

Lecture Plan								
Name of the College: Government College of Arts, Science and Commerce. Sanquelim - Goa								
Name of Faculty: Ms. Sheetal Malik			Subject: Lab work in GST					
Paper code: VOP605			Program: T.Y.B.VOC (BFSI)			Division: -		
Academic year: 2025-2026			Semester: VI			Total Lectures: 30		
Course Objectives: Provide knowledge on using Tally Packages for GST purpose.								
Course Outcome: On completion of the course, the students will be able to use of ERP tally for GST.								
Student Learning Outcome: On completion of the course, the students will be able to use of ERP tally for GST.								
Month	Lecture From	Lecture To	No. of lectures allotted	Topic, Subtopic to be covered	Exercise/ Assignment	ICT Tools	Reference books	
Dec 2025	01/12/2025	06/12/2025	06	Goods and Services Tax (GST) Activating Tally in GST	Test	TALLY PRIME, Powerpoint presentation	1. Asok K. Nadhani, "TALLY 1ERP 9 TRAINING GUIDE - 4TH REVISED & UPDATED EDITION", January 2018.	
	08/12/2025	13/12/2025		Setting Up GST (Company Level, Ledger Level or Inventory Level)				
	15/12/2025	20/12/2025		Setting Up GST (Company Level, Ledger Level or Inventory Level)				
	22/12/2025	23/12/2025		GST Taxes & Invoices Understanding SGST,				
Jan 2026	01/01/2026	03/01/2026	08	CGST & IGST Creating GST Masters in Tally	Test	TALLY PRIME, Powerpoint presentation		2. Official guide to financial accounting
	05/01/2026	10/01/2026		CGST & IGST Creating GST Masters in Tally				
	12/01/2026	17/01/2026		Purchase Voucher with GST Updating GST Number for Suppliers				

	19/01/2026	24/01/2026		Practical on Intra-State Purchase Entry in GST (SGST + CGST)			using TALLY ERP 9 with GST, Tally Education P. Ltd.
	27/01/2026	31/01/2026		Practical on Inter-State Purchase Entry in GST (IGST) GST			
Feb 2026	02/02/2026	07/02/2026	08	Purchase Entry for Unregistered Dealer in Tally	Test	TALLY PRIME, Powerpoint presentation	
	09/02/2026	14/02/2026		Reverse Charge Mechanism Entry for GST in Tally			
	16/02/2026	21/02/2026		Sales Voucher with GST Updating GST Number for Suppliers			
				Practical on Intra-State Sales Entry in GST (SGST + CGST)			
	23/02/2026	28/02/2026		Practical on Inter-State Sales Entry in GST (IGST)			
Mar 2026	02/03/2026	07/03/2026	08	Practical on Inter-State Sales Entry in GST (IGST)	Test	TALLY PRIME, Powerpoint presentation	
	09/03/2026	14/03/2026		Printing GST Sales Invoice from Tally ERP9 Software			
	16/03/2026	21/03/2026		GST Reports and Returns			
	23/03/2026	28/03/2026		GSTR 1 in Tally			
	30/03/2026	31/03/2026		GSTR 1 Return Filing			
TOTAL LECTURES			30				

Assessment Rubrics

Component	Max Marks
ISA 1	-
ISA 2	-
Practical	-
Project	-
Semester End Exam	25