

Lecture Plan														
<b>Name of the College:</b> Government College of Arts, Science and Commerce. Sanquelim - Goa														
<b>Name of Faculty:</b> Ms. Sheetal Malik			<b>Subject:</b> Goods and Services Tax Accounts Assistant – III											
<b>Paper code:</b> VOS608		<b>Program:</b> T.Y.B.VOC (BFSI)				<b>Division:</b> -								
<b>Academic year:</b> 2025-2026			<b>Semester:</b> VI			<b>Total Lectures:</b> 60								
<p><b>Course Objectives:</b> This course will help the students to identify the taxable event with respect to GST by understanding the principles of GST and help in preparing and filing returns, paying taxes and look after the operational aspects related to GST Compliances.</p>														
<p><b>Course Outcome:</b>  At the end of this programme, students will be able to:  a) Identify the taxable event with respect to GST by understanding the principles of GST.  b) Help in preparing and filing returns, paying taxes and look after the operational aspects related to GST Compliances.</p>														
<p><b>Student Learning Outcome:</b>  At the end of this programme, students will be able to:  a) Identify the taxable event with respect to GST by understanding the principles of GST.  b) Help in preparing and filing returns, paying taxes and look after the operational aspects related to GST Compliances.</p>														
Month	Lecture From	Lecture To	No. of lectures allotted	Topic, Subtopic to be covered	Exercise/Assignment	ICT Tools	Reference books							
Dec 2025	01/12/2025	06/12/2025	12	Process of Registration under GST	Test	Powerpoint presentation	1. Asok K. Nadhani, "TALLY 1ERP 9 TRAINING GUIDE - 4TH REVISED &							
	08/12/2025	13/12/2025		Process of Registration under GST										
	15/12/2025	20/12/2025		Process of Registration under GST										
	22/12/2025	23/12/2025		Process of Registration under GST										

<b>Jan 2026</b>	01/01/2026	03/01/2026	16	Process of Registration under GST	Test	Powerpoint presentation	UPDATED EDITION", January 2018.  2. Official guide to financial accounting using TALLY ERP 9 with GST, Tally Education P. Ltd.
	05/01/2026	10/01/2026		Process of Registration under GST			
	12/01/2026	17/01/2026		Calculation of Tax Liability:			
	19/01/2026	24/01/2026		Calculation of Tax Liability:			
	27/01/2026	31/01/2026		Calculation of Tax Liability:			
<b>Feb 2026</b>	02/02/2026	07/02/2026	16	Calculation of Tax Liability:	Test	Powerpoint presentation	GST, Tally Education P. Ltd.
	09/02/2026	14/02/2026		Calculation of Tax Liability:			
	16/02/2026	21/02/2026		Calculation of Tax Liability:			
	23/02/2026	28/02/2026		Calculation of Tax Liability:			
<b>Mar 2026</b>	02/03/2026	07/03/2026	16	Maintenance of Books & Records	Test	Powerpoint presentation	Maintenance of Books & Records
	09/03/2026	14/03/2026		Maintenance of Books & Records			
	16/03/2026	21/03/2026		Maintenance of Books & Records			
	23/03/2026	28/03/2026		Maintenance of Books & Records			
	30/03/2026	31/03/2026		Maintenance of Books & Records			
<b>TOTAL LECTURES</b>			<b>60</b>				

<b>Assessment Rubrics</b>	<b>Component</b>	<b>Max Marks</b>
	ISA 1	-
	ISA 2	-
	Practical	-
	Project	-
	Semester End Exam	100