

Semester Lecture Plan

Name of the college: Government College of Arts, Science and Commerce- Sanquelim, Goa						
Name of Faculty: Judaline Torcato/ Ajit Ghadi			Subject: Political Science			
Paper code: POL 202			Program/Course: SYBA MAJOR PUBLIC ADMINISTRATION		Division: A	
Academic year: 2024 - 2025			Semester: IV		Total Lectures: 45	
<p>Course Objectives:</p> <p>CO 1 To impart knowledge about the Fundamentals of Political Science and theories of State and Sovereignty.</p> <p>CO 2 To make the learner aware of the basic concepts in the discipline of Political Science</p> <p>CO 3 To inculcate the democratic spirit amongst the learners.</p>						
<p>Course Learning Outcome:</p> <p>Students will be:</p> <ol style="list-style-type: none"> 1. Able to understand the importance and relevance of the Political Theories 2. Able to examine the important concepts in Political Science 3. Able to understand the relationship between Liberty, Equality and Justice 4. Able to understand the importance of State and its development. 						
Month	Lectures From: To:	No. of lectures allotted	Topic, Subtopic to be covered	Learning outcome	ICT Tools	Reference books

Dec	9/12/2024	14/12/2024	4	Meaning, Nature of Public Administration	The Student will be able to comprehend the meaning of Public Administration	Google classroom/Power point presentation	<i>Public Administration by M. Laxmikant</i>
	16/12/2024	21/12/2024	4	Scope & Significance of Public Administration	The Student will be able to recall the scope and significance of Public Administration .		

Jan	2/01/2025	4/01/2025	4	Difference between Public and Private Administration. Comparative Administration	The Student will be able to analyze the difference between Public and Private Administration.	Google classroom/Power point presentation	<i>Public Administration by M. Laxmikant</i>
	6/01/2025	11/01/2025	4	Development Administration.	The Student will be able to analyse development administration.	Google classroom/Power point presentation	<i>Public Administration by M. Laxmikant</i>
	13/01/2025	18/01/2025	4	New Public Administration, New Public Management	The Student will be able to synthesize new public administration with the old.	Dishatvo/Power point presentation	<i>Public Administration by M. Laxmikant</i>
	20/01/2025	25/01/2025	4	Organization: Meaning & Forms	The Student will be able to recall the meaning and forms of Organization.	Google classroom/Power point presentation	<i>Public Administration by M. Laxmikant</i>
	27/01/2025	31/01/2025	3	Principles of Organisation : Hierachy/	The Student will be able to analyse the principles of Organisationa nd		<i>Public Administration by M. Laxmikant</i>

				Unity Of Command	hierarchy/ Unity of command		
Feb	1/02/2025	8/02/2025	4	Span of control/co- ordination/	The Student will be able to examine the concept of span of control and co- ordination.	Google classroom/Power point presentation	<i>Public Administration by M. Laxmikan</i>
	10/02/2025	15/02/2025	4	Decentralizati on/	The Student will be able to analyse the concept of decentralizatio n.	Google classroom/Power point presentation	<i>Public Administration by M. Laxmikan</i> <i>Public Administration by M. Laxmikan</i>

MARCH	17/02/2025	22/02/2025	4	delegation Line & Staff. Personnel Administration	The Student will be able to synthesize the concept of line staff and personnel administration .	Google classroom/Power point presentation	Public Administration by M. Laxmikanant
	24/02/2025	28/04/2025	4	Bureaucracy: Meaning Features, types	The Student will be able to recall features and types of bureaucracy.	Google classroom/Power point presentation	Public Administration by M. Laxmikanant
			4	Max Weber and bureaucracy	“		
	1/03/2025	8/03/2025	4	, process of recruitment	The Student will be able to comprehend the process of recruitment.		

March	10/3/2025	15/3/2025	4	Training : Meaning, importance	The Student will be able to comprehend the concept of training and its importance .	Google classroom/Power point presentation	Public Administration by M. Laxmikant
	17/3/2025	22/3/2025	4	Objectives,	The Student will be able to examine the objectives of Training	Google classroom/Power point presentation	Public Administration by M. Laxmikant
	24/3/2025	31/3/2025	4	Personnel Administration , types	The Student will be able to analyse personnel administration	Google classroom/Power point presentation	Public Administration by M. Laxmikant
			4	Personnel Administration : :	“		
April	1/4/2025	5/4/2025	4	Centralization	The Student will be able to analyse the concept of centralization	Power point presentation/ Youtube Videos/ Dishtavo Videos.	Public Administration by M. Laxmikant
	7/04/2025	11/04/2025	4	Centralization/ Revision	“	Power point presentation/ Dishtavo Videos.	Public Administration by M. Laxmikant Public

						Powerpoint/ Dishtavo Videos.	<i>Administration by M. Laxmikan</i>

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Assessment Rubrics

Component	Max Marks
ISA 1	10
ISA 2	10
ISA 3	10
Project	-
Semester End Exam	80