation day of Goa on 19thDecember 2032 and the Republic Day of India on 26th January 2024. On these days,there is a flag hoisting ceremony performed by the Principal of the College.Teaching and Non teaching staff along with the students pay tribute to the tricolour of India. Apart from the speech by the Principal ,one teacher and one student speaks on the importance of the day. The NCC cadets ( Girls wing) conduct a parade on the occasion.</p> <p>The College also celebrated Gandhi Jayanti,with a massive cleanliness drive within the college and beyond in surrounding villages too. Wildlife week is celebrated by the college by various competitions and invited talks. Constitution day is celebrated by reading of the preamble by all the teaching and non teaching staff of the college. National Voters Day is also celebrated to promote awareness about the right and duty to exercise our franchise. Integrity Pledge is also administered to all the staff of the college.</p>

File Description	Documents
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Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Use of Technology in Online and Digital Education

Title of the practice: Use of Technology in Online and Digital Education

Objective of the practice: Effective education through smartboards

Context: In pandemics necessitates alternative modes of quality education

Practice: Classrooms are equipped with smartboards, Use of moodle, OBS studio, YouTube and Google drive, Microsoft Office teams, Nlist, National Digital Library

Evidence of success: Smart boards have been effectively used by the teachers. Online teaching enabled teaching learning in the times of the pandemic  
Problems encountered: Power interruptions

Resources required: Generator

### 2. Mentoring Programme

Title of the practice: Mentoring programme

Objectives of the practice: Mentors seek to offer support, guidance, encouragement

Context: Through this programme a mentor develops a close relation of trust allowing the student to confide in them

Practice: Mentors conduct regular meetings with their mentees.

Evidence of success: It was a very vital link between learners and College during the pandemic

Problems encountered: Department-wise allocation of learnermentees to their mentor

Resources required: Multiple sessions are required to be held for the same mentee batch as they are not available at the same time.

File Description	Documents
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Best practices in the Institutional website	<a href="https://gcascs.ac.in/wp-content/uploads/2024/12/best-practices-for-2023-24.pdf">https://gcascs.ac.in/wp-content/uploads/2024/12/best-practices-for-2023-24.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

#### 7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

During the academic year 2023-2024, the Government College of Arts, Science & Commerce in Sanquelim, Goa, reaffirmed its commitment to empowerment and social transformation through holistic education. Established in 1988, the college serves students from around 100 villages, offering a blend of urban and rural educational experiences. With a workforce of about 200, the college provides a wide range of undergraduate and postgraduate courses, including vocational degrees in Banking, Financial Services, and Insurance, aimed at fostering self-employment and practical work experience.

The college is at the forefront of integrating cutting-edge classroom technology, featuring smart boards and specialized labs in disciplines such as language, commerce, economics, and mathematics. It emphasizes women's empowerment through dedicated resources, security measures, and specialized programs like an exclusive NCC wing for female cadets.

Student support is robust, with psychological counselling, mentorship programs, and a variety of clubs and activities designed to instil social responsibility and community service. The college also focuses on experiential learning, community service projects like Unnat Bharat Abhiyaan, and maintains a butterfly garden and biogas facility to connect students with nature.

Significant is the college's commitment to inclusivity, with Divyangjan-friendly architecture and a placement cell that aids students in their transition to professional life. The institution also promotes financial literacy and prides itself on transparency and accountability in all aspects of its operation. Through these efforts, the college strives to embody its vision and mission, making a significant impact on its students and the broader community.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

Future Plans



Job Fairs and Placement Drives. Short-Term Certificate Courses.  
Guest Lectures and Workshops by Industry Experts. Installing  
Additional Solar Panels on the Rooftop of the Building.  
Sustainability and Eco-friendly Practices. Subject-Specific  
Workshops and Seminars.