

CHAPTER 1

Proactive Disclosure under Section 4 (1) (b)(i) of the Right to Information Act, 2005

Particulars of Organization, Functions and Duties

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Particulars of Organization, Functions, and Duties

1. Name and Address of the Public Authority

Government College of Arts, Science and Commerce
Near Ravindra Bhavan, Sankhali, Goa 403505.

Website: <https://gcasc.ac.in/>

Telephone & Fax: 0832 2364271

Email ID: gcasc@gmail.com

Office Timings :

Morning : 9.30 a.m. to 1.15 p.m.

Afternoon: 2.00 p.m. to 4.00. p.m.

Lunch Break 1.15 p.m. to 2.00 p.m.

2. Addresses of Headquarter and other offices

Directorate of Higher Education,

Goa Education Complex

Alto, Porvorim - Goa

Pin. Code 403521. Telephone No. 0832-2410824/0832- 2415585

Email id: dir-dhe.goa@nic.in

3. Vision, Mission, and Key Objectives of the Public Authority

VISION DOCUMENT

Sr. No	Particulars	Description
1.	Vision	Empowerment for Social Transformation Through Holistic Education with a Humane Approach
2.	Mission	To Initiate Positive Social Change Through Equal Opportunity and Diverse Approaches, in a Healthy Responsive and Inclusive Environment
3.	Objectives	<ol style="list-style-type: none"> 1. To continually enhance the quality of teaching learning and evaluation through the optimum use of latest and rapidly evolving technology. 2. To equip the learners with the required skills in interpersonal interactions, knowledge and global. 3. Outlook for gainful employment and entrepreneurship through the adoption of the National Education Policy 2020. 4. To mould our learners into worthy citizens of the country and the world with strong moral and ethical values. 5. To continuously strive towards an inclusive and plural society through positive discrimination. 6. To facilitate capacity building of local communities.

4. BRIEF HISTORY

The Government College of Arts, Science, and Commerce (GCASC) in Sanquelim, Goa, was established in 1988 as a pilot project by the Government of Goa with the modest student strength of around 300 and few teachers to provide higher education to the youth in the state's hinterlands. Thirty five years down the land, college today is a hub of multifarious curricular and co-curricular activities with more than 100 teaching staff and more than 100 support staff which

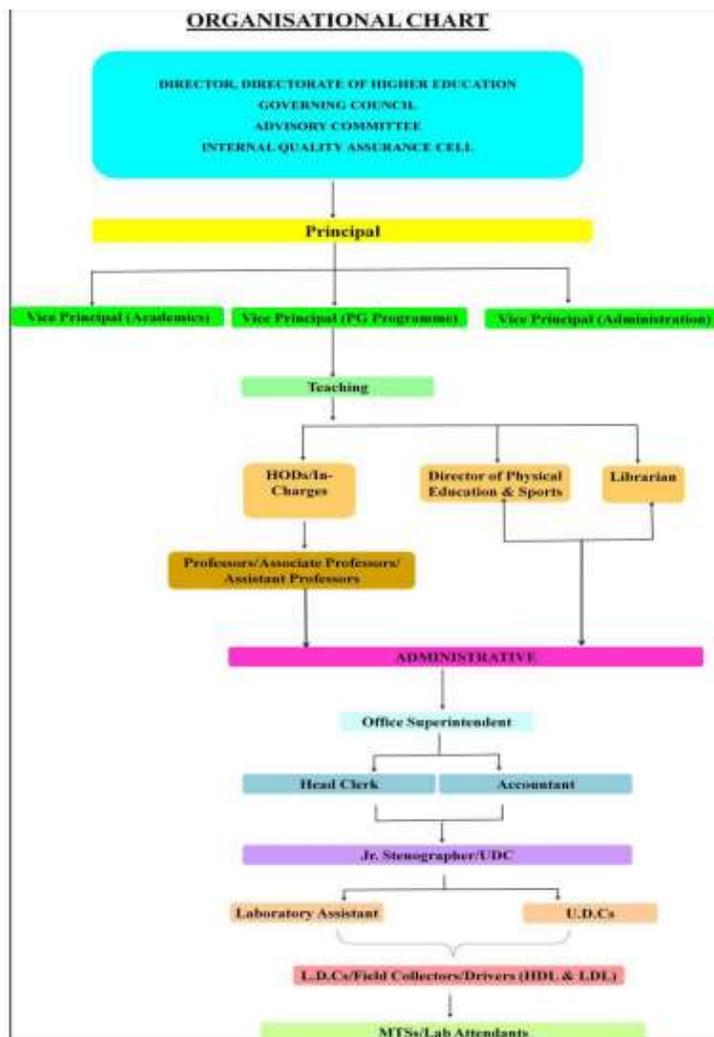
includes security and housekeeping staff and; students enrolment crossing 1600, including foreign students. College is situated at the junction of two important talukas of Goa that is Sattari and Bicholim, it is located in Desai Nagar, the college is accredited by The National Assessment and Accreditation Council (NAAC) with an "A" grade and also holds UGC accreditation. Considering the location and the purpose for which this college was originally set up, the efforts are constantly on to be in sync with modern trends in education. The campus is fully networked and has facilities for use of information and computer technology in the teaching learning process. The college has the State-Of-The-Art Smart Classroom, Virtual Studio, Digital Language Laboratory, Digital Economics-Commerce-Mathematics Laboratory, besides providing automated library and gymnasium facilities. The stress is, on the attainment of all-round development of the physical, intellectual and moral faculties of the students through wide ranging co-curricular and extra-curricular activities. There are also many Add-ons certificate courses that are also offered by our college.

Serving students from nearly 100 villages of Sattari and Bicholim, GCASC aims to initiate positive social change by promoting equal opportunity, employing diverse approaches, and fostering a healthy, responsive, and inclusive environment.

5. BEST PRACTICES OF COLLEGE

1. Digitization of all important college records.
2. Academic mechanisms for teachers and students

3. ORGANOGRAM



4. Expectations from the public for enhancing its own effectiveness and efficiency:

- i. Expectation to get all the required documents in a timely manner.
- ii. To ensure that the college caters to all the diverse needs of its stakeholders.

5. List of services provided:

- i. Placement Cell
- ii. Well Equipped Laboratories and Class Rooms
- iii. Canteen

- iv. Library with Lending, Reference, Reading Room and Internet Facilities.
- v. Aesthetic and Disciplined Environment.
- vi. Grievance Redressal Facilities.
- vii. N.S.S.
- viii. N.C.C. (Women)
- ix. Professional Counseling
- x. Computer and Internet Facilities
- xi. Indoor and Outdoor Sports Facilities

6. Functions and Duties of the Institution

- To impart teaching, leading to the award of Graduate Degrees, Post-Graduate Degrees, Ph.D Degrees and Diplomas with affiliation to the Goa University.

7. Green initiatives

- Green initiatives by the college are followed by installing various Art installations made out of waste/scrap material and by conserving the energy by putting off the lights for one hour each day in different Departments of the college.